

# Health and Housing Scrutiny Committee Agenda



10.00 am Wednesday, 16  
December 2020  
Microsoft Teams

In accordance with Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held on a virtual basis. Members of the Public can view a live stream of the meeting at:  
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1. Introduction/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Scrutiny held on :-
  - (a) 7 October 2020 (Pages 1 - 2)
  - (b) 21 October 2020 (Pages 3 - 8)
4. Medium Term Financial Plan –  
Report of the Chief Officers Executive  
  
(Will Members please bring their copy of the Cabinet report which has been previously circulated)  
(Pages 9 - 70)
5. Housing Revenue Account –  
Report of the Director of Economic Growth and Neighbourhood Services  
  
(Pages 71 - 86)

6. Local Outbreak Control Plan –  
Presentation by Director of Public Health  
(Pages 87 - 110)
7. Performance Indicators - Quarter 2 2020/2021 –  
Report of Director of Economic Growth and Neighbourhood Services and Director  
of Children and Adult Services  
(Pages 111 - 146)
8. Non-Elective Specialist Urology Provision –  
Joint Report of Clinical Director General Surgery, County Durham and Darlington  
NHS Foundation Trust; General Manager General Surgery, County Durham and  
Darlington NHS Foundation Trust; Clinical Director Urology, South Tees Hospitals  
NHS Foundation Trust; and Senior Service Manager, South Tees Hospitals NHS  
Foundation Trust  
(Pages 147 - 148)
9. Work Programme –  
Report of Managing Director  
(Pages 149 - 168)
10. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this  
Committee are of an urgent nature and can be discussed at the meeting.
11. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Tuesday, 8 December 2020**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Bell, Donoghue, Dr. Chou, Heslop, Layton, Lee, McEwan, Newall, Tostevin  
and Wright

If you need this information in a different language or format or you have any other  
queries on this agenda please contact Hannah Fay, Democratic Officer, Resources  
Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and  
8.30 a.m. to 4.15 p.m. Fridays email: [hannah.fay@darlington.gov.uk](mailto:hannah.fay@darlington.gov.uk) or telephone  
01325 405801

## HEALTH AND HOUSING SCRUTINY COMMITTEE

Wednesday, 7 October 2020

**PRESENT** – Councillors Bell (Chair), Heslop, McEwan, Newall, Tostevin and Wright

**APOLOGIES** – Councillors Donoghue, Layton and Lee

**ABSENT** – Councillor Dr. Chou

**ALSO IN ATTENDANCE** –

**OFFICERS IN ATTENDANCE** – Joanne Todd (Associate Director of Nursing (Patient Safety and Governance)), Ward (Early Detection and Resuscitation Lead Nurse/Mortality Lead), Michael Houghton (Director of Commissioning Strategy and Delivery), Diane Lax (Healthwatch Operations Manager) and Hannah Fay (Democratic Officer)

### HH22 DECLARATIONS OF INTEREST

Councillor Bell declared an interest as an employee of County Durham and Darlington NHS Foundation Trust; Councillor McEwan declared an interest as a Lay Member for Darlington Primary Care Network; and Councillor Tostevin declared an interest as a Member of the Board of Governors for County Durham and Darlington NHS Foundation Trust.

### HH23 QUALITY ACCOUNTS

The Managing Director submitted a report (previously circulated) on the County Durham and Darlington NHS Foundation Trust (CDDFT) Quality Accounts 2019/20, requesting that consideration be given to the Quality Accounts to enable this Committee's input into the draft commentary to be included in the Final Quality Accounts.

The submitted report stated that Members had previously agreed to be more involved with the local Foundation Trusts Quality Accounts to enable them to have a better understanding and knowledge of performance when submitting the commentaries on the Quality Accounts at the end of the Municipal Year 2019/20. As a result, Members had received regular performance reports from CDDFT.

The Associate Director of Nursing (Patient Safety and Governance), County Durham and Darlington NHS Foundation Trust presented the Trusts' Quality Accounts to Members who gave full consideration to the Quality Account and raised a number of questions and queries on various aspects of the Accounts.

The Trust welcomed Members comments and thanked them for their input.

**RESOLVED** – That a commentary for County Durham and Darlington NHS Foundation Trust Quality Accounts 2019/20 be drafted and submitted.

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## HEALTH AND HOUSING SCRUTINY COMMITTEE

Wednesday, 21 October 2020

**PRESENT** – Councillors Bell (Chair), Donoghue, Heslop, Lee, McEwan, Newall, Tostevin and Wright

**APOLOGIES** – Councillors Layton,

**ABSENT** – Councillors Dr. Chou

**ALSO IN ATTENDANCE** – Councillors K Nicholson

**OFFICERS IN ATTENDANCE** – Miriam Davidson (Director of Public Health), Christine Shields (Assistant Director Commissioning, Performance and Transformation), Pauline Mitchell (Assistant Director Housing and Building Services), Janette McMain, Michael Houghton (Director of Commissioning Strategy and Delivery), Sue Jacques (Chief Executive), Jennifer Illingworth (Director of Operations, Durham and Darlington) and Hannah Fay (Democratic Officer)

### HH24 DECLARATIONS OF INTEREST

Councillor Bell declared an interest as an employee of County Durham and Darlington NHS Foundation Trust; Councillor McEwan declared an interest as a Lay Member for Darlington Primary Care Network; and Councillor Tostevin declared an interest as a Member of the Board of Governors for County Durham and Darlington NHS Foundation Trust.

### HH25 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY HELD ON :-

#### HH26 2 SEPTEMBER 2020

Submitted – The Minutes (previously circulated) of this meeting of this Scrutiny Committee held on 2 September 2020.

**RESOLVED** – That the Minutes of the meeting of this Scrutiny Committee held on 2 September 2020 be approved as a correct record.

#### HH27 9 SEPTEMBER 2020

Submitted – The Minutes (previously circulated) of a Special meeting of this Scrutiny Committee held on 9 September 2020.

**RESOLVED** – That the Minutes of the Special meeting of this Scrutiny Committee held on 9 September 2020 be approved as a correct record.

### HH28 COMMUNITY EYE CARE SERVICE

The Head of Integrated Strategic Commissioning for County Durham CCG and Durham County Council and Director of Commissioning and Transformation, NHS Tees Valley CCG submitted a briefing note (previously circulated) informing Members

that NHS County Durham CCG and NHS Tees Valley CCG (Darlington locality) had awarded the contract for Community Eye Care Service to Primary Eye Care Services Ltd to deliver post-op cataract care in the community from autumn 2020.

It was reported that County Durham and the former Darlington CCG had been working collaboratively with County Durham and Darlington NHS Foundation Trust (CDDFT) for a number of years to reduce activity to the overstretched Ophthalmology department.

Details were provided of the changes to the pathway; that the services would be delivered from high street opticians, close to patients' homes; and that this would reduce the reliance on ambulance transport to travel to regional hospitals.

It was also reported that the community eye service would improve the patient pathway for those patients receiving cataract surgery; would relieve pressure on the local hospital eye services, enabling the Ophthalmologist and team to manage those patients with more complex conditions, efficiently and effectively.

**RESOLVED** – That the community eye care service update be noted.

## **HH29 LOCAL OUTBREAK CONTROL PLAN**

The Director of Public Health provided Members with an update on the Darlington Outbreak Control Plan and in doing so reminded Members that the plan was in place to protect the health of local communities through clear prevention messages; rapid detection of outbreaks; controlling onwards transmission; and building and applying intelligence.

Details were provided of the cumulative cases, which, as of today stood at just over 1600 cases; and the 7 days rate, which as of today was 300 per 100,000 population; the age group with the greatest transmission was 16-29 years; working age adults were showing the greatest increase in cases; whilst the younger age groups appeared to be plateauing.

Reference made to schools, which were well organized and managing disruption through the use of bubbles; work places were seeing the bulk of the increase in cases, with car sharing to work identified as an area of concern; that a multi-agency group and a prevention and compliance group were in place to have oversight of outbreaks associated with work places.

Reference was also made to pandemic fatigue; Members were advised of the importance of their support to the community to reinfuse interest, whilst acknowledging the impact of the pandemic and hardships faced by residents; the need for clear messaging; and the involvement of the community and local groups to help identify safe solutions and ways to reduce local risk. Members were reminded of the key messages in respect of social distancing, the use of face coverings, regular hand washing, and not socializing with other households indoors.

Following questions by Members, the Chief Executive, County Durham and Darlington NHS Foundation Trust (CDDFT) confirmed that there had been no hospital onset infection at Darlington Memorial in patients admitted over 8 days previously

since September 1st, and 7 patients with hospital onset infection in patients admitted 3-7 days previously; that reviews were undertaken for any cases acquired in hospital; Darlington Memorial had a Covid-19 ward; that CDDFT had plans in place to meet demands should there be an increase in cases; and should all regional beds be exhausted, there was a regional plan to make use of the nightingale hospital.

**RESOLVED** – That the Director of Public Health be thanked for providing an update on the Darlington Outbreak Control Plan.

### **HH30 TENANCY POLICY 2020-2025**

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) requesting that consideration be given to the updated version of the Council's Tenancy Policy (also previously circulated).

It was reported that the Localism Act 2011 introduced a power for local authorities to offer flexible tenancies to new tenants; placed a duty on local authorities to publish a Tenancy Policy; and the original Tenancy Policy was agreed in 2012 which introduced flexible tenancies and was reviewed in 2017.

The current Tenancy Policy required updating to ensure that Housing Services made best use of the Council owned stock; to target Council housing for those in most need; and to ensure that properties continued to meet resident's needs.

The report outlined flexible tenancies introduced in 2012; and the proposal for the updated policy which proposed to amend flexible tenancies to apply to properties that have been extensively adapted and properties in areas of regeneration.

**RESOLVED** – (a) That the report be received.

(b) That Cabinet be advised that Health and Housing Scrutiny were in agreement with the proposed amendments to the Tenancy Policy.

### **HH31 PREVENTING HOMELESSNESS AND ROUGH SLEEPING STRATEGY UPDATE**

The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) requesting that consideration be given to the progress against the Preventing Homelessness and Rough Sleeping Strategy and updating Members on the homeless service provision during the Covid-19 lockdown period.

Details were provided of the Council's response to the significant increase in demand for Homeless and Housing Options services as a result of the Covid-19 pandemic. Members were advised that as part of the Council's "Everybody In' agreement, anyone who presented to the Council as homeless, regardless of their need, was placed in emergency temporary accommodation.

It was reported that additional hotel and bed and breakfast accommodation was procured in the early period of lockdown; for the first quarter of 2020/21 147 households were placed in emergency bed and breakfast accommodation; self-contained temporary accommodation increased from 11 to 15 units; and there had been a 525 per cent increase in the number of nights in emergency accommodation

when compared to the same period in the previous year.

The submitted report stated that Darlington's Preventing Homelessness and Rough Sleeping Strategy for 2019-2024 was approved by Cabinet on 9 July 2019; that this was a requirement of Section 1(1) of the Homelessness Act 2002; the strategy consisted of four main sections, namely a review, strategy, action plan and statement on rough sleeping; and the five key supporting objectives to the Strategy were outlined.

It was reported that progress on the Strategy's action plan was monitored through a multi-agency Preventing Homelessness and Rough Sleeping Forum; and that of the 28 actions in the Preventing Homelessness and Rough Sleeping Strategy, nine had been completed; 12 were progressing and were on track to meet timescales for delivery; and seven were progressing but were not on track to meet the timescales for delivery.

Following a question by Members it was confirmed that a multi-agency group was in place to manage begging in Darlington which included an outreach service; a planned approach was used for those residents that were leaving hospital or prison; and that contact numbers for the support services in place for the homeless and beggars would be provided to Members.

**RESOLVED** – That the report be noted.

### **HH32 CRISIS SERVICE CHANGES UPDATE**

The Director of Operations, Durham and Darlington, Tees, Esk and Wear Valley NHS Foundation Trust submitted a report (previously circulated) updating Members on the progress with the Crisis Service changes.

Members were advised that the crisis service provision previously consisted of two separate teams based at Durham and Darlington; this had been streamlined and a combined hub had been in place at Bishop Auckland Hospital since January 2020.

It was reported that Crisis Services had seen a particularly high demand in recent months, with referrals exceeding monthly averages pre-Covid; the service had received a non-recurring investment to develop urgent care services and to provide support for the wider system, including increased capacity for home based treatment; and that the Trust was in the process of recruiting to these posts.

It was also reported that the funding had enabled dedicated Mental Health support to NEAS in the form of a mental health nurse; and from September the Mental Health Support Team were providing 24/7 response via 111.

**RESOLVED** – That the report be noted.

### **HH33 RIGHT CARE RIGHT PLACE UPDATE**

The Director of Operations, Durham and Darlington, Tees, Esk and Wear Valley NHS Foundation Trust submitted a report (previously circulated) updating Members on the progress with the Right Care Right Place programme.



It was reported that the programme was launched in the summer of 2019; aimed to deliver improved experiences and outcomes for service users, staff and partners by focusing on how the services and partners could work better together; and that following system engagement and a vision development event in 2019, a number of initial priorities were identified, with testing and implementation initiated in early 2020.

It was also reported that whilst the formal priorities and actions had been paused due to COVID-19, work had continued to progress different ways of working; and an updated position against the key priorities was summarized in the submitted report.

**RESOLVED** – That the update and ongoing work be noted.

#### **HH34 WORK PROGRAMME**

The Managing Director submitted a report (previously circulated) requesting that consideration be given to this Scrutiny Committee's work programme and to consider any additional areas which Members would like to suggest should be included in the previously approved work programme.

Members were advised of a request from Officers to reschedule the update on Customer Engagement in Housing Services to the meeting of this Scrutiny Committee on 3 March 2021, and were in agreement.

**RESOLVED** – (a) That the current status of the work programme be noted.

(b) That the work programme be updated to reflect the decision of this Scrutiny Committee.

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**CABINET  
08 DECEMBER 2020**

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**MEDIUM TERM FINANCIAL PLAN**

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**Responsible Cabinet Member - Councillor Heather Scott  
Leader and all Cabinet Members**

**Responsible Director – Chief Officers Executive**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To propose a Medium Term Financial Plan (MTFP) for 2021/22 to 2024/25 including setting a budget and council tax increase for 2021/22.

**Summary**

2. The Council has faced significant challenges over the last decade following the economic downturn and reduction in public sector spending. To date, the Council has been successful in responding to these challenges but this is becoming increasingly difficult, particularly in respect of a growing elderly population; pressure in the children's social care sector and of course the major economic impact of Covid-19 which has had a direct impact on the Council's finances this year and will undoubtedly be felt for a number of years to come. We must therefore press ahead with our top priority of growing Darlington's Economy and continue to be creative and find innovative ways of working.
3. In the 2020 spending review, delivered on 25 November, the Chancellor made reference to a number of funding streams in respect of Social Care grant, Covid-19 support, the continuation of Revenue Support Grant and an Adult Social Care precept. As this report has been prepared before the Local Government Finance Settlement, a number of assumptions in regard to government funding have been made. Any changes following the announcement will be reported to Cabinet in February.
4. The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core Offer budget which allowed for a small fund allocated to discretionary services. Furthermore, in subsequent MTFP's Members following consultation agreed to use unallocated balances of £6.5m to invest in five areas which hold great value to our community and encourage economic growth, they were;
  - (a) Community Safety
  - (b) Maintain an attractive street scene environment
  - (c) Maintaining a vibrant town centre
  - (d) Developing an attractive visitor economy
  - (e) Neighbourhood renewal

5. The Core offer remains challenging with some significant pressures arising in social care and the ongoing impact of Covid-19. Nevertheless, assuming the funding streams in paragraph 3 are received and agreed and through tight financial management, innovative financial investments and increased income from economic growth successes, the Council can still deliver the agreed balanced plan, finance the MTFP a further year to 2024/25 whilst retaining usable balances of £3.504m.
6. In summary, if the recommendations are agreed the Council's financial position is robust with a four-year balanced MTFP and funds available for investment which will be delegated to Cabinet.

### **Recommendation**

7. It is recommended that Cabinet approve for consultation, the Revenue MTFP as set out in **Appendix 7** including the following;
  - (a) Council tax increase of 1.99% plus a 3% Adult Social Care Precept to help fund social care for 2021/22 totalling 4.99%.
  - (b) The Schedule of Charges as set out in **Appendix 3**
  - (c) The Futures Fund continuation into 2024/25 as set out in paragraph 56.

### **Reasons**

8. The recommendations are supported by the following reasons :-
  - (a) The Council must set a budget for the next financial year.
  - (b) To enable the Council to continue to plan services and finances over the medium term.
  - (c) To ensure decisions can be made in a timely manner.

### **Chief Officers Executive**

### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact and Climate Change	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
One Darlington: Perfectly Placed	Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Sustainable Community Strategy, and the Council Plan within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked After Children and Care Leavers	Children's social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

## MAIN REPORT

### Background and context

9. The Council has faced significant financial challenges over the last decade as the Government responded to the worldwide economic downturn by introducing public sector spending reductions. This was exacerbated by a growing demand for services, particularly in relation to social care, both Adults and Children's services. As a result, an in-depth review of all service provision was undertaken in 2016 following a need to reduce the budget by a further £12m, and a significant consultation exercise was held with the public. This resulted in the agreement of a Core Offer budget, which reduced expenditure and services to a risk based minimum level with a small investment fund of £2.5m per annum for services which the Council does not have to provide, but which add great value to Darlington and its residents.
10. Subsequently following good progress made on achieving savings, strong cost management and innovative treasury initiatives over the following years the Council was in a position to add to the futures fund and unallocated balances of £6.5m were invested in the following five areas which hold great value to our community and are consistent with the councils priorities in particular the key priority of Growing Darlington's economy:-
  - (a) Community Safety
  - (b) Maintain an attractive street scene environment
  - (c) Maintaining a vibrant town centre
  - (d) Developing an attractive visitor economy
  - (e) Neighbourhood renewal
11. The funds are being utilised as expected to make positive change, the progress of which is detailed later in the report.
12. The core offer budget plus the futures fund as noted above is the starting position for this year's MTFP.
13. This year the Coronavirus pandemic has brought further considerable challenge and Darlington is facing significant pressures on its expenditure budgets and more significantly on its income streams. The impact is across the board but being particularly felt across leisure and culture facilities that have been required to close; on car parking revenues and reductions in council tax income as housebuilding slowed in the early part of the year along with an increase in Local Council Tax support claimants, all of which are having a major effect. The Government have provided support in the form of various grants in 2020/21 which have been helpful in sustaining services, the spending review also suggested there would be some Covid-19 support in 2021/22, at this stage there is no clarity on what this may be. It is clear however the financial and economic impact will be ongoing into future years. .
14. It is therefore very challenging to predict expenditure and income levels moving forward so best estimates have been used and assumptions made on the impact of Covid-19 on budgets in 2021/22. For future years it is assumed income and expenditure levels will return to normal from 2022/23 onwards and no further Government Covid-19 funding is received.

## Financial Analysis

### Projected Expenditure

15. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant are however discussed in the following paragraphs. Assumptions used when preparing the estimates are set out at **Appendix 4**.

<u>Summary of Pressures</u>	<b>Estimate 2021/22 £m</b>	<b>Estimate 2022/23 £m</b>	<b>Estimate 2023/24 £m</b>	<b>Estimate 2024/25 £m</b>
Efficiencies/Savings offsetting pressures	(2.757)	(2.994)	(2.786)	(2.892)
Service Demand	1.609	1.744	1.918	2.077
Price Inflation	0.318	0.912	1.352	2.152
Reduced Income	0.034	0.018	0.019	0.020
Other	0.124	0.105	0.106	0.107
Current Savings Shortfalls	0.011	0.011	0.011	0.011
COVID-19 pressures	3.119	0.645	0.625	0.418
	2.458	0.441	1.245	1.893

16. **Efficiencies/Savings** – there are significant anticipated savings over the life of the MTFP of £11m. The largest of which comes from increased investment returns from the two new Joint Venture companies Darlington has formed with ESH construction to build houses. Along with the profits comes a positive financing return from the loans made to the companies which are provided on state aid rates.
17. Further savings continue in street lighting electricity charges following the replacement columns, from lower borrowing costs, inflation being lower than initially anticipated and there has also been reduction in Business rates on Council properties following revaluation.
18. **Service demand** – the most significant pressure in this category is an increase anticipated for adults with learning and physical disabilities. Whilst the numbers are not high the package costs per placement are significant.
19. Disabilities and the increase in children coming into the local authority has put pressures on both staffing levels and the adoption budget. This pressure is being felt across the country with most Councils' reporting overspends in this area. The Council has been awarded a £1.2m grant from the DfE to assist in transforming social care practice within Darlington and the team is working in partnership with Leeds City Council who have already been through this process. The ultimate aim is to improve outcomes for children, focus on prevention and reducing the number of children who need to come into care and ultimately reduce the budget pressure.

20. We have a number of contracts relating to care leavers, missing from home and safer families and homelessness where demand has increased and/or no inflation has been provided over the last few years. These contracts provide vital services and if they were not continued would undoubtedly increase demand in children's services and ultimately higher costs. There is pressure in School transport due to an increase in the number of children the local authority is required to transport to school.
21. **Inflation** – our domiciliary social care contracts are linked to various inflation factors, the main one being the national living wage which is anticipated to be higher than amount provided for in our expenditure budgets, additional funding is therefore required for our social care providers and direct payment clients.
22. **COVID-19** – the coronavirus pandemic has had a significant effect on the Councils expenditure and income budgets. To date the government has responded with help to offset a large proportion of these pressures. It is clear the pressures will extend into futures years, in particular the impact on our economy and the subsequent impact on Council tax and business rate income. An estimate has been made on the direct service impact in 2021/22 with the assumption it will return to normal in 2022/23. The recent spending review suggested there would be further Covid-19 funding in 2021/22 however there is no detail on what this maybe at this point in time. An assumption has been made on the continuation of the Sales, fee and charges recompense grant for three months and this is detailed in paragraph 30.

### **Total Expenditure**

23. Taking the above savings and pressures into account the projected expenditure is shown in the table below: -

	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Children and Adult Services	61.026	63.497	65.465	67.672
Economic Growth & Neighbourhood Services	24.322	22.660	23.368	24.241
Resources	10.525	10.916	11.089	11.310
Financing costs	0.823	0.956	2.921	2.933
Investment Returns	(1.546)	(1.286)	(1.349)	(1.632)
Council Wide Pressures/(savings)	(0.550)	(0.557)	(0.573)	(0.584)
Council Wide Contingencies *	0.525	0.525	1.512	1.512
<b>Total Expenditure</b>	<b>95.125</b>	<b>96.711</b>	<b>102.433</b>	<b>105.452</b>

\* Includes apprentice levy and previously agreed risk contingency for provision ordinary residency costs in Adult services along with a provision for pensions following the triennial review in 2023/24.



## **Projected Income**

### **Spending Review and Finance Settlement.**

24. The 2020 Spending Review was announced on 25 November and whilst the specific detail in relation to Darlington's funding won't be known until the finance settlement, anticipated mid-December, assumptions have been made as detailed in the following paragraphs and will be updated in the MTFP proposal at the February 2021 Cabinet meeting.
25. The settlement is likely be for one year only given the uncertainty of Covid-19 and therefore the following three years are based on the same assumptions used in 2021/22 using best estimates given the most up to date information available. All assumptions are summarised in **Appendix 4** and detailed in the relevant sections below, however the overriding principle is that we will receive a cash equivalent grants funding for all government funding streams unless otherwise stated.

### **Core Grant funding to Local Government**

26. **Revenue Support Grant (RSG)** has become a reducing element of the Council core funding over recent years and we were anticipating a further reduction in 2020/21 which didn't materialise. In the 2020/21 MTFP we anticipated the funding would continue over the life of the MTFP and have made the same assumption this year. It has been confirmed in the spending review that RSG will continue into 2021/22.
27. **New Homes Bonus (NHB)** is included in core Government funding as it is top sliced from RSG. However, in the last three Local Government Finance Settlements, there have been changes to the formula whereby a national baseline of 0.4% was set, the payment for each property was reduced from 6 years to 4 years and latterly that no new payments are made going forward with only legacy payments paid up until 2022/23. The spending review noted the NHB would continue for a further year without legacy payments, clarity is being sort on the effect for Darlington and any changes will be updated in the February report. For reporting purposes existing estimates are used and payments stop after 2022/23.
28. **Better Care fund** - Members will recall that previous year changes to the NHB scheme along with the reduction in RSG funded the Improved Better Care Fund which was separate to the funding stream allocated direct to the NHS. This was in recognition that Councils were under significant pressure in regard to social care funding, it was initially a three-year pot but continued in 2020/21 as core funding. The spending review confirmed this will continue into 2021/22 and for estimate purposes it has been assumed this funding will continue over the life of the MTFP given it is part of the core funding settlement.
29. **Social Care funding** - In recognition of the significant pressures being faced by Councils in social care due to the growing elderly population and increases in children looked after, the Chancellor announced access for Councils to an additional £1 billion for social care for 2021/22. £300m in Social Care grant and £700m through an Adult Social Care precept. Darlington's allocation of the £300m won't be known until the settlement however an assumption has been made based on previous allocations and has been included at £0.550m for one year along with the same level of grant received last year which is assumed to continue into future

years. It is also assumed **the Winter Pressures funding** received in the last two years is mainstreamed into the core baseline funding.

30. **Sales, Fees and Charges recompense scheme and Troubled Families Grant** – the spending review confirmed the Troubled Families Grant will continue into 2021/22 at £0.503m and there will also be a continuation of the Sales, Fees and Charges recompense scheme from April to June 2021. It is estimated this will be £0.616m. Due to the very short time between the spending review announcement and the Cabinet papers being dispatched this income has been included as a one line entry SR20 in the table below at para 41.

### Council Tax Income

31. Due to reduction and reliance on Government funding over the last ten years, Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years representing 61% of projected resources anticipated by 2024/25. The on-going increases reflect the Cabinet’s view that income from Council Tax needs to increase to protect key services. Members will recall that a 1% increase in Council Tax equates to an annual revenue of £0.520m.

The Council Tax referendum limit has been set at 2% for 2021/22 and this MTFP assumes a council tax increase of 1.99% for 2021/22 and across the rest of the MTFP. In addition, as noted in paragraph 29, Local Authorities have been given access to additional social care funding through an adult social care precept of 3% in 2021/22, this is in recognition of the extreme pressure councils are facing, particularly in regard to demand and the increasing demographic of older people and rises in people with complex needs. Adult social care is by far our largest overall budget and the precept is required to help in funding the on-going sustainability of the service. The precept is on top of the 1.99% Council Tax so the overall increase for 2021/22 would be 4.99%.

32. The Council Tax base has been affected by Covid-19 firstly due to the increase in Local Council Tax support claimants and also the reduction in housebuilding in the earlier part of the year. Moving forward Planning estimates anticipate growth levels to be an average of 433 band D equivalent properties over the period of this plan which is a growth on the tax base of 1.08% per annum, lower than anticipated in the current MTFP due to the ongoing effect of Covid-19. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate (of collectable debt) is anticipated to remain at 99% in 2021/22, but as mentioned previously other factors are impacting on the overall income levels.
33. Taking the above into account Council Tax income over the period of this plan is estimated as follows:-

	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Total Council Tax anticipated	55.030	56.809	58.594	60.643

## National Non-Domestic Rates (NNDR)

34. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the council tax base and requires very close monitoring. In addition to the potential to “lose” income due to business closures the Council also carries the risk of losing appeals by businesses against valuations. This is even more significant during and post Covid-19 and there will undoubtedly be an effect on the economy and business rates moving forward unless further support is provided to businesses.
35. For MTFP purposes a pressure has been included in the projections for 2021/22 onwards due to a reduction in CPI which at September stood at 0.5% and on which the NNDR multiplier is based and subsequently impacts on the Council’s income levels, previous assumptions had been a 2% increase in CPI in 2021/22.
36. Members will recall one of the three conditions identified to help the Council tackle the reduction of government grant and increasing service demand was to grow the economy. This is the key priority in the Council Plan and the Economic Strategy gives priority to increasing business within the borough and significant effort has been put into achieving growth. This has been rewarded with a positive net increase in current and projected NNDR collected over the MTFP. Sites such as Symmetry Park and the Horizon Centre are all contributing to the growth. Notwithstanding these major developments, attracting businesses into the Town by their very nature takes time and upfront investment, particularly in these challenging times, so this is an area which needs continued prioritisation and pump prime funding so growth can continue. It needs to be remembered that net growth in NNDR collected relies on growth outstripping revaluations and reductions which can be very challenging in the current economy.
37. The in-year collection rate target for NNDR is 98.0% and as at the end of October 2020 is 65.2% and on track to achieve the target.
38. Taking the above into account the projections of NNDR are shown below

	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Business Rates retained locally	19.016	19.318	19.697	20.075

## Collection Fund

39. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and the Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non-Domestic Rates (NNDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council’s General Fund, the Police and Fire and Rescue precept authorities and Central Government. There is an identified deficit given the impact of COVID-19 noted previously and these have been taken account of in the proposed MTFP. The Chancellor has recognised the impact Covid-19 has had on

the ability to collect revenue in these areas and in the Spending Review committed to fund 75% of the 2020/21 deficit. The overall impact on 2020/21 won't be known until the new financial year, however an estimate based on current knowledge has been included and added to our reserves figure as due to the technical nature of the fund it will be paid as a grant and not directly into the collection fund.

## Other Grants

40. Set out below are the estimated specific grants which as the title suggests are for specific areas of expenditure as dictated by the government and cannot be used for other areas. The main one being the Public Health ring fenced grant. These grants are included in service estimates at Appendix 1.

	<b>2021/22</b>
	<b>£m</b>
Public Health Grant	8.401
PFI Grant	3.200
Strengthening Families Grant	0.600
Youth Justice Board	0.223
Local Reform & Community Voices	0.057
Adult & Community Learning	1.385
Staying Put	0.050
Community Engagement & Community	
Crime Grant	0.019
Heritage Action Zone	0.046
Towns Fund	0.016
Bus Service Operators Grant	0.009
Denes Restoration	0.014
	14.020

## Total Income

41. The table below summaries the Council's estimated income for the period of this plan which thanks to the increase in social care funding, continued economic growth and house building activity, and the subsequent increases in council tax and NNDR, confirms a much-needed increase in income given our expenditure pressures.

<b>Resources - Projected and assumed</b>	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Council Tax	55.030	56.809	58.594	60.643
Business rates retained locally	19.016	19.318	19.697	20.075
Top Up Grant	7.340	7.457	7.603	7.749
RSG	3.614	3.614	3.614	3.614
New Homes Bonus	0.717	0.425	0.000	0.000
Better Care Fund	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.502	2.952	2.952	2.952
SR20 additional Government funding	1.119	0.000	0.000	0.000
<b>Total Resources</b>	<b>94.694</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>

## Projected MTFP

42. Set out in the table below are the projections based on the income and expenditure analysis discussed in the previous sections along with the required use of balances over the period. The projections assume additional futures funding for ongoing commitments in 2024/25 is agreed and allocated as noted in paragraph 57.

	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Estimated Expenditure	92.667	96.270	101.188	103.559
Add Pressures / Additional savings	2.458	0.441	1.245	1.893
	95.125	96.711	102.433	105.452
Projected Total Resources	(94.694)	(94.931)	(96.816)	(99.389)
Projected budget (surplus)/deficit	0.431	1.780	5.617	6.063
Utilisation of balances	(0.431)	(1.780)	(5.617)	(6.063)
<b>Total</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>

## **Futures Fund**

43. As noted earlier the Council allocated £6.5m to the futures fund, a mix of one-off funding across five themes (£4.1m) and an ongoing revenue stream for Community Safety and Maintaining an Attractive Street Scene Environment (£2.4m).
44. The fund is being used to support the core offer budget, in particular areas which will help grow Darlington's Economy through keeping the borough clean, safe and healthy whilst valuing our heritage and culture, alongside working with communities to maximise their potential.
45. To date £3.401m has been committed to the themes with a balance of £0.699m remaining. A summary of commitments is noted below.

### **Futures Fund - Theme 1 - Community Safety (£0.950m)**

46. £0.931m of the fund has been committed, £0.866m on staffing across the six years. This is to improve resilience and robustness in the team particularly as community safety is a key priority for the Council. £0.065m was for the purchase of a mobile CCTV camera and deployment over the years.

### **Futures Fund - Theme 2 – Maintaining an Attractive Street Environment (£0.500m)**

47. £0.180m has been allocated to employ an arboriculture team leader to help address the increasing workload in regard to trees. £0.100m for a street orderly concentrating on keeping the arterial roads and areas into Darlington clean, £0.051m on a back-lane crew to help tackle fly tipping and £0.055m on trees in the town centre. The remaining funding has not been committed yet. The core funding allocation of £0.300m per annum has made a significant impact on the street environment. Grass cutting returned to a 12-15 day cycle which improved the look of the borough over the summer period and more frequent cleanses and litter picks have made a noticeable difference. Floral displays helped in achieving the Northumbria in bloom awards accolades.

### **Futures Fund - Theme 3 – Maintaining a Vibrant Town Centre (£1.5m)**

48. The Town Centre faces a number of challenges as do many towns across the country due to the increase in on-line shopping and out of town retailing. £1.170m of the funding has been committed across a number of areas including a one of grant to the House of Fraser to facilitate the store remaining open following the financial difficulties they faced and the announcement of store closures across the country. The fund is also supporting a full Town Centre events programme such as the Festival of Ingenuity, Pride and the Ice Sculpture installations all of which encourage footfall.

### **Futures Fund - Theme 4 – Developing an Attractive Visitor Economy (0.500m)**

49. £0.283m has been committed against this theme including Heritage Action zone funding and the development of live stream events and a feasibility study exhibition of early locomotives for the 2025 200th Anniversary of the opening of the Stockton and Darlington Railway. The uncommitted amount will be used to further pump prime investment and match fund initiatives on these and other culture opportunities.

## **Futures Fund - Theme 5 – Neighbourhood Renewal (0.650m)**

50. One of the Council priorities is to work with communities to maximise their potential and enjoy a good quality of life. The funding in this theme is aimed at assisting with this priority and £0.632m has been allocated to various initiatives including £0.050m to the Darlington Credit Union to enable them to continue work in addressing financial hardship and across households in Darlington; £0.187m for a skills and employability officer to understand what skills are required in the borough and take action to promote employment; £0.197m to run initiatives and part fund a programme officer for the Northgate project which is a multi-agency programme providing a range of interventions from support and advice to enforcement activities where required in order to improve outcomes for local residents; and £0.020m for the pilot In2 Programme which introduces children who wouldn't usually have access to arts and cultural experiences. There has also been an allocation of £0.016m for a holiday hunger scheme through the school holidays and £0.035m to support work to embed community wealth building across the Council and partners.

## **Futures Fund – ongoing commitments**

51. A significant proportion of the futures fund expenditure is on staffing to carry out services over and above the statutory level, for example Community Safety including enforcement officers; Street Scene activities including grass cutting, street cleaning, back lance clear ups and tree work; helping neighbourhoods with our skills and employability officer. In total there are 22.7 full time equivalent staff funded on an annual basis through this fund. Additionally, there is £0.110m allocated to the Town Centre events programme per annum to assist in maintaining a vibrant Town Centre and helping out local businesses with increased footfall.
52. The fund was set up using balances as an additional resource over and above the core offer, however it is clear these services are of real importance to the community and our Economic Growth strategy in maintaining a clean, safe and exciting town. Given the anticipated positive revenue balance position noted below it is recommended the annual commitment is extended to 2024/25.

## **Revenue Balances**

53. Taking into account the projected revenue out turn for 2020/21 detailed at **Appendix 5**, along with the assessment of required risk balances as set out in **Appendix 6** and the utilisation of balances to fund the projected budget deficit over the four year period, leaves a projected general fund balance of £4.418m by 2024/25.
54. However, the unallocated balances rely on building around 433 Band D equivalent houses per annum; no significant overspending; assumptions of a cash equivalent position materialising in the settlement and a Council Tax increase, including a 3 % Social care precept of 4.99%. We therefore need to be cautious particularly in light of future years estimated income, but we understand the need to invest into our services as much as possible to stimulate growth and tackle inequality.
55. As balancing the MTFP requires the use of reserves it is sensible that any unallocated balances should be used to:-

- (a) To minimise on-going committed annual spending to assist and work towards eradicating future years funding gaps.
- (b) Continue to invest into the Futures Fund to stimulate growth and invest in our communities.

56. Given the pressure on budgets and the limited funds for discretionary services it is recommended that £0.914m of the unallocated balances are utilised to continue the Futures Fund ongoing priorities and commitments a further year into 2024/25. If agreed the revenue reserve closing balance position at the end of 2024/25 would be £3.504m as shown below.

57. Whilst this is a welcomed position, it needs to be noted that the MTFP is only being balanced annually by using reserves which is not a sustainable position moving forward as reserves will eventually be depleted. Given the uncertainties in regard to future funding and expenditure pressures it is recommended the balance remains unallocated to assist in future pressures or mitigation of the year 5 gap.

Revenue Balances	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Opening balance	20.506	16.963	15.184	9.566
Risk Reserve	(5.350)			
Contribution to/(from) balances	(0.431)	(1.780)	(5.617)	(6.063)
Contribution from Collection Fund	1.000	0.000	0.000	0.000
SR20 Collection Fund contribution	1.238	0.000	0.000	0.000
Closing balance	<b>16.963</b>	<b>15.184</b>	<b>9.567</b>	<b>3.504</b>

## Consultation

58. This report will be published for consultation from 1 December to 26 January 2021.

## Conclusion

59. The MTFP as agreed by Council remains deliverable but as previously acknowledged it is not without risk and challenges. Some risks previously identified have occurred and the recommendations within this report address the associated financial implications. The proposed MTFP includes the retention of the Risk Reserve which has been increased this year given the unprecedented times we are facing to offset further unforeseen risks and the provision of a risk contingency in adult social care to cover a specific significant value risk which is already known.

60. The Council still has the financial capacity to deliver a four-year balanced MTFP which puts it in a much stronger position than many Councils, however this is based on a core offer service level with limited discretionary services. To add to this offer, available revenue balances have been utilised to create five Future Fund Investments themes which are helping to stimulate growth and assist with a key priority of growing the economy. As balances have improved it is proposed a further £0.914m is being requested to continue the ongoing commitments into 2024/25. Despite significant pressures faced by the impact of Covid-19 and in Social Care, the proactive stance taken in growing the economy and our joint venture



partnerships is working and assisting in minimising on-going committed annual spending.

61. Planning beyond the current MTFP is extremely difficult given the uncertainty around Covid-19, the new Local Government Financial system (currently on hold but anticipated in 2022), and issues such as the impact of Brexit on the country's finances. Given the four-year balanced position, the proposed plan will allow Members time, post the fair funding review, to assess the impacts of the changing landscape and decide how to address the future financial position faced. Current planning suggests there will be a budget deficit of approximately £6m, however for the reason above, this will almost certainly change. At this stage it is not possible to know whether this will be a positive or negative position.
62. In summary, the Council continues to face significant financial challenges, however, the MTFP remains deliverable on the basis of what we know now and the following conditions – economic growth, house building, no further pressures, fair funding review and a fair settlement, if this changes plans will need to be adjusted.
63. As the Council's Statutory Chief Financial Officer, the Assistant Director Resources, must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available at this point in time, therefore the Assistant Director is confident that they are an accurate reflection of the Council's financial position. General Fund Reserves are adequate however the Council is carrying a financial risk over the lifetime of the plan which is difficult to forecast at present, in particular the implications and impacts of Covid-19, Brexit and the uncertainty around the fair funding review. It is essential that growing pressures in social care are addressed through transformation and implemented as the Council will be operating with minimum levels of balances to fund any future cost pressures.

## APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2020/21
Appendix 6	Assessment of Risk Balances
Appendix 7	Proposed MTFP 2021 to 2025

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## REVENUE ESTIMATES 2021/22 - Summary

## APPENDIX 1

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Children and Adults	60,352	116,418	(14,993)	(40,399)	61,026
Economic Growth & Neighbourhood Services	21,766	92,484	(43,627)	(24,536)	24,322
Resources	10,550	12,742	(2,217)	0	10,525
<b>Group Totals</b>	<b>92,668</b>	<b>221,644</b>	<b>(60,837)</b>	<b>(64,935)</b>	<b>95,873</b>
Financing Costs	895	823	0	0	823
Investment Returns - Joint Ventures	(1,028)	(1,546)	0	0	(1,546)
Council Wide Pressures / Savings	405	(550)	0	0	(550)
Contingencies	522	525	0	0	525
<b>Grand Total</b>	<b>93,462</b>	<b>220,896</b>	<b>(60,837)</b>	<b>(64,935)</b>	<b>95,125</b>

## Revenue Estimates 2021/22

## CHILDREN &amp; ADULT SERVICES

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Director of Adults &amp; Children's Services</b>	159	188	(12)	0	176
<b>Children &amp; Adult Services</b>					
Transformation & Performance	602	742	(115)	0	627
Business Support	1,326	1,403	0	0	1,403
<b>Children's Services</b>					
Children's Services Management & Other Services	496	485	0	0	485
Assessment Care Planning & LAC	3,664	3,966	0	0	3,966
First Response & Early Help	2,295	3,383	0	(600)	2,783
Adoption & Placements	13,738	14,233	(44)	(50)	14,139
Youth Offending / ASB	263	618	(127)	(223)	268
Quality Assurance & Practice Improvement	498	732	(123)	0	609
<b>Development &amp; Commissioning</b>					
Commissioning	2,360	2,278	(51)	0	2,227
Workforce Development	281	339	0	(57)	282
Voluntary Sector	167	145	0	0	145
<b>Education</b>					
Education	961	23,770	(1,431)	(21,261)	1,078
Schools	0	8,575	0	(8,575)	0
Transport Unit	1,684	2,405	0	(534)	1,871
<b>Public Health &amp; Community Safety</b>					
Public Health	9	8,686	0	(8,401)	285
<b>Adult Social Care &amp; Health</b>					
External Purchase of Care	25,625	35,940	(10,937)	(698)	24,305
Intake & Enablement	590	2,124	(1,529)	0	595
On-going Long Term Care - Older People	1,385	1,555	(125)	0	1,430
On-going Long Term Care - Physical Disability	5	57	(52)	0	5
On-going Long Term Care - Learning Disability	1,687	1,774	(37)	0	1,737
On-going Long Term Care - Mental Health	1,122	1,548	(410)	0	1,138
On-going Long Term Care - Disabled Children's	473	500	0	0	500
Service Development & Integration	962	972	0	0	972
<b>Total Adults &amp; Children's Services</b>	<b>60,352</b>	<b>116,418</b>	<b>(14,993)</b>	<b>(40,399)</b>	<b>61,026</b>

## Revenue Estimates 2021/22

## Economic Growth &amp; Neighbourhood Services

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Director of Economic Growth &amp; Neighbourhood Services</b>	167	172	0	0	172
<b>Planning, Economic Initiatives &amp; Asset Management</b>					
AD - Economic Growth	185	132	0	0	132
Building Control	138	305	(162)	0	142
Consolidated Budgets	135	146	0	0	146
Development Management	(73)	580	(642)	0	(61)
Economy	310	258	0	(16)	242
Environmental Health	291	332	(17)	0	316
Place Strategy	600	692	(30)	(65)	597
Property Management and Estates	(579)	768	(1,238)	0	(470)
<b>Capital Projects, Transport &amp; Highways Planning</b>					
AD - Transport & Capital Projects	125	129	0	0	129
Building Design Services	20	525	(505)	0	20
Capital Projects	327	567	(261)	0	306
Car Parking R&M	566	483	0	0	483
Concessionary Fares	3,439	3,434	0	0	3,434
Flood and Water Act	111	88	0	0	88
Highways	2,507	4,100	(900)	0	3,199
Highways - DLO	(514)	9,037	(9,552)	0	(515)
Investment and Funding	511	179	(182)	0	(3)
Regeneration Projects	4	0	0	0	
Sustainable Transport	264	72	(30)	0	42
<b>Community Services</b>					
AD - Community Services	125	129	0	0	129
Allotments	11	22	(11)	0	11
Building Cleaning - DLO	105	727	(588)	0	139
Cemeteries and Crematorium	(868)	666	(1,563)	0	(897)
Dolphin Centre	579	3,272	(1,483)	0	1,789
Eastbourne Complex	(16)	118	(79)	0	39
Emergency Planning	97	99	0	0	99
Head of Steam	249	321	(47)	0	275
Hippodrome	(5)	3,759	(2,904)	0	855
Indoor Bowling Centre	12	18	(6)	0	12
Libraries	790	848	(19)	0	829
Move More	29	86	(52)	0	33
Outdoor Events	403	419	(22)	0	397
School Meals - DLO	57	719	(654)	0	65
Strategic Arts	112	114	0	0	114
Street Scene	4,997	7,397	(2,016)	(14)	5,367
Transport Unit - Fleet Management	(16)	61	(70)	0	(9)
Waste Management	2,936	3,274	0	0	3,274
Winter Maintenance	420	471	(2)	0	469
<b>Community Safety</b>					
CCTV	187	602	(403)	0	199
Community Safety	577	627	(35)	0	592
General Licensing	0	155	(155)	0	(0)
Parking	(1,665)	265	(2,380)	0	(2,116)
Parking Enforcement	32	180	(176)	0	5
Private Sector Housing	72	88	(10)	0	78
Stray Dogs	43	47	(1)	0	46
Taxi Licensing	0	203	(203)	0	0
Trading Standards	224	240	(6)	0	234

**Economic Growth & Neighbourhood Services (continued)**

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Building Services</b>					
Construction - DLO	(568)	10,711	(11,282)	0	(571)
Maintenance - DLO	(406)	4,424	(4,831)	0	(407)
Other - DLO	14	(0)	0	0	(0)
Corporate Landlord	3,191	3,539	(267)	0	3,272
<b>General Support Services</b>					
Works Property & Other	109	111	0	0	111
<b>Joint Levies &amp; Boards</b>					
Environment Agency Levy	112	116	0	0	116
<b>Housing</b>					
Local Taxation	457	897	(284)	(144)	469
Rent Rebates / Rent Allowances / Council Tax	(132)	23,650	(132)	(23,650)	(132)
Housing Benefits Administration	221	875	0	(648)	227
Customer Call Centre	271	487	(180)	0	307
Homelessness	297	418	(94)	0	324
Service, Strategy & Regulation and General Services	179	333	(154)	0	179
<b>Total Economic Growth &amp; Neighbourhood Services</b>	<b>21,766</b>	<b>92,484</b>	<b>(43,627)</b>	<b>(24,536)</b>	<b>24,322</b>

**Revenue Estimates 2021/22****Resources**

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Managing Director</b>	163	277	(94)	0	183
<b>Darlington Partnership</b>	36	125	(85)	0	40
<b>AD Resources</b>					
Financial Services & Governance	1,508	1,787	(307)	0	1,480
Financial Assessments & Protection	244	284	(40)	0	244
Communications & Engagement	980	992	(138)	0	854
Systems	770	798	(7)	0	791
Xentrall Services (D&S Partnership)	1,693	2,354	(649)	0	1,705
Human Resources	582	763	(162)	0	601
Health & Safety	145	200	(57)	0	143
<b>AD Law &amp; Governance</b>					
Complaints & Freedom of Information	186	202	(1)	0	201
Democratic Support	1,210	1,245	(23)	0	1,222
Registrars of births, deaths and marriages	(13)	230	(254)	0	(24)
Administration	697	800	(92)	0	708
Legal & Procurement	1,397	1,740	(296)	0	1,444
Coroners	215	220	0	0	220
<b>AD ICT</b>	737	725	(12)	0	713
<b>Total Resources</b>	<b>10,550</b>	<b>12,742</b>	<b>(2,217)</b>	<b>0</b>	<b>10,525</b>

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<b><u>Pressures/Savings</u></b>	Estimate 21/22	Estimate 22/23	Estimate 23/24	Estimate 24/25
	£m	£m	£m	£m
<b>Savings</b>				
Street Lighting Utility savings	(0.030)	(0.030)	(0.030)	(0.030)
NNDR Savings across the asset base from revaluation	(0.098)	(0.098)	(0.098)	(0.098)
Childrens and Adults staffing savings	(0.036)	(0.030)	(0.024)	(0.025)
Adult Social care - residential inflation	(0.624)	(0.691)	(0.579)	(0.402)
Older Peoples package costs	(0.308)	(0.308)	(0.308)	(0.308)
Contracts - Financial Crisis & Community Care	0.000	(0.040)	(0.040)	(0.040)
Insurance - Saving on contract extension	(0.100)	0.000	0.000	0.000
Financing costs - lower borrowing costs	(0.273)	(0.463)	(0.275)	(0.263)
Investment Returns - extension of JV's	(0.734)	(0.769)	(0.855)	(1.138)
Pay award - 1% pay award in 2021/22, 2% thereafter	(0.554)	(0.565)	(0.577)	(0.588)
	<b>(2.757)</b>	<b>(2.994)</b>	<b>(2.786)</b>	<b>(2.892)</b>
<b>Increased Demand</b>				
Concessionary Fares - bulk bus pass re-issue	0.000	0.000	0.000	0.085
Public Sector Hub (DfE Building) - service charge	0.020	0.021	0.022	0.023
Waste Disposal - allowance for new builds	0.000	0.000	0.000	0.024
Street Scene Wheeled Bins - new properties.	0.040	0.040	0.040	0.040
Winter Maintenance - review of T&C's for staff	0.030	0.030	0.030	0.030
Customer Services - security guard	0.018	0.018	0.018	0.018
Children's Services - Interpreters	0.018	0.018	0.018	0.018
Social care staffing increased demand - Family Support service	0.100	0.104	0.111	0.118
Social care staffing increased demand - Leaving care service	0.000	0.119	0.232	0.234
Social care staffing increased demand - Child Protection & Review	0.016	0.016	0.052	0.077
Adoption - interagency Costs/ Adoption Tees Valley	0.127	0.136	0.149	0.16
Social Work - Lone working devices	0.006	0.006	0.006	0.006
Advocacy contract	0.004	0.004	0.004	0.004
Contracts - Childrens volunteer drivers	0.047	0.047	0.047	0.047
Contracts - Homeless Trailblazer - continuation of service	0.064	0.064	0.064	0.064
Business Support - continuation of Archivist post	0.012	0.012	0.012	0.012
Contracts - Missing from Home and Safer Families/Carers support	0.09	0.09	0.09	0.09
Safeguarding Board - Information Officer post	0.021	0.021	0.022	0.023
School Transport - Support for new and Secondary School routes	0.143	0.145	0.148	0.151
Learning Disability package costs - high cost residential placement	0.330	0.330	0.330	0.330
Learning Disability package costs - increase in domicillary hours	0.311	0.311	0.311	0.311
Physical Disability package costs	0.061	0.061	0.061	0.061
Mental Health package costs	0.090	0.090	0.090	0.090
Childrens day and home care package increases	0.041	0.041	0.041	0.041
Carers - Increase in respite provision	0.020	0.020	0.020	0.020
	<b>1.609</b>	<b>1.744</b>	<b>1.918</b>	<b>2.077</b>
<b>Current Savings Shortfall</b>				
Business Support - service demand target not met	0.011	0.011	0.011	0.011
	<b>0.011</b>	<b>0.011</b>	<b>0.011</b>	<b>0.011</b>
<b>Price Inflation</b>				
Utilities/Waste Disposal etc	0.000	0.000	0.000	0.071

Adults Homecare / Direct Payments	(0.024)	0.395	0.795	1.490
Contracts - various childrens, housing related support	0.000	0.080	0.122	0.125
NNDR - Reduction in CPI rate	0.342	0.437	0.435	0.466
	0.318	0.912	1.352	2.152
<b>Reduced Income</b>				
School Meals - service to be reviewed post 21/22	0.017	0.000	0.000	0.000
Pedestrian Training - grant not confirmed	0.017	0.018	0.019	0.020
	0.034	0.018	0.019	0.020
<b>Other</b>				
Winter Maintenance - end of red diesel usage	0.000	0.018	0.019	0.020
Council Wide auto-enrolment into pension scheme	0.051	0.049	0.050	0.050
Vulnerable pupils laptops - schools	0.023	0.000	0.000	0.000
Commissioning - staffing	0.018	0.018	0.017	0.017
Drug & Alcohol - staffing	0.012	0.000	0.000	0.000
Bank Charges - renewal of bank contract	0.020	0.020	0.020	0.020
	0.124	0.105	0.106	0.107
<b>Covid Related</b>				
Estates - Reduced rent	0.025	0.000	0.000	0.000
Feethams House - occupancy targets pushed back 1 year	0.070	0.089	0.050	0.033
Hippodrome - assumes no shows until June + reduced patronage	0.864	0.000	0.000	0.000
Dolphin Centre - reduced patronage due to social distancing	1.160	0.000	0.000	0.000
Eastbourne Complex - reduced patronage due to social distancing	0.049	0.000	0.000	0.000
Head of Steam - reduced patronage due to social distancing	0.013	0.000	0.000	0.000
Libraries - reduced patronage due to social distancing	0.020	0.000	0.000	0.000
Waste Disposal - household waste due to working from home	0.226	0.000	0.000	0.000
Car Parking - reduction in income due to change in working practices	0.154	0.000	0.000	0.000
Trade Waste - cancelled contracts	0.045	0.045	0.045	0.045
Council Tax - reduction in current taxbase	0.493	0.511	0.530	0.340
	3.119	0.645	0.625	0.418
<b>Total Net Pressures</b>	<b>2.458</b>	<b>0.441</b>	<b>1.245</b>	<b>1.893</b>



SCHEDULE OF CHARGES 2021/22				
Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LEARNING SKILLS - LEARNING FOR LIFE</b>				
Fees Policy: August 2020 to July 2021 (Next Review July 2021)				
Full Fees (including enrolment and tuition fees) per hour	L	3.00	3.00	NIL
<p><b>Accredited Learning</b>  <b>Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.</b></p> <p><b>No fees will be charged for publicly subsidised courses where:</b></p> <ol style="list-style-type: none"> <li>Learners are aged 16-18 (on 31 August 2020)</li> <li>Learners are aged 19-24 (on 31 August 2020) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or Maths</li> <li>Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL)</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply: <ol style="list-style-type: none"> <li>They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or</li> <li>They receive Employment and Support Allowance (ESA), or</li> <li>They receive Universal Credit and their earned income from employment (disregarding benefits) is less than £338 a month (learner is sole adult in their benefit claim) or £541 a month (learner has a joint benefit claim with their partner)</li> <li>They are released on temporary licence, studying outside a prison environment, and not funded by the Ministry of Justice</li> </ol> </li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), they are employed and eligible for co-funding but earn less than £17,004.00 gross salary, based on the assumption of a 37.5 hour contract with paid statutory holiday entitlement.  <i>Evidence required: A wage slip within 3 months of the learning start date, or a current employment contract which states gross monthly / annual wages</i></li> <li>Learners aged 19-24 who are unemployed and on a Traineeship</li> </ol> <p><b>Courses with no public subsidy</b>  For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: <a href="http://www.gov.uk/advanced-learning-loans">www.gov.uk/advanced-learning-loans</a></p> <p>Asylum Seekers – individuals will be assessed for eligibility in conjunction with ESFA guidance  Special Fees – some courses have special fees, cost on application  FE course – NVQ etc price on application</p> <p><b>The following courses are free:</b>  Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects</p> <p><b>Additional Learning Support (ALS)</b> is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities</p>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</b>				
The following fees do not incur VAT				
<b>Marriages</b>				
Entering a Notice of Marriage or Civil Partnership	N			
For a Registrar to attend a Marriage at the Register Office	N			
Civil Partnership Registration	N			
Incumbents for every Entry Contained in Quarterly Certified	N			
Copies of Entries of Marriage	N			
Registrars fee for attending a marriage at a registered building or for the housebound or detained	N			
Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained	N			
Superintendents Registrar fee for attending the marriage of the housebound or detained	N	These charges set nationally by Statute and will be charged at the advised rate for 2020/21	These charges set nationally by Statute and will be charged at the advised rate for 2020/21	
<b>Certification for Worship and Registration for Marriages</b>				
Place of Meeting for Religious Worship	N			
Registration of Building for Solemnisation of Marriage	N			
<b>Certificates issued from Local Offices</b>				
Standard Certificate (SR)	N			
Standard Certificate (RBD) (at time of Registration)	N			
Standard Certificate (RBD) (after Registration)	N			
Short Certificate of Birth (SR)	N			
Short Certificate of Birth (RBD)	N			
Certificates of Civil Partnership (at time of Ceremony)	N			
Certificates of Civil Partnership (at later date)	N			
General Search fee	N			
Each Verification	N			
<b>Civil Partnership Ceremony</b>				
<b>All Ceremonies – Approved Premises</b>				
Application Fee for licence as an approved venue (valid for 3 years)	N	1,700.00	1,750.00	
Fee for Attendance - All days including Bank Holidays	L	525.00	540.00	
<b>All Ceremonies – Town Hall</b>				
The Council Chamber (Monday to Saturday)	L	275.00	285.00	
The Council Chamber Foyer (Monday to Saturday)	L	125.00	130.00	
<b>REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE</b>				
The following fees do not incur VAT.				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
Register – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>LIST OF OVERSEAS ELECTORS – SALE</b>				
The following fees do not incur VAT.				
List – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
List – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST - SALE</b>				
The following fees do not incur VAT				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	2.00	2.00	
Register – Data Form	N	10.00	10.00	
Per 1,000 Names – Data	N	1.00	1.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>TOWN HALL</b>				
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session				
Committee Rooms per hour	L	33.00	33.00	
				<b>Minimal</b>
<b>LAND CHARGES</b>				
<b>The following fees are inclusive of VAT</b>				
<b>Search Fees</b>				
Standard Search - Residential Property (post or DX)	L	91.80	91.80	
Standard Search – Residential Property (electronic)	L	89.80	89.80	
Standard Search – Commercial Property (post or DX)	L	139.80	139.80	
Standard Search – Commercial Property (electronic)	L	137.80	137.80	
<b>Con 29 Required</b>				
<b>Residential Property</b>				
One Parcel of Land	L	76.80	76.80	
Several Parcels of Land – Each Additional Parcel	L	24.00	24.00	
<b>Commercial Property</b>				
One Parcel of Land	L	124.80	124.80	
Several Parcels of Land – Each Additional Parcel	L	24.00	24.00	
<b>Con 29 Optional</b>				
Each Printed Enquiry	L	6.00	6.00	
Own Questions	L	6.00	6.00	
Official Search – LLCI	L	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	L	13.00	13.00	
Expedited Search (Residential)	L	165.00	165.00	
Expedited search (Commercial)	L	225.00	225.00	
Personal Search	L	No charge	No charge	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>FINANCIAL PROTECTION SERVICES</b>				
<b>Category</b>				
I. Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	N	745.00	745.00	
II. Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:	N	775.00	775.00	
- for the first year	N	650.00	650.00	
- for the second and subsequent years				
where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy				
Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.				
III. Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	N	300.00	300.00	
IV. Preparation and lodgement of an annual report or account to the Public Guardian	N	216.00	216.00	
V. Conveyancing Costs				
Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees:	N	See Description	See Description	
A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements				
Travel Rates are allowed at a fixed rate per hour for travel costs	N	40.00	40.00	
Please note that these rates are set by The Office of Public Guardian and are the rates as of 1st April 2017, these may be amended during 2021/22				
Administration fee for arranging the care and support needs for those with capital in excess of the upper capital limit or those who have chosen not to disclose their financial information.	L	105.00	105.00	
<b>NIL</b>				
<b>DEFERRED PAYMENT FEES</b>				
Administration cost for setting up a Deferred Payment Agreement	L	315.00	321.00	
plus cost of valuation (this will be dependant on property type)	L	Actual cost of valuation	Actual cost of valuation	
<b>Minimal</b>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LIBRARIES</b>				
<b>Fines On Overdue Items</b>				
Adults – per day	L	0.15	0.20	
Maximum charge per book	L	5.10	3.00	
Senior Citizens – per day	L	0.10	0.10	
Maximum charge per book	L	3.10	3.10	
Children – per day	L	No charge	No charge	
<b>Loan Charges for Audio Materials (1 week)</b>				
CD's	L	1.00	1.00	
DVD's	L	1.50	1.50	
<b>Reservation Fees for books and Audio Materials</b>				
Adults	L	0.50	0.50	
Senior Citizens	L	0.25	0.25	
Children/Unemployed	L	0.25	0.25	
<b>Reservation Fees for Books Obtained from Outside the Authority</b>				
Single charge for all books obtained from other libraries	L	6.00	6.00	
<b>Repeat Fee for Renewal of Books from Outside the Authority</b>				
Single Charge for all books obtained from other local authorities	L	6.00	6.00	
<b>Replacement Tickets</b>				
Adults	L	1.20	1.50	
Senior Citizens	L	1.20	1.50	
Children/Unemployed	L	0.60	1.50	
<b>Spoken Word</b>				
Cassettes & CDs (3 Week Loan)	L			
Adults (who are not exempt) each	L	1.50	1.50	
Children each	L	No charge	No charge	
<b>Language Courses (per element)</b>				
Subscription for whole course to be paid in advance	L	1.35	1.35	
<b>Local History Research</b>				
Look Up Service	L	5.00	5.00	
Specialist Research – per hour	L	30.00	30.00	
<b>Photocopies</b>				
A4 B&W	L	0.15	0.20	
A3 B&W	L	0.30	0.40	
<b>Printing</b>				
Text Printouts				
A4 B&W	L	0.15	0.15	
A3 B&W	L	0.30	0.30	
Test Printouts				
A4 colour	L	0.60	0.60	
<b>Reproduction of Images from Stock</b>				
Digital copies for Private/Study purposes – per photo	L	5.50	5.50	
Digital copies for small local commercial use – per photo	L	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	L	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	L	110.00	110.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Scan and e-mail Service</b>				
First sheet	L	1.00	1.00	
Each subsequent sheet	L	0.50	0.50	
<b>Hire of Locker</b>	L	0.50	0.50	
<b>Internet Use</b>				
Library members First 60 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	L	1.00	1.00	
<b>Lost &amp; Damaged Items</b>	L	Full current Replacement Cost (non-refundable)	Full current Replacement Cost (non-refundable)	
<b>Fax</b>				
Outgoing Transmission				
United Kingdom – per sheet	L	1.45	1.45	
Europe – per sheet	L	2.30	2.30	
USA/Canada – per sheet	L	2.80	2.80	
Rest of the World – per sheet	L	3.80	3.80	
Incoming Transmission – per sheet	L	0.45	0.45	
<b>Fax by Satellite</b>				
Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	L	12.50	12.50	
<b>Room Hire</b>				
Not for profit organisations per hour	L	10.00	10.00	
Commercial organisations per hour	L	15.00	15.00	
				<b>Minimal</b>
<b>PLANNING FEES</b>				
Planning fees are set nationally				
<b>PLANNING – PRE APPLICATION ADVICE</b>				
All charges include VAT at 20%				
Large Major Development (200+) for a written response, including up to 2 meetings	L	1,200.00	1,200.00	
Small Major Development (10-199) for a written response, including up to 2 meetings	L	600.00	600.00	
Minor Development for a written response to include a meeting if necessary	L	400.00	400.00	
<b>Other Developments</b>				
Minerals Processing	L	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	L	50.00	50.00	
Householder developments	L	36.00	36.00	
Advertisements	L	25.00	25.00	
Listed Building consents (to alter/extend/demolish)	L	Free	Free	
Conservation area consents	L	Free	Free	
Certificates of lawful development	L	Application advice not appropriate	Application advice not appropriate	
Telecommunications Notifications	L	126.00	126.00	
<b>Other Charges</b>				
Pre-Application meeting involving Planning Committee Members	L	1,000.00	1,000.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PLANNING – SUPPLEMENTARY ITEMS</b>				
<b>Items inclusive of VAT at 20%</b>				
A4 Photocopy (ex plans) – first page	L	1.10	1.10	
Subsequent pages	L	0.10	0.10	
A3 Photocopy (ex plans) – first page	L	1.20	1.20	
Subsequent pages	L	0.20	0.20	
A2 Photocopy (ex plans) – first page	L	1.50	1.50	
A1 Photocopy (ex plans)	L	2.00	2.00	
A0 Photocopy (ex plans)	L	3.00	3.00	
<b>Items outside the scope of VAT</b>				
Local plan	L	18.00	18.00	
Local plan – postage	L	4.00	4.00	
Local plan – alterations	L	2.00	2.00	
Invoicing	L	9.00	9.00	
				<b>NIL</b>
<b>LICENSING The following fees do not incur VAT</b>				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	47.00	47.50	
<b>General Licensing</b>				
Pavement Café Licence, per person				
1-10	L	200.00	200.00	
11-25	L	240.00	240.00	
26-40	L	280.00	280.00	
41-60	L	320.00	320.00	
61-80	L	360.00	360.00	
81-99	L	400.00	400.00	
100 or over	L	450.00	450.00	
Duplicate licence fee	L	50.00	50.00	
Transfer of licence	L	50.00	50.00	
Change of detail	L	30.00	30.00	
Variation of Covers	L	100.00	100.00	
Goods on Highway Licence	L	155.00	155.00	
Sex Shop Grant of application	L	3,700.00	3,700.00	
Sex Shop Renewal	L	1,200.00	1,200.00	
Sex Shop transfer	L	1,200.00	1,200.00	
Skin Piercing (Premises) Grant	L	280.00	280.00	
Skin Piercing (Personal) Grant/Variation	L	65.00	65.00	
<b>Scrap Metal Dealers</b>				
Collectors Licence (3 years) - application	L	150.00	150.00	
Collectors Licence (3 years) – renewal	L	150.00	150.00	
Major Variation	L	50.00	50.00	
Minor Variation	L	15.00	15.00	
Site Licence (3 years) Grant	L	350.00	350.00	
Additional Sites (per site per year of licence)	L	195.00	195.00	
Site licence (3 years) – renewal	L	270.00	270.00	
Additional sites (per site per year of licence)	L	195.00	195.00	
Minor Variation Site	L	15.00	15.00	
Major Variation Site	L	50.00 + 65.00	50.00 + 65.00	
		per additional site per year	per additional site per year	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Caravan Sites</b>				
New Application for a permanent residential site licence;	L			
1-5 pitches	L	200.00	200.00	
6-20 pitches	L	225.00	225.00	
21-50 pitches	L	240.00	240.00	
Greater than 50 pitches	L	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;				
1-5 pitches	L	No charge	No charge	
6-50 pitches	L	220.00	220.00	
Greater than 50 pitches	L	260.00	260.00	
Cost of Laying Site Rules	L	25.00	25.00	
Cost of Variation/Transfer	L	100.00	100.00	
<b>Zoo Licensing Act</b>				
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	L	450.00	450.00	
<b>Animal Welfare</b>				
Breeding of Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Breeding of Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Pet Vending Commercial - Grant of Licence				
1 Year Licence	L	252.00	252.00	
2 Year Licence	L	297.00	297.00	
3 Year Licence	L	342.00	342.00	
Pet Vending Commercial - Renewal of Licence				
1 Year Licence	L	222.00	222.00	
2 Year Licence	L	267.00	267.00	
3 Year Licence	L	312.00	312.00	
Pet Vending Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Pet Vending Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Keeping or Training Animals for Exhibition - Grant of Licence				
3 Year Licence	L	235.00	235.00	
Keeping or Training Animals for Exhibition - Renewal of Licence				
3 Year Licence	L	215.00	215.00	
Hiring Out of Horses - Grant of Licence				
1 Year Licence	L	265.00	265.00	
2 Year Licence	L	310.00	310.00	
3 Year Licence	L	355.00	355.00	
Hiring Out of Horses - Renewal of Licence				
1 Year Licence	L	235.00	235.00	
2 Year Licence	L	280.00	280.00	
3 Year Licence	L	325.00	325.00	
Boarding of Dogs and Cats Commercial - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs and Cats Commercial - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
Boarding of Dogs and Cats Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Boarding of Dogs and Cats Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care Up to 7 Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Boarding of Dogs Day Care Up to 7 Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care 8+ Dogs - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs Day Care 8+ Dogs - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
		130.00 + 10.00	130.00 + 10.00	
		per host +	per host +	
		65.00 per host	65.00 per host	
Dog Boarding Franchise in Darlington - Grant of Licence	L	inspection fee	inspection fee	
		+ 45.00 annual	+ 45.00 annual	
		enforcement	enforcement	
		fee per year	fee per year	
		100.00 + 10.00	100.00 + 10.00	
		per host +	per host +	
		60.00 per host	60.00 per host	
Dog Boarding Franchise in Darlington - Renewal of Licence	L	inspection fee	inspection fee	
		+ 45.00 annual	+ 45.00 annual	
		enforcement	enforcement	
		fee per year	fee per year	
		60.00 + 65.00	60.00 + 65.00	
		per host	per host	
Dog Boarding Franchise out of Darlington - Grant of Licence	L			
		55.00 + 60.00	55.00 + 60.00	
		per host	per host	
Dog Boarding Franchise out of Darlington - Renewal of Licence	L			
Additional Fees				
Cost per additional licensable activity - Grant and Renewal (each)	L	65.00	65.00	
Mandatory mid licence inspection fee - Grant and Renewal (each)	L	30.00	30.00	
Variation of licence where no inspection is required (each)	L	35.00	35.00	
Variation of licence where inspection is required (each)	L	90.00	90.00	
Application for Re-Rating (each)	L	70.00	70.00	
Copy Licence	L	15.00	15.00	
Administration Fee	L	35.00	35.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Street Trading</b>				
November / December - Full Calendar Month	L	975.00	975.00	
- Week	L	385.00	385.00	
- Day	L	85.00	85.00	
January / October - Full Calendar Month	L	660.00	660.00	
- Week	L	270.00	270.00	
- Day	L	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
Annual Consent	L	7,000.00	7,000.00	
If Paying Monthly	L	620.00	620.00	
If Paying Weekly	L	170.00	170.00	
Buskers selling CD's – Half Day	L	25.00	25.00	
Full Day	L	45.00	45.00	
Mobile vehicles (moving or lay-by)	L	260.00	260.00	
New Vendor Permits	L	35.00	35.00	
Duplicate licenses	L	15.00	15.00	
<b>Skip Hire Licence</b>				
More than 3 days' notice	L	15.00	15.00	
Less than 3 days' notice	L	30.00	30.00	
Hoarding/Scaffold Licence	L	50.00	50.00	
Administration Charge (per hour or part thereof)	L	35.00	35.00	
<b>Statutory Fees</b>				
<b>Petroleum Licences</b>				
Less than 2,500 litres	L	44.00	44.00	
2,500 – 50,000 litres	L	60.00	60.00	
More than 50,000 litres	L	125.00	125.00	
Transfer/variation	L	8.00	8.00	
<b>Gambling Act</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
<b>Adult Gaming Centres – Annual Fee</b>				
New Application	N	600.00	600.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,300.00	1,300.00	
Provisional Statement	N	1,200.00	1,200.00	
Licence Reinstatement	N	1,300.00	1,300.00	
<b>Betting Shops - Annual Fee</b>				
New Application	N	550.00	550.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,300.00	1,300.00	
Provisional Statement	N	1,200.00	1,200.00	
Licence Reinstatement	N	1,300.00	1,300.00	
<b>Bingo Halls - Annual Fee</b>				
New Application	N	600.00	600.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,300.00	1,300.00	
Provisional Statement	N	1,200.00	1,200.00	
Licence Reinstatement	N	1,300.00	1,300.00	
<b>Family Entertainment Centres – Annual Fee</b>				
New Application	N	550.00	550.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	
<b>Betting (tracks) – Annual Fee</b>				
New Application	N	550.00	550.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<i>Permit Type – The following fees are set by statute and will be revised as changed nationally</i>				
Small Society Lottery Registration	N	40.00	40.00	
Small Society Annual Fee	N	20.00	20.00	
FEC gaming machine – Renewal fee	N	300.00	300.00	
FEC gaming machine – Change of name	N	25.00	25.00	
Prize gaming – Application fee	N	300.00	300.00	
Prize gaming – Renewal fee	N	300.00	300.00	
Prize gaming – Change of name	N	25.00	25.00	
Prize gaming – Copy permit	N	15.00	15.00	
Gaming machines (3 or more) - application Fee	N	100.00	100.00	
Gaming machines (3 or more) - variation Fee	N	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	N	25.00	25.00	
Gaming machines (3 or more) - annual Fee	N	50.00	50.00	
Change of name	N	25.00	25.00	
Copy Permit	N	15.00	15.00	
Notice of intent 2 or less gaming machines available	N	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	N	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	N	100.00	100.00	
Other applicants - application fee	N	200.00	200.00	
Other applicants - renewal fee	N	200.00	200.00	
Variation fee	N	100.00	100.00	
Annual fee	N	50.00	50.00	
Copy permit	N	15.00	15.00	
Initial fee	N	40.00	40.00	
Annual fee	N	20.00	20.00	
Temporary use notice	N	500.00	500.00	
Copy/replacement/endorsed copy of notice	N	25.00	25.00	
<b>Licensing Act Fees</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
<b>Premises Licences</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	
Band D with Multiplier - Initial fee	N	900.00	900.00	
- Annual fee	N	640.00	640.00	
Band E with Multiplier - Initial fee	N	1,905.00	1,905.00	
- Annual fee	N	1,050.00	1,050.00	
<b>Club Premises Certificates</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Large Scale Events</b>				
5,000 to 9,999 - Initial fee	N	1,000.00	1,000.00	
- Annual fee	N	500.00	500.00	
10,000 to 14,999 - Initial fee	N	2,000.00	2,000.00	
- Annual fee	N	1,000.00	1,000.00	
15,000 to 19,999 - Initial fee	N	4,000.00	4,000.00	
- Annual fee	N	2,000.00	2,000.00	
20,000 to 29,999 - Initial fee	N	8,000.00	8,000.00	
- Annual fee	N	4,000.00	4,000.00	
30,000 to 39,999 - Initial fee	N	16,000.00	16,000.00	
- Annual fee	N	8,000.00	8,000.00	
40,000 to 49,999 - Initial fee	N	24,000.00	24,000.00	
- Annual fee	N	12,000.00	12,000.00	
50,000 to 59,999 - Initial fee	N	32,000.00	32,000.00	
- Annual fee	N	16,000.00	16,000.00	
60,000 to 69,999 - Initial fee	N	40,000.00	40,000.00	
- Annual fee	N	20,000.00	20,000.00	
70,000 to 79,999 - Initial fee	N	48,000.00	48,000.00	
- Annual fee	N	24,000.00	24,000.00	
80,000 to 89,999 - Initial fee	N	56,000.00	56,000.00	
- Annual fee	N	28,000.00	28,000.00	
> 90,000 - Initial fee	N	64,000.00	64,000.00	
- Annual fee	N	32,000.00	32,000.00	
<b>Other Licensing Act 2003 Fees &amp; Charges</b>				
Minor Variations	N	89.00	89.00	
Personal Licence	N	37.00	37.00	
Provisional Statement	N	315.00	315.00	
Temporary Event Notice (TEN)	N	21.00	21.00	
Theft / Loss of Licence / Notice	N	10.50	10.50	
Variation of DPS	N	23.00	23.00	
Transfer of Premises Licence	N	23.00	23.00	
Change of Name / Address	N	10.50	10.50	
Notification of Interest	N	21.00	21.00	
Notification of Alteration of Club Rules	N	10.50	10.50	
Interim Authority Notice	N	23.00	23.00	
Explosives Act/Fireworks Annual Registration	N	52.00	52.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HACKNEY CARRIAGES</b>				
<b>Taxi Licencing</b>				
Taxi licensing fees are agreed annually by licensing committee normally in March and will be published separately as part of this process. Existing licence holders will be notified accordingly.				
<b>ENVIRONMENTAL HEALTH</b>				
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Insects – per Treatment	L	58.50	58.50	
Rodents in Private Premises	L	8.33	8.33	
Re-rating Food Hygiene Inspections	L	150.00	150.00	
<b>Prosecution Costs</b>				
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	L	47.00	47.50	
<b>Environmental Searches</b>				
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	L	65.00	65.00	
Additional photocopying for example copies of site investigation reports;				
A4 B&W	L	0.10	0.10	
A3 B&W	L	0.20	0.20	
A4 Colour	L	1.00	1.00	
A3 Colour	L	2.00	2.00	
Scanned Copy	L	Free	Free	
<b>LAPPC and LAIPPC Permits</b>				
Charges are annually set by Defra in March and are subject to change. Current charges as known are;				
<b>LAPPC Charges</b>				
Application Fee;				
Standard process (includes solvent emission activities)	N	1,650.00	1,650.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	N	155.00	155.00	
PVR I & II combined	N	257.00	257.00	
VRs and other Reduced Fee Activities	N	362.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N	71.00	71.00	
Mobile plant**	N	1,650.00	1,650.00	
for the third to seventh applications	N	985.00	985.00	
for the eighth and subsequent applications	N	498.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	N	310.00	310.00	
Annual Subsistence Charge;				
Standard process Low*	N	772.00	772.00	
		(+104.00)	(+104.00)	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Standard process Medium*	N	1,161.00 (+156.00)	1,161.00 (+156.00)	
Standard process High*	N	1,747.00 (+207.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation				
PVRI, SWOBs and Dry Cleaners Low	N	79.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	N	158.00	158.00	
PVRI, SWOBs and Dry Cleaners High	N	237.00	237.00	
PVR I & II combined Low	N	113.00	113.00	
PVR I & II combined Medium	N	226.00	226.00	
PVR I & II combined High	N	341.00	341.00	
VRs and other Reduced Fees Low	N	228.00	228.00	
VRs and other Reduced Fees Medium	N	365.00	365.00	
VRs and other Reduced Fees High	N	548.00	548.00	
Mobile plant, for the first and second permits Low**	N	626.00	626.00	
for the third to seventh permits Low	N	385.00	385.00	
eighth and subsequent permits Low	N	198.00	198.00	
Mobile plant, for the first and second permits Medium**	N	1,034.00	1,034.00	
for the third to seventh permits Medium	N	617.00	617.00	
eighth and subsequent permits Medium	N	316.00	316.00	
Mobile plant, for the first and second permits High**	N	1,551.00	1,551.00	
for the third to seventh permits High	N	924.00	924.00	
eighth and subsequent permits High	N	473.00	473.00	
Late payment fee	N	52.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	N	104.00	104.00	
Transfer and Surrender;				
Standard process transfer	N	169.00	169.00	
Standard process partial transfer	N	497.00	497.00	
New operator at low risk reduced fee activity	N	78.00	78.00	
Surrender: all Part b activities	N	0.00	0.00	
Reduced fee activities: transfer	N	0.00	0.00	
Reduced fee activities: partial transfer	N	47.00	47.00	
Temporary transfer for mobiles;				
First transfer	N	53.00	53.00	
Repeat following enforcement or warning	N	53.00	53.00	
Substantial change;				
Standard process	N	1,050.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	N	1,650.00	1,650.00	
Reduced fee activities	N	102.00	102.00	
**Not using simplified permits				
<b>LAPPC mobile plant charges (not using simplified permits)</b>				
Number of permits 1 to 2;				
Application fee	N	1,650.00	1,650.00	
Subsistence fee Low	N	646.00	646.00	
Subsistence fee Medium	N	1,034.00	1,034.00	
Subsistence fee High	N	1,506.00	1,506.00	
Number of permits 3 to 7;				
Application fee	N	985.00	985.00	
Subsistence fee Low	N	385.00	385.00	
Subsistence fee Medium	N	617.00	617.00	
Subsistence fee High	N	924.00	924.00	
Number of permits 8 and over;				
Application fee	N	498.00	498.00	
Subsistence fee Low	N	198.00	198.00	
Subsistence fee Medium	N	316.00	316.00	
Subsistence fee High	N	473.00	473.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LA-IPPC charges</b>				
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation				
Application	N	3,363.00	3,363.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
Annual Subsistence Low	N	1,447.00	1,447.00	
Annual Subsistence Medium	N	1,611.00	1,611.00	
Annual Subsistence High	N	2,334.00	2,334.00	
Late Payment Fee	N	52.00	52.00	
Variation	N	1,368.00	1,368.00	
Transfer	N	235.00	235.00	
Partial Transfer	N	698.00	698.00	
Surrender	N	698.00	698.00	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
				<b>Minimal</b>
<b>TRADING STANDARDS</b>				
Please note that VAT may be added to some charges. Check with the service before the work is agreed.				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	47.00	47.50	
<b>Measures</b>				
Linear measures not exceeding 3m each scale	L	14.50	15.00	
Not exceeding 15kg	L	40.00	40.50	
Exceeding 15kg but not exceeding 100kg	L	60.50	70.50	
Exceeding 100kg but not exceeding 250kg	L	83.50	84.50	
Exceeding 250kg but not exceeding 1 tonne	L	145.50	147.00	
Exceeding 1 tonne but not exceeding 10 tonnes	L	233.00	235.50	
Exceeding 10 tonnes but not exceeding 30 tonnes	L	488.50	494.00	
Exceeding 30 tonnes but not exceeding 60 tonnes	L	726.00	734.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	L	63.77 per hour	65.00 per hour	
<b>Measuring Instruments for Intoxicating Liquor</b>				
Not exceeding 150ml	L	23.00	23.50	
Other	L	26.50	27.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Measuring Instruments for Liquid Fuels and Lubricants</b>				
Container Type (un-subdivided)				
Multi-grade (with price computing device):	L	100.50	102.00	
Single Outlets	L	138.00	139.50	
Solely Price Adjustment	L	252.50	255.00	
Otherwise				
Other Types – Single Outlets				
Solely Price Adjustment	L	110.50	112.00	
Otherwise	L	150.50	152.00	
Other Types – Multi Outlets:				
1 Meter Tested	L	161.00	162.50	
2 Meters Tested	L	264.00	267.00	
3 Meters Tested	L	360.50	365.00	
4 Meters Tested	L	459.50	465.00	
5 Meters Tested	L	556.00	562.00	
6 Meters Tested	L	652.50	660.00	
7 Meters Tested	L	737.00	746.00	
8 Meters Tested	L	852.00	861.00	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	L	63.77 per hour	65.00 per hour	
<b>Special Weighing and Measuring Equipment</b>				
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies	L	63.77 per hour	65.00 per hour	
Discounts				
Fees from Measures to Certification Calibration will be discounted as follows :-				
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%				
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%				
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided				
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees				
<b>Licensing – VAT not applicable</b>				
<b>Explosives and Fireworks Licences (Statutory Fee)</b>				
Licence for the storage of explosives	N	**See Note	**See Note	
Licence for the sale of fireworks all year round	N	**See Note	**See Note	
**These are statutory rates that are set centrally in April				
				<b>Minimal</b>



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PARKING – all off-street charges are inclusive of VAT at 20%</b> <i>**The below pricing reflects the proposed parking offers to be funded by the Tees Valley Combined Authority (TVCA) until December 2022 (inclusive)</i>				
<i>***Figures to be confirmed once the proposal on 2 year funding of parking offers has been approved by TVCA, expected in late 2020</i>				
<b>Off Street Car Parks - Town Centre within Inner Ring Road included in the Parking Offer</b>				
Car Parks - Abbots Yard, Commercial Street East & West, Winston Street North & South, Town Hall & Feethams MSCP				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours L Free Free Each subsequent hour L 1.00 1.00				
Car Parks - East Street Monday to Saturday 8am to 6pm (including bank holidays) First 2 hours L Free Free Per day L 2.00 2.00				
Sunday 8am to 6pm First 2 hours L Free Free Per day L 1.00 1.00				
<b>Off Street Car Parks - Town Centre outside Inner Ring Road excluded from the Parking Offer</b>				
Car Parks - Archer Street, Kendrew Street East & West, Park Place East & West				
Monday to Saturday 8am to 6pm (including bank holidays) Per hour (up to 3 hours) L 1.00 1.00 Per day L 4.00 4.00 Per week L 16.00 16.00				
Sunday 8am to 6pm Per day L 1.00 1.00				
Car Parks - Garden Street, Hird Street, St Hilda's Tannery Yard Parkgate				
Monday to Saturday 8am to 6pm (including bank holidays) First 2 hours L Free Free 3 hours L 1.00 1.00 Per day L 4.00 4.00				
Car Parks - Chestnut Street Monday to Saturday 8am to 6pm (including bank holidays) Cars per day L 2.00 2.00 Cars per week L 8.00 8.00 HGV and coaches per day L Free Free HGV and coaches per night (6pm to 8am) L 4.00 4.00				
Sunday 8am to 6pm Cars per day L 1.00 1.00 HGV and coaches per day L Free Free				
Car Parks - Park Lane (Station)				
Monday to Saturday 8am to 6pm (including bank holidays) Per day L 5.00 5.00				
Sunday 8am to 6pm Per day L 1.00 1.00				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Areas included in the Parking Offer</b>				
East Row Horsemarket, Barnard Street, Back Street, Beaumont Street, Duke Street, South Arden Street, Winston Street, East Raby Street, Larchfield Street, Napier Street, Powlett Street, Primrose Street, Raby Street, West Powlett Street (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Grange Road, Town Centre, Northumberland Street (Max stay of 3 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Subsequent 1/2 hour	L	0.50	0.50	
<b>Areas excluded from the Parking Offer</b>				
Gladstone Street, Kendrew Street, North Lodge Terrace, Victoria Road, Hargreave Terrace, Park Place, Swan Street, Victoria Embankment (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) Per 30 minutes	L	0.50	0.50	
<b>Car Parks – Contract Parking – all charges are inclusive of VAT at 20%</b>				
Parking locations as determined by the Director of Economic Growth and Neighbourhood Services.				
Per year one space	L	950.00	950.00	
Per year two spaces	L	900.00	900.00	
Per year three spaces	L	860.00	860.00	
Per year four spaces	L	830.00	830.00	
Per year five to nine spaces	L	800.00	800.00	
Per year ten or more spaces	L	700.00	700.00	
Four Riggs				
Per calendar month	L	64.00	64.00	
Winston Street West				
Per space per year	L	1,100.00	1,100.00	
<b>Car Parks – Staff &amp; Members per year</b>	L	173.04	173.04	
<b>Residents Parking Permits</b>				
3 month temporary permit	L	12.00	12.00	
6 month permit	L	24.00	24.00	
12 month permit	L	40.00	40.00	
<b>Tradesmen Parking Permits</b>				
Daily Waiver	L	5.00	5.00	
3 month permit	L	50.00	50.00	
6 month permit	L	90.00	90.00	
12 month permit	L	150.00	150.00	
				Offers funded by TVCA

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>BUILDING CONTROL</b> Items inclusive of VAT at 20%				
Letter confirming exemption	L	Free	Free	
Letter confirming enforcement action will not be taken	L	Free	Free	
<b>Decision/Approval Notice (Building Control)</b>				
Responding to request for historical information from electronic databases (email response)	L	Free	Free	
Responding to request for historical information from electronic databases (letter response)	L	1.00	1.00	
Responding to request for historical information from manually recorded data (email response)	L	Free	Free	
Personal searches (email response)	L	Free	Free	
<b>The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%</b>				
Work charged on individual job basis	L	As agreed with client	As agreed with client	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>DOLPHIN CENTRE</b>				
Pricing based on the introduction of a leisure card.				
<b>Swimming</b>				
Adult swim				
Card holder	L	3.85	3.90	
Non card holder	L	4.45	4.50	
Concession	L	2.95	3.00	
Junior Swim	L	2.65	3.00	
Concession	L	2.00	2.25	
Family swim junior rate discount (up to 4 children accompanying 1 adult)				
Per card holder	L	2.00	2.10	
Per non card holder	L	2.30	2.40	
Under 5 years	L	1.20	3.00	
Under 12 months	L	Free	Free	
Lessons	L	47.50	50.00	
<b>Fitness Areas</b>				
The Gym				
Card holder	L	4.65	4.90	
Non card holder	L	5.35	5.65	
Concession	L	3.50	3.70	
Junior Gym	L	3.80	4.00	
Concession	L	2.90	3.05	
<b>Health &amp; Fitness Classes</b>				
Health & Fitness Classes				
Card holder	L	4.05	4.15	
Non card holder	L	4.65	4.75	
Concession	L	3.05	3.15	
<b>Multi Activity Sessions</b>				
Badminton Daytime Session				
Card holder	L	2.80	2.95	
Non card holder	L	3.20	3.35	
<b>Half Main Hall</b>				
Adult				
Card holder	L	43.50	43.50	
Non card holder	L	50.00	50.00	
Junior (1 hour courts only)	L	30.00	30.00	
Weekday lunchtime				
Card holder	L	38.00	38.00	
Non card holder	L	42.00	42.00	
<b>Badminton</b>				
Adult				
Card holder	L	8.10	8.25	
Non card holder	L	9.30	9.50	
Concession	L	6.10	6.30	
Junior (1 hour courts only)	L	4.45	4.55	
Concession (1 hour courts only)	L	3.35	3.45	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Equipment Hire</b>				
Footballs	L	Free	Free	
Footballs – Deposit (FOC for card holders)	L	5.00	5.00	
Badminton	L	2.00	2.00	
Badminton – Deposit (FOC for card holders)	L	5.00	5.00	
Squash Racquets	L	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	L	5.00	5.00	
Table Tennis Bats	L	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	L	5.00	5.00	
Pram Lock	L	Free	Free	
Pram Lock – Deposit (FOC for card holders)	L	5.00	5.00	
<b>Children's Activities</b>				
Crèche	L	3.55	3.75	
Soft play admissions	L	3.85	4.75	
Sensory Room	L	3.85	4.75	
Parent/toddler (Soft play)	L	3.85	4.75	
<b>Other Activities</b>				
Showers				
Card holders	L	1.95	2.05	
Non card holders	L	2.25	2.35	
<b>Fit 4 Life Packages</b>				
12 month Full Membership	L	299.40	299.40	
12 month Seniors	L	228.00	228.00	
12 month Student	L	180.00	180.00	
6 Month Full	L	195.00	195.00	
12 Month Upfront	L	275.00	275.00	
<b>Swimming Pools</b>				
Main Pool - per hour	L	92.00	97.00	
Diving Pool - per hour	L	52.00	55.00	
Teaching Pool - per hour	L	52.00	55.00	
<b>Gala - per hour</b>				
Swimming Galas - whole complex				
Normal opening hours - per hour	L	293.00	308.00	
Outside normal opening hours - per hour	L	155.00	163.00	
<b>Swimming Galas - Schools, Junior Clubs and Organisations</b>				
Main Pool - Peak	L	206.00	217.00	
Main Pool - Off Peak	L	145.00	153.00	
Main Pool and Teaching Pool - Peak	L	172.00	181.00	
Main Pool and Teaching Pool - Off Peak	L	177.00	187.00	
Electronic Timing	L	86.00	91.00	
<b>Dry Sports Hall</b>				
Main Sports Hall - per hour	L	97.00	102.00	
Special Events - per hour Weekends	L	318.00	335.00	
Preparation - per hour Weekends	L	166.00	175.00	
Special Events - Schools - per hour off peak	L	44.50	47.00	
Meeting Room	L	33.00	34.50	
Seminar Room/Stephenson Suite	L	33.00	34.50	
<b>Central Hall</b>				
All Events (except commercial, exhibitions and local societies)	L	101.00	106.00	
Exhibitions - commercial - per hour	L	132.00	139.00	
Local Societies event - per hour	L	69.00	73.00	
				<b>27,000</b>
<b>PARKS</b>				
Football - Hire of Hundens Park Pitch Seniors' Match	L	37.00	37.00	
Juniors Match	L	21.00	21.00	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>EASTBOURNE SPORTS COMPLEX</b>				
<b>3G Pitch</b>				
Non Charter Standard Pay and Play (No VAT)				
3G 1/3 per hour – Adult	L	46.00	46.00	
3G 1/3 per hour – Junior	L	29.00	29.00	
3G Full pitch per hour – Adult	L	77.00	77.00	
3G Full pitch per hour – Junior	L	50.00	50.00	
Charter Standard and Partner Clubs (No VAT)				
3G 1/3 hour	L	36.00	36.00	
3G Full pitch hour	L	52.00	52.00	
Partner Club Rate Fridays 3G Full pitch hour	L	31.00	31.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs				
3G 1/3 hour	L	15.50	15.50	
3G Full pitch hour	L	26.00	26.00	
<b>Grass Pitch</b>				
Adult per match	L	37.00	38.00	
Junior per match	L	19.00	20.00	
<b>Athletics Track</b>				
Non club rate				
Adult	L	3.70	3.80	
Junior	L	3.30	3.40	
Full track per hour	L	33.00	34.00	
Club rate				
Adult	L	3.10	3.10	
Junior	L	3.10	3.10	
<b>Gym</b>				
Adult	L	4.30	4.40	
Cardiac Concession	L	2.30	2.40	
Junior	L	2.10	2.20	
Adult induction	L	10.80	11.00	
Junior Induction	L	8.20	8.40	
Personal training per hour	L	20.60	21.00	
3 months membership	L	60.00	60.00	
12 month full upfront membership	L	150.00	150.00	
12 month direct debit membership per month	L	15.00	15.00	
<b>Other</b>				
Shower	L	1.90	2.00	
Function room and pavilion hire per hour	L	20.60	21.00	
				<b>Minimal</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HIPPODROME &amp; HULLABALOO</b>				
Hire & Conferencing (all pricing exclusive of VAT)				
John Wade Group Lounge - max capacity 40 (theatre style) - per hour	L	44.00	35.00	
John Wade Group Lounge - max capacity 40 (theatre style) - day hire**	L	265.00	210.00	
Living Water Tower Room - max capacity 18 - per hour	L	33.00	30.00	
Living Water Tower Room - max capacity 18 - day hire**	L	220.50	180.00	
Hippo Lounge - max capacity 70 - per hour	L	44.00	42.00	
Hippo Lounge - max capacity 70 - day hire**	L	265.00	252.00	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - per hour	L	44.00	35.00	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - day hire**	L	265.00	252.00	
Hullabaloo Rehearsal Space - max capacity 35 - per hour	L	44.00	35.00	
Hullabaloo Rehearsal Space - max capacity 35 - day hire**	L	265.00	210.00	
Hullabaloo Café - max capacity 70 - per hour	L	44.00	42.00	
Hullabaloo Café - max capacity 70 - day hire**	L	265.00	252.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end full day	L	1,654.00	1,900.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end half day	L	827.00	950.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day full day	L	1,378.00	1,750.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day half day	L	717.00	875.00	
Hullabaloo Theatre Hire - max capacity 150 - per hour	L	66.00	62.00	
Hullabaloo Theatre Hire - max capacity 150 - day hire**	L	397.00	450.00	
**day hire - 9am to 6pm				
Community Rate may be applicable for charities, NHS, children's groups and local artists if qualifying criteria met. This equates to 30% reduction on the above charges.				
				<b>Minimal</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HEAD OF STEAM</b>				
<b>Admission</b>				
Adult	L	4.95	4.95	
Concession	L	3.75	3.75	
Children (6-16 years old)	L	3.00	3.00	
Children (under 6)	L	No charge	No charge	
Single annual pass	L	10.00	10.00	
Family day pass (2 adults & 4 children)	L	10.00	10.00	
Family annual pass (2 adults & 4 children)	L	15.00	15.00	
School Visit	L	No charge	No charge	
<b>Research</b>				
Research	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Research by Curator	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Short research (up to 10 mins)	L	Free except for £5.00 minimum handling fee for scans, photocopies and postage	Free except for £5.00 minimum handling fee for scans, photocopies and postage	
<b>Photocopying</b>				
A4 (B&W)	L	0.20	0.20	
A3 (B&W)	L	0.40	0.40	
A4 (B&W)	L	0.50	0.50	
A3 (Colour)	L	1.00	1.00	
A0 plan copies (B&W)	L	6.50	6.50	
<b>Digital Copies (personal) per image</b>				
Scan of document (max A3)	L	Free except for £5.00 minimum handling fee for scans	Free except for £5.00 minimum handling fee for scans	
Scan of photograph (max A3)	L	6.50	6.50	
Day photo pass	L	10.00	10.00	



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Digital Copies (commercial) per image</b>				
Small local charitable, educational including websites	L	6.50	6.50	
Local commercial including websites	L	15.00	15.00	
Books, specialist magazines, journals & newspapers including websites	L	30.00	30.00	
Regional TV/Video/Film/DVD	L	50.00	50.00	
National/international TV/Video/Film/DVD	L	100.00	100.00	
Discount for 10 images or more	L	0.10	0.10	
<b>Postage and Packing</b>				
Up to A4 (in UK only)	L	Free except for 5.00 minimum handling fee	Free except for 5.00 minimum handling fee	
'Package' size and/or outside UK delivery	L	Dependant on size and weight	Dependant on size and weight	
<b>Filming Fees</b>				
Student Production (during opening hours)	L	Free but donation welcome	Free but donation welcome	
Small Productions (per day)	L	350.00	350.00	
Large Productions (per day)	L	700.00	700.00	
<b>Conference Facilities</b>				
During opening hours (per hour)	L	25.00	25.00	
Outside opening hours (per hour)	L	32.50	32.50	
Use by Museum partners (during opening hours)	L	Free	Free	
<b>Hire of Museum Field</b>				
Educational Use	L	No charge	No charge	
Corporate Events	L	Negotiated on an individual basis	Negotiated on an individual basis	
				<b>NIL</b>
<b>REFUSE COLLECTION AND DISPOSAL</b>				
Refuse sacks (per 25) (Exclusive of VAT)	L	102.35	105.45	
Bulky Household Collection up to 6 items	L	18.25	18.80	
Cost of replacement (inclusive of 20% VAT)				
360L Wheeled Bin	L	51.80	53.35	
240L Wheeled Bin	L	20.40	21.00	
Caddie	L	5.25	5.40	
Glass Box	L	3.35	3.45	
55L Box	L	1.65	1.70	
Lid for recycling box	L	1.40	1.45	
Lid for 240 bin	L	5.10	5.25	
				<b>2,500</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CEMETERIES</b>				
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Stillborn or child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	900.00	930.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	900.00	930.00	
Cremated remains	L	200.00	200.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).				
Exclusive burial rights (50 years)	L	900.00	950.00	
Exclusive burial rights for a bricked grave	L	1,800.00	1,900.00	
<b>Other charges</b>				
Scattering of cremated remains	L	45.00	45.00	
Indemnity form (to produce duplicate grant)	L	45.00	45.00	
Use of Cemetery Chapel	L	100.00	100.00	
After post mortem remains	L	200.00	200.00	
Evergreens (including grass mats)	L	65.00	65.00	
Exhumation of a body (excl. re-interment)	L	2,000.00	2,000.00	
Exhumation of cremated remains (excl. re-interment)	L	500.00	500.00	
<b>Grave Maintenance (inclusive of 20% VAT)</b>				
Initial payment	L	50.00	50.00	
Annual Maintenance	L	36.00	37.00	
<b>Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)</b>				
Memorial rights including first inscription (30 years)	L	220.00	220.00	
Provision of kerbs – traditional sites only	L	100.00	100.00	
Vases not exceeding 300mm	L	80.00	80.00	
Additional inscription	L	80.00	80.00	
<b>Total financial effect for Cemeteries</b>				<b>8,000</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CREMATORIUM</b>				
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)				
Individual foetal remains	N	No charge	No charge	
Hospital arrangement – foetal remains	L	200.00	200.00	
Stillborn or child not exceeding 12 months	N	No charge	No charge	
Person over 12 months up to 18 years	N	No charge	No charge	
Person over 18 years	L	825.00	850.00	
After post mortem remains	L	200.00	200.00	
<b>Other charges</b>				
Medical Referee Fee	N	20.00	22.00	
Environmental Surcharge (set by CAMEO)	N	56.00	58.00	
Postal Carton	L	20.00	20.00	
Metal Urn	L	40.00	40.00	
Wooden Casket	L	50.00	50.00	
Baby Urn	L	10.00	10.00	
Crematorium Chapel	L	100.00	100.00	
Scattering of remains at reserved time	L	45.00	45.00	
<b>Book of Remembrance (inclusive of 20% VAT)</b>				
Single Entry (2 lines)	L	70.00	70.00	
Double Entry (3 or 4 lines)	L	110.00	110.00	
Additional lines	L	25.00	25.00	
Crest or floral emblem	L	115.00	115.00	
<b>Memorial Cards (inclusive of 20% VAT)</b>				
Single entry card (2 lines)	L	25.00	25.00	
Double entry card (3 or 4 lines)	L	30.00	30.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Memorial Books (inclusive of 20% VAT)</b>				
Single entry book (2 lines)	L	80.00	80.00	
Double entry card (3 or 4 lines)	L	85.00	85.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Triptych (inclusive of 20% VAT)</b>				
Single entry card (2 lines)	L	67.00	67.00	
Double entry (3 or 4 lines)	L	72.00	72.00	
Additional lines	L	5.00	5.00	
Crest or floral emblem	L	70.00	70.00	
Personal Photographs – set up	L	50.00	50.00	
Additional Photographs – after set up	L	10.00	10.00	
<b>Other Memorial Schemes</b>				
Replacement kerb vase plaque	L	300.00	300.00	
Replacement flower holder	L	5.00	5.00	
Wall plaques	L	245.00	245.00	
Planter plaques	L	365.00	365.00	
Lease of space for memorial plaques (per annum)	L	25.00	25.00	
<b>Total financial effect for Crematorium</b>				<b>38,000</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>ALLOTMENTS</b>				
Rent per year	L	175.00	180.20	
				<b>Minimal</b>
<b>HIGHWAYS</b>				
Private apparatus in the Highway (Section 50 Licence, new installations)	L	550.00	550.00	
Private Road Openings (repair existing)	L	225.00	225.00	
Vehicle Crossings – estimate fee (taken as part of payment if go ahead with the works)	L	25.00	25.00	
Vehicle Crossings (plus actual construction costs)	L	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	L	150.00	150.00	
Temporary Road Closure Notices	L	130.00	130.00	
Temporary Road Closure Orders (plus advertising)	L	275.00	275.00	
Emergency Road Closures	L	130.00	130.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	L	1.00	1.00	
Street Naming & Numbering of Properties:				
- Per road name (developer suggests)	L	165.00	165.00	
- Per road name (council names)	L	200.00	200.00	
- Per plot	L	15.00	15.00	
Street Naming & Numbering of Properties:				
- Per plot or renaming of a property	L	35.00	35.00	
Rechargeable Works	L	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	L	No Charge Individually priced based on requirements	No Charge Individually priced based on requirements	
Section 50 Licence associated bond costs	L	No charge	No charge	
Access protection markings	L	£75.00 + VAT	£75.00 + VAT	
Tourist Sign (plus actual cost of sign)	L	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	L	75.00	75.00	
Traffic Count Data	L	Individually priced based on charge out rate	Individually priced based on charge out rate	
Street Lighting Design Service	L	No charge	No charge	
Oversailing Licence	L	No charge	No charge	
Banner Licence	L	No charge	No charge	
Placing Goods on the Highway	L	155.00	155.00	
Deposits upon the Highway	L	No charge	No charge	
Temporary Development Signs – Admin Fee	L	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	L	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	L	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	L	No charge	No charge	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Section 278 Highway works agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 116 Stopping Up of the Highway	N	Actual Costs	Actual Costs	
Section 38 Road Adoption agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
NRSWA Defect Charges	N	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	N	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	N	Nationally set scale of charges	Nationally set scale of charges	
				<b>NIL</b>
<b>PUBLIC RIGHTS OF WAY</b>				
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257) Actual cost based on charge out rate plus advertising and legal costs				
PROW Temporary Closures – as Highways fees and charges				
Landowner Rights of Way Statement and Declaration s31.6				
One parcel of land, includes 2 notices	L	250.00	250.00	
Additional parcel	L	50.00	50.00	
Additional notice	L	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	L	100.00	100.00	
Path Orders under Deregulation Act Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing				
				<b>NIL</b>
<b>SUSTAINABLE TRANSPORT</b>				
Charges for Concessionary Travel (ENCTS);				
Replacement pass for lost/stolen without a CRN	L	10.00	10.00	
Learn to Ride per session (child)	L	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	L	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	L	84.00	84.00	
				<b>NIL</b>
<b>TRANSPORT SERVICES</b>				
Charges for Taxi Licensing;				
Taxi Vehicle Test	L	50.00	50.00	
Taxi Vehicle Test and MOT	L	60.00	60.00	
Failure to attend (less than 48 hours' notice)	L	50.00	50.00	
Re-test	L	25.00	25.00	
Re-test including emissions	L	35.00	35.00	
Re-test emissions only	L	10.00	10.00	
Charges for General Public;				
MOT for Motorbike Class I & II	L	25.00	25.00	
MOT for Standard Car Class IV	L	35.00	35.00	
MOT for Class V Vehicles	L	40.00	40.00	
MOT for Class VII Vehicles	L	40.00	40.00	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PRIVATE SECTOR HOUSING</b>				
Works in default & statutory activities per hour	L	47.00	47.00	
Housing inspections & consultancy per hour (inclusive of VAT)	L	56.00	56.00	
Charge for the service relevant Housing Act 2004 legal notice	L	421.00	421.00	
Securing empty homes (addition of VAT by agreement)	L	280.00	280.00	
Houses in Multiple Occupation Activities;				
HMO licence fee per letting/let/tenancy	L	187.00	187.00	
Other relevant HMO activities per hour	L	47.00	47.00	
Housing Immigration Inspections;				
Within 10 working days (including VAT)	L	141.00	141.00	
Fast Track within 5 working days (including VAT)	L	188.00	188.00	
General Enforcement Activities:				
Hourly rate for preparation of case reports/prosecutions	L	47.00	47.00	
Additional copies of legal notices via post	L	10.00	10.00	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;				
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;				
First	N	500.00	500.00	
Second	N	1,000.00	1,000.00	
Third	N	2,000.00	2,000.00	
Fourth	N	3,000.00	3,000.00	
Fifth or more	N	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;				
Fines for failing to join an approved letting and management redress scheme;				
Businesses that have been served with a notice of intent and failed to join an approved scheme	N	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1st October 2014	N	3,000.00	3,000.00	
<b>**The Redress Scheme is currently undergoing a national review and may be replaced prior to April 2021 by a new civil penalty policy</b>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Energy Efficiency (Private Rented Property) (England and Wales) Regulations</b>				
Penalty (less than 3 months in breach) renting a non-compliant property	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Penalty (3 months or more in breach) renting out a non-compliant property	N	Up to 4,000.00 and/or publication penalty	Up to 4,000.00 and/or publication penalty	
Providing false or misleading information on the PRS Exemptions Register	N	Up to 1,000.00 and/or publication penalty	Up to 1,000.00 and/or publication penalty	
Failing to comply with a compliance notice	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
<b>Housing and Planning Act 2016</b>				
Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)	N	Civil penalties of up to 30,000 per offence as an alternative to prosecution	Civil penalties of up to 30,000 per offence as an alternative to prosecution	
Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)				
Breach of a banning order made under section 21 of the Housing and Planning Act 2016 (due to be enacted in November 2017);				
Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)				
Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)				
				<b>NIL</b>
<b>COST OF REVENUE COLLECTION</b>				
<b>Council Tax – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
				<b>NIL</b>
<b>Business Rates (NNDR) – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
				<b>NIL</b>

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## APPENDIX 4

**KEY ASSUMPTIONS USED IN PROJECTED  
RESOURCES, EXPENDITURE AND INCOME 2021/22-2024/25**

<b>Factor</b>	<b>Assumption</b>
<b>Resources</b>	
Council Tax base	Variable depending on projected additional properties.
Council Tax	4.99% increase in 2021/22 year (including 3% for the Adult Social Care precepts) and then a 1.99% increase in 2022/23, 2023/24 & 2024/25.
Council Tax collection	99% collected
Government Grants	Government grants for 2021/22 as indicated in 2020 spending review and indicative figures for 2022/23 – 2024/25.
	Increase in Business Rates Scheme Top Up Grant of 0.5% in 2021/22, 1.59% in 2022/23, 1.96% in 2023/24 & 1.92% in 2024/25 (projected CPI).
	Revenue Support Grant 2021/22 flat lined to 2024/25.
	Continuation of Improved Better Care Fund (iBCF) at 2020/21 rates.
	Continuation of 2020/21 Social Care Support Grant of £2.952m in total and assumed to continue to 2024/25. And a further £0.550m in additional grant for 2021/22 as per the spending review.
	New Homes Bonus (NHB) legacy payments will continue but no new ones assumed after 2021/22, any funding beyond this subject to 2020 Spending Review so assumed to discontinue in 2023/24.
<b>Expenditure</b>	
Pay inflation	2021-22 1% and thereafter 2% in line with national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Contribution rate of 18.4% for 2021/22 – 2023/24 plus past service deficit contributions of £0.271m in 2021/22, £0.280m in 2022/23, amounts set aside in Contingencies for potential increase post 2022/23 Triennial review.
<b>Financing Costs</b>	
Interest rates payable	Average rate on existing debt 2021/22 of 2.48%; 2022/23 of 2.39%; 2023/24 of 2.35% & 2024/25 of 2.35%.
Interest rates payable on new debt – 10 year rate	2021/22 of 2.15%; 2022/23 of 2.28%; 2023/24 of 2.35% & 2024/25 of 2.40%.
Interest rates receivable	0.10% in 2021/22 & 2022/23; 0.25% in 2023/24 & 0.75% in 2024/25.
<b>Income</b>	
Inflationary increases	Various based on individual service considerations

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**REVENUE BUDGET MANAGEMENT 2020/21**

<b><u>Projected General Fund Reserve at 31st March 2021</u></b>	
	2020-24 MTFP (Feb 2020)
<b>Medium Term Financial Plan (MTFP) :-</b>	£000
MTFP Planned Opening Balance 01/04/2020	18,092
Approved net contribution from balances	1,271
<b>Planned Closing Balance 31/03/2021</b>	<b>19,363</b>
Increase in opening balance from 2019-20 results	274
Projected corporate underspends / (overspends) :-	
Adult Social Care re-based savings	525
Economic Growth re-based savings	372
Council Wide	(389)
Troubled Families grant not required	503
Financing Costs	345
Financing costs - Covid 19	(236)
Joint Venture - Investment Return - Covid 19	(125)
Projected Collection Fund deficit - Covid 19	(2,568)
Government Grant - Covid -19	7,174
Government Grant - Covid -19 estimate of £1bn	1,508
Government Grant - SFC	4,095
<b>Projected General Fund Reserve (excluding Departmental) at 31st March 2021</b>	<b>30,841</b>
<b>Planned Balance at 31st March 2021</b>	<b>19,363</b>
<b>Improvement</b>	<b>11,478</b>

<b><u>Departmental projected year-end balances</u></b>	
	Improvement / (decline) compared with 2019-23 MTFP
	£000
Children & Adults Services	(1,879)
Economic Growth & Neighbourhood Services Resources	(8,261)
	(195)
<b>TOTAL</b>	<b>(10,335)</b>

<b><u>Summary Comparison with :-</u></b>	
	2019-23 MTFP £000
Corporate Resources - increase in opening balance from 19/20 results	274
Corporate Resources - additional in-year Improvement/(Decline)	12,875
Projected Collection Fund deficit	(2,568)
Quarter 1 budget claw back	897
Departmental - Improvement / (Decline)	(10,335)
Improvement / (Decline) compared with MTFP	<b>1,143</b>
<b>Projected General Fund Reserve at 31st March 2021</b>	<b>20,506</b>

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## RISK RESERVE

	Risk	Consequence	Scale	Financial Loss £m	Likelihood %	Annual Risk £m	Period (Years)	Reserve Required £m
ECONOMIC Page 67	Economic Downturn	Reduced Revenue Income – Leisure, Culture, Planning, Property & Parking	£15m @ £0.150m per 1% - assess risk of 10%	1.500	25%	0.375	2	0.750
		Reduction in Business Rate Income	£19m @ 5% risk	0.950	10%	0.095	2	0.190
		Increase in LCTS claimants	Taxbase increase of 1% @ average Council Tax (less 20% contribution)	0.450	10%	0.045	2	0.090
		Failure of significant service provider contractors	£36m pa corporately – assess risk of 10% cost increase	3.600	10%	0.360	2	0.720
	Energy Costs Significant Increases	Higher Annual Revenue Costs		0.200	20%	0.040	2	0.080
	General Price Inflation	Higher Annual Revenue Costs	£70m – assess risk of 2%	1.400	20%	0.280	2	0.560
	Slow down in housing growth	Not achieving house growth as anticipated	100 Band D equivalents @ circa £1,600 per property	0.160	25%	0.040	4	0.160
	Adverse Changes in Interest Rates	Higher Financing costs	Net Debt £120m @ 1% = £1.2m	1.200	10%	0.120	1	0.120
	Brexit	Increased demand and reduced income	£93m net revenue budget @1%	0.900	25%	0.225	2	0.450
	Pandemic or Similar Event	Increased employee absence requiring cover at extra cost	£0.5M per 1% of employee costs	0.500	10%	0.050	1	0.050
SERVICES	New Children's Care Packages	Higher Costs	Average £0.200m per Case – 5 cases	1.000	30%	0.300	4	1.200
			Average £0.040m per case – 10 cases	0.400	30%	0.120	4	0.480
	Social Care Increasing Demand	Higher annual Revenue Costs		0.500	30%	0.150	2	0.300
Capital Overspends	Fund from Revenue (no Capital Resources available)	One-off £5M funded over 10 years	0.500	10%	0.050	2	0.100	
GENERAL	Corporate Manslaughter	Unlimited Fine	Assess risk of £10M fine	10.000	1%	0.100	1	0.100
<b>TOTAL GENERAL FUND RESERVE REQUIREMENT</b>								<b>5.350</b>

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**MEDIUM TERM FINANCIAL TERM 2020 TO 2024**

	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children and Adults Services	61.026	63.497	65.465	67.672
Economic Growth & Neighbourhood Services	24.322	22.660	23.368	24.241
Resources	10.525	10.916	11.089	11.310
Financing costs	0.823	0.956	2.921	2.933
Investment Returns - Joint Ventures	(1.546)	(1.286)	(1.349)	(1.632)
Council Wide (Savings)/Pressures	(0.550)	(0.557)	(0.573)	(0.584)
Council Wide Contingencies	0.525	0.525	1.512	1.512
Contribution to/(from) revenue balances	(0.430)	(1.780)	(5.617)	(6.063)
<b>Total Net Expenditure</b>	<b>94.695</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>
<b><u>Resources - Projected and assumed</u></b>				
Council Tax	55.030	56.809	58.594	60.643
Business rates retained locally	19.016	19.318	19.697	20.075
Top Up	7.340	7.457	7.603	7.749
Revenue Support Grant (RSG)	3.614	3.614	3.614	3.614
New Homes Bonus (NHB)	0.717	0.425	0.000	0.000
Better Care Fund (BCF)	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.502	2.952	2.952	2.952
SR20 additional government funding	1.119	0.000	0.000	0.000
<b>Total Resources</b>	<b>94.695</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>
<b><u>Balances</u></b>				
<b>Opening balance</b>	20.506	16.964	15.184	9.567
<b>Risk Reserve</b>	(5.350)	0.000	0.000	0.000
<b>SR20 Collection fund contribution</b>	1.238	0.000	0.000	0.000
<b>Contribution from Collection Fund</b>	1.000	0.000	0.000	0.000
<b>Contribution to/(from) balances</b>	(0.430)	(1.780)	(5.617)	(6.063)
<b>Closing balance</b>	<b>16.964</b>	<b>15.184</b>	<b>9.567</b>	<b>3.504</b>

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**CABINET  
8 DECEMBER 2020**

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## **HOUSING REVENUE ACCOUNT – MTFP 2021/22 TO 2024/25**

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**Responsible Cabinet Member - Councillor Kevin Nicholson,  
Health and Housing Portfolio**

**Responsible Director – Ian Williams  
Director of Economic Growth and Neighbourhood Services**

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### **SUMMARY REPORT**

#### **Purpose of the Report**

1. To consider proposals for the revenue budget, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2021/22 in the context of the HRA Medium Term Financial Plan to 2024/25 and the 30-year Investment Plan.

#### **Summary**

2. The key decision regarding the HRA is the balance between rent and service charge levels and investment in the housing stock. Local Authorities have discretion to inflate rents by CPI plus 1%, which means an average £1.46 increase in weekly rents. Similarly, it is recommended that where appropriate service charges also have an inflationary increase. However, members may opt for a rent reduction or a rent increase of a lesser amount than CPI plus 1% if they wish. Clearly the less income we receive the less we can invest in the management and maintenance of our tenant's homes and the number of new properties we are able to provide would also be reduced. It is worth noting that 73% of tenants will have their rent and most service charges covered by benefit payments. Our rent and service charges also tend to be much lower than other Social Landlords operating in Darlington due to historical differences in government guidance on what Housing Associations and Local Authorities could charge.
3. Since Central Government lifted the borrowing cap on the HRA we have been using this additional capacity to invest in building much needed new homes. In 2021/22 we plan to borrow an extra £8m to fund our new build programme. This can be supplemented with Homes England grant and we plan to build 100 affordable homes per annum over the next 10 years. We also have over 50% of households with one or more person with a disability and we are therefore committed to providing good quality homes with generous space standards and lifetime homes principles to support people to live independently and have a good quality of life. All properties are designed to meet a good standard of thermal efficiency. Over 237 households have already benefitted from our current new build programme which has taken place at various locations around the town and

demand continues to be exceptionally high.

## **Recommendations**

4. It is proposed that the following recommendations are agreed for wider consultation: -
  - (a) An average weekly rent increase of 1.7% for 2021/22 be implemented giving an average social rent of £73.11 and affordable rent of £83.62.
  - (b) Garage rents and service charges are increased as shown in Table 3.
  - (c) The budget at **Appendix 1** is approved.
  - (d) The Housing Business Plan **Appendix 2** is agreed.
  - (e) That the Director of Economic Growth and Neighbourhood Services be given delegated powers to proceed with new build schemes for affordable rent using the funding as identified at paragraph 16.
  - (f) That the Director of Economic Growth and Neighbourhood Services be given delegated powers to acquire dwellings in the private sector as opportunities arise, particularly as part of regeneration initiatives as discussed at paragraph 17 of this report.

## **Reason**

5. To enable the Council to deliver an appropriate level of service to tenants to meet housing need and to support the economic growth of the Borough through housing development.

**Ian Williams**  
**Director of Economic Growth and Neighbourhood Services**

**Background Papers**  
MHCLG Rent Guidance

Pauline Mitchell: Ext 5831

S17 Crime and Disorder	The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.
Health and Well Being	By ensuring our housing stock is in good condition we are making a positive contribution to the Health and well- being of our Council tenants
Carbon Impact and Climate Change	There are a range of energy efficiency measures included in the investment plan which will have a positive carbon impact
Diversity	There are no diversity issues
Wards Affected	This will have an effect on all Wards in the Borough with Council owned Housing.
Groups Affected	All Council Tenants and Lifeline Service Users
Budget and Policy Framework	The issues contained within this report require Council approval and the report will be presented to Council in February 2021.
Key Decision	This is a key decision because agreement to the recommendations will result in the Local Authority incurring expenditure which is significant. There will also be a significant effect on the communities living or working in an area comprising two or more wards within the area of the local authority.
Urgent Decision	This is not an urgent decision for Cabinet, as the approval of Council on February 2021 will be required.
One Darlington: Perfectly Placed	Improving the existing housing stock and external environment, as well as, the new build programme will all contribute towards the sustainability agenda.
Efficiency	As the HRA is a ring fenced budget every effort is made to maximise income and identify savings in order to maintain a high quality service.
Impact on Looked After Children and Care Leavers	No impact

## MAIN REPORT

### Setting the MTFP for the HRA

6. Councils have the flexibility to decide the balance between the levels of service provided to tenants and the levels of rent charged provided they are no higher than the maximum level determined by the DWP. This is known as the limit rent. In Darlington for 2021/22 the maximum average increase allowed will be 1.7%. It is recommended therefore that we increase all rents to the maximum allowed. Similarly, it is recommended that where appropriate service charges also have an inflationary increase. However, members may opt for a rent reduction or a rent increase of a lesser amount than the government guidance of CPI plus 1% if they wish. Clearly the less income we receive the less we can invest in the management and maintenance of our tenant's homes and the number of new properties we can provide would also be reduced. It is worth noting that 73% of tenants will have their rent and most service charges covered by benefit payments. Our rent and service charges also tend to be much lower than other Social Landlords operating in Darlington due to historical differences in government guidance on what Housing Associations and Local Authorities could charge.
7. Since Central Government lifted the borrowing cap on the HRA we have been using this additional capacity to invest in building much needed new homes. In 2021/22 we plan borrow an extra £8m to fund our housing capital programme. This can be supplemented with Homes England grant to provide more than 1000 much needed new Council homes at affordable rents over the next 10 years. Around 237 households have already benefitted from our current new build programme which has taken place across the Borough with sites at Branksome, Red Hall, Skerne Park, Lingfield and Lascelles Park. Overall demand has been exceptionally high.
8. **Analysis of Expenditure within the HRA**
  - (a) **Management £2.948m**

This includes all staffing costs associated with the provision of a housing management service, central support service and other associated support costs such as ICT and insurance.
  - (b) **Service Charges and other contributions to expenditure £3.285m**

This covers services charges to tenants such as grounds maintenance and Lifeline Services charges to a range of clients. All service charges are fully recoverable. It also includes recharges that will be recovered through additional income including court costs and recharges to the General Fund for grounds maintenance.
  - (c) **Maintenance - Revenue Repairs - £4.157m**

This covers the on-going general repairs to the Council's 5,293 properties at a rate of approximately £606 per property per year. This level represents an average spend and reflects the overall good condition of the stock due to sustained capital investment. The continued investment in a good repairs service is essential to maintaining our stock at a good level for current and future tenants.

- (d) **Capital Financing Costs - £3.623m**  
This is the cost of paying for borrowing undertaken to fund capital expenditure.
- (e) **Bad Debts Provision - £0.350m**  
This is a provision to cover rents that are deemed unrecoverable.
- (f) **Revenue Contributions to Capital Programme - £11.743m**  
This represents the amount by which the HRA can fund major capital works. In addition to this the Council continues to be successful in bidding for grant funding from Homes England towards the building of new homes.

## **Borrowing**

- 9. Since the abolition of the HRA borrowing cap we have been able to prudentially borrow and have included additional borrowing of £8m in 2021/22 to build new affordable houses.
- 10. Members will appreciate that expenditure items (a) to (d) are relatively fixed and the main variable is the type and location of capital investment. The proposed Investment Plan is discussed in the following section and this explains where future capital investment is planned.

## **Housing Investment Plan**

- 11. All Housing Capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Investment Plan to be funded from the estimated capital resources for 2021/22 include:-
  - (a) Adaptations and lifts - £0.200m budget is to deliver adaptations within the Council's housing stock to enable tenants with a disability to remain in their own home and live independently across the Borough. This work is based on individual assessments by our in-house Occupational Therapy Team. Passenger lifts within sheltered and extra care schemes are regularly services and any unplanned major works identified will be funded from this budget also.
  - (b) Heating Replacement - £1.015m to fund new condensing boiler and central heating upgrades in approximately 290 properties. This work will predominantly be completed in Haughton and Bank Top where boilers are around 15 years old and starting to fail, in addition to some miscellaneous properties as part of a "just in time" programme of replacement for those boilers that fail before their due replacement date.
  - (c) Structural Works - £0.400m has been set aside to address structural issues predominantly in the Hundens area. This work was highlighted in the five yearly stock condition survey and a recent comprehensive survey has identified the full extent of the works required.
  - (d) Lifeline Services - £0.050m is set aside to continue to provide upgrades to Lifeline equipment.
  - (e) Repairs before Painting - £0.060m will be invested in joinery repair works in anticipation of the five yearly cyclical external painting programme. This will predominantly be in the Branksome, Cockerton, Bank Top and Red Hall areas.

- (f) Roofing & Repointing work – £1m for the replacement of flat and pitched roofs and the replacement of fascia's, soffits and rainwater goods together with the top-up of loft insulation where appropriate. The programme will primarily be in the Haughton area. This work was highlighted in the five yearly stock condition survey and a recent comprehensive survey has identified the full extent of the works required.
  - (g) Garages - £0.075m will be invested predominantly in the demolition and making good of stand-alone garages at Lascelles Park where they are beyond economical repair. Further details are provided at paragraph 23.
  - (h) External Works - £0.200m will be used to provide new rear dividing fences and new footpaths to Council properties across areas in the Haughton area. This work was highlighted in the five yearly stock condition survey and a recent comprehensive survey has identified the full extent of the works required.
  - (i) Smoke Detectors - £0.025m is required to replace existing hard-wired smoke and heat detectors where systems are now 10 years old and reaching the end of their recommended lifespan.
  - (j) Pavement Crossings - £0.032m has been identified to fund pavement crossings across the Borough based on tenant's requests and where practicable.
  - (k) Replacement Door Programme - £0.450m will be used to replace external doors in the Lascelles Park and Firthmoor. This work was highlighted in the five yearly stock condition survey and a recent comprehensive survey has identified the full extent of the works required.
  - (l) Window Replacement - £0.500m will be used to replace windows across at Lascelles Park. This work was highlighted in the five yearly stock condition survey and a recent comprehensive survey has identified the full extent of the works required.
  - (m) Internal planned maintenance – £1.690m to fund around 220 kitchen and bathroom replacements predominantly at Lascelles Park in accordance with our 20 year replacement programme and miscellaneous properties as necessary.
  - (n) Communal Works - £0.100m is required to replace communal doors in poor condition in the Town Centre and North Road area.
  - (o) Energy Efficiency Improvements - £1.000m has been set aside to support Energy Efficiency improvements and contribute towards any match funding required as part of future potential Energy Grant bids.
  - (p) New Build - £13.385m will be spent completing the current new build programme.
12. The purpose of the Housing Investment Plan is to ensure that the Housing Service has a financial plan which is sustainable and focuses investment towards strategic priorities. During the development of the Investment Plan it has become clear that there are several strategic investment priorities that are particularly pressing and

have significant financial implications for both the Housing Revenue Account and the Council's General Fund.

13. The following proposals will outline these strategic priorities, the resources available to deliver on these priorities (subject to final decisions on rent levels) and how resources will be aligned against the priorities.

### **New Build**

14. The Strategic Housing Market Assessment completed for Darlington in 2015 identified that there is a need for 160 affordable dwellings for rent across the Borough of Darlington each year and housing associations provide relatively low numbers of affordable housing units on average.
15. Not only is there a need to build affordable dwellings to meet local need, it is also a business need for the Housing Service. The Investment Plan is underpinned by the rents received from Council owned properties and the loss of rents as a result of previous regeneration works and ongoing right to buy sales would significantly reduce income for the Housing Service if these properties were not replaced. Similarly, the impact for New Homes Bonus of overall reductions in property numbers needs to be considered.
16. Now that the HRA borrowing cap has been abolished we are able to prudentially borrow an additional £8m in the current year to build new affordable houses. This is in addition to £5m available from revenue contributions to capital giving us a total of £13m available for the development of new affordable homes for rent or other property acquisitions. We have also assumed that we will be successful in grant applications to the Homes England's Affordable Housing Programme. It is difficult to predict grant funding levels as funding is now available based on a rolling programme, but we have received up to 40% of the overall costs for previous schemes. Several new build sites have been identified and are currently being worked up in more detail to enable planning permission to be sought. Meanwhile delegated powers are being requested for the Director of Economic Growth and Neighbourhood Services to enable new build schemes to be progressed in a timely manner subject to planning permission. **Appendix 3** shows we are anticipating spending around £74m on new build in total going forward and with projected Homes England grant of £23m.
17. There may also be a strategic need in the future to acquire a small number of properties in the private sector to either address a specific housing need or as part of the regeneration of an area of older housing. Included in the Council's refreshed Corporate Plan there is a commitment to addressing poor quality private housing and bringing empty homes back into use. This will include buying up empty properties where appropriate. Delegated powers are therefore being requested for the Director of Economic Growth and Neighbourhood Services to purchase private sector properties where appropriate.

## **Housing for Vulnerable People**

18. Each year Housing Services complete a range of minor and major adaptations to individual Council properties where a need has been identified by an Occupational Therapist. Works range from the provision of lever taps and grab rails to semi-permanent ramps, stair lifts, hoists and ground floor extensions.
19. The HRA adaptations budget reflects the fundamental role adaptations play in supporting households to continue to live independently, reduce the need for expensive care packages and prevent a premature move into a more supported form of accommodation. These high levels of need have therefore been considered in developing our new build housing programme. The properties provided as part of our ongoing new build programme have been built in accordance with Lifetime Homes standards. Inexpensive features include flush door entrances at front and rear for wheelchair access, and raised sockets, as well as, low level windowsills and openings. Increased space standards allow for hallways wide enough for 360° wheelchair turning circles, wider doors, and ground floor toilets. Occupational Therapists and Housing Officers also work closely with individuals to meet their needs where appropriate, providing bespoke lowered kitchens, specific bathing requirements etc. before they move in wherever possible.
20. This approach has significantly reduced the demands on the adaptations budget. However, going forward we will need to balance the additional costs of providing properties to this standard with anticipated future increased Building Regulation requirements in response to the Climate Change agenda.

## **Existing Stock Investment and Responsive Repairs**

21. In accordance with good practice, the housing stock is surveyed by an independent specialist organisation every five years and detailed analysis of the data takes place to help inform our priorities. Overall, our properties have been assessed as being in good condition, reflecting our significant annual investment as part of a structured programme for both on-going capital improvements and maintenance. All properties reached the government's Decent Homes standard in 2006. Average SAP rating are over 70 across the Council's housing stock indicating an above average level of thermal comfort. This can be largely attributed to a central heating programme providing A-rated combi-boilers and a planned maintenance programme which ensures all properties suitable benefit from cavity wall insulation and 300mm of loft insulation. A significant number of properties with previously poor SAP ratings have also been targeted in recent years for a more comprehensive package of energy efficiency
22. Various grant funding opportunities are emerging to enable social landlords to improve the thermal efficiency of their stock and a provisional one off sum has been included of £1m in 2021/22 to enable match funding where appropriate. An additional £250k has also been included each year throughout the 30 year Investment Plan. Appendix 2 shows that in total over the next 10 years we are anticipating spending £12,659m on energy efficiency measures including double glazed UPVC windows, composite doors and in some cases insulation such as external cladding. This is in addition to £11,417m to upgrade heating systems and provide energy efficient 'A' rated boilers.



23. A particular issue has been identified with the structural condition of 47 individual garages in the gardens of properties at Lascelles Park. These concrete garages with integral sheds are around 50 years old and have become too brittle to continue to repair. It is not possible to obtain replacement parts and they now need to be demolished. In total 39 garages are currently occupied and only 19 are rented by tenants who live in the adjoining properties. Due to an over-supply of garages in this area there are 39 alternative vacant garages at various locations throughout the estate. Full consultation will take place with all affected tenants but the proposed works include the provision of a timber shed, as well as side and rear fencing to allow off street parking.
24. The Investment Plan identifies a capital works budget of around £110m over the next five years and £255m budget for capital works over the next 30 years, including the New Build Programme. This budget will ensure all works identified within the stock condition survey can be completed alongside additional works to maintain properties to the appropriate standard.
25. The Investment Plan anticipates responsive repairs will remain at historical levels and so allocates a budget of £28m for responsive and cyclical repairs within the five-year investment plan and £186m within the 30-year investment plan.

### **Rent Level Options**

26. The main objective of the Government's policy on rent restructuring is that rents should be fair and affordable for tenants in the social rented sector. The policy sets out a common basis on which all rents in the social sector should be set. This means that the rent for a house or flat (known as the formula rent) is linked to its capital value, size, location, condition and local earnings so that tenants can make a proper choice between how much they pay and the size and quality of the property they live in. As set out in paragraph 6 of this report Councils now have the flexibility to decide the balance between the levels of rent charged provided, they are no higher than the maximum level determined by the DWP.

### **Garage Rents and Service Charges**

27. The budget at Appendix 1 includes the financial effect of the proposed increases. The proposed service charges shown below at Table 3 provide for achieving full recovery of costs from those tenants who directly benefit from the services provided. In most instances this means a small inflationary increase is necessary but in some instances no increase is needed to maintain current levels of service.
28. Any additional costs will be covered by Housing Benefit or Universal Credit for the 73% of tenants who are eligible. The HRA funds a Money Advice Service and Income Management Team to address the financial challenges facing a significant number of Council tenants and referrals are also made to CAB for independent financial advice as well as to food banks and furniture recycling schemes. Those tenants, particularly first- time tenants who require more sustained intensive support will be referred to the Housing Plus Team.

**Table 3: Garage Rents and Service Charges**

Description	Current Weekly Charge (20/21)	Proposed Weekly Charge (21/22)
	£	£
Garage Rents	8.01	8.07
Building Cleaning – Flats	1.85	1.88
Building Cleaning – Sheltered Schemes	3.81	3.84
Building Cleaning – Extra Care	12.02	12.25
Grounds Maintenance – General Housing	1.76	1.80
Grounds Maintenance – Blocks of Flats	1.76	1.80
Heating – Comprehensive schemes	11.46	11.46
Heating – Blocks of flats	1.50	1.53
Administration – Leaseholders	1.74	1.75
Furnishings and Fittings – Comprehensive Schemes	2.01	2.03
Furnishings and Fittings – Good Neighbour Schemes	0.92	0.93
Lifeline Response	5.78	5.98
Lifeline – Sheltered and Extra Care Housing	17.92	18.35
Pavement Crossings and Hard standings	4.32	4.35
Mid-day Meal – Extra Care (Residents only)	34.21	35.24
Mid-day Meal – Extra Care (Non-Residents only)	41.11	42.34
Guest Rooms in Sheltered Schemes	85.60	87.31
Door Entry Systems	0.72	0.72
TV Aerials	0.19	0.19
Housing Plus Service	19.01	19.39

### Consultation

29. The Annual Review of the HRA Investment Plan is developed in consultation with Council tenants through their Customer Panel and associated sub-groups, supplemented with surveys and focus groups. The specific proposals have not yet been considered by the Customer Panel.

### Financial Implications

30. The estimates included in this report represent a fair view of ongoing plans and commitments although Members will appreciate some budgets are subject to volatility and will continue to be monitored closely.

31. The level of revenue balances projected in this report represent an adequate level given the level of risk.

**HOUSING REVENUE ACCOUNT**

Appendix 1

	2021/22	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000	£000
<b><u>Income</u></b>					
Rents Of Dwellings (Gross)	(20,602)	(20,899)	(21,828)	(22,193)	(22,416)
Sundry Rents (Including Garages & Shops)	(490)	(493)	(497)	(500)	(459)
Charges For Services & Facilities	(3,024)	(2,953)	(2,990)	(3,025)	(2,959)
Contribution towards expenditure	(262)	(262)	(262)	(262)	(262)
Interest Receivable	(6)	(25)	(25)	(25)	(25)
<b>Total Income</b>	<b>(24,384)</b>	<b>(24,632)</b>	<b>(25,601)</b>	<b>(26,004)</b>	<b>(26,121)</b>
<b><u>Expenditure</u></b>					
Management	5,950	5,869	5,929	6,012	6,134
Capital Financing Costs	3,623	3,991	4,428	4,918	5,399
Increase in Bad Debt Provision	350	350	350	350	350
HRA Revenue Repairs	4,157	4,240	4,325	4,411	4,499
Revenue Contribution to Capital (R.C.C.O.)	11,743	10,968	10,568	10,468	10,468
Contribution to/(from) balance	(1,438)	(786)	2	(154)	(729)
<b>Total Expenditure</b>	<b>24,384</b>	<b>24,632</b>	<b>25,601</b>	<b>26,004</b>	<b>26,121</b>
<b>(Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening balance</b>	<b>11,222</b>	<b>9,784</b>	<b>8,998</b>	<b>9,000</b>	<b>8,846</b>
<b>Contribution to/(from) balance</b>	<b>(1,438)</b>	<b>(786)</b>	<b>2</b>	<b>(154)</b>	<b>(729)</b>
<b>Closing balance</b>	<b>9,784</b>	<b>8,998</b>	<b>9,000</b>	<b>8,846</b>	<b>8,116</b>
<i>of which: Capital Investment Fund</i>	4,982	4,982	4,982	4,982	4,982
<i>HRA Working Balance</i>	4,802	4,016	4,018	3,864	3,134
<b>Estimated closing dwelling numbers</b>	<b>5,340</b>	<b>5,437</b>	<b>5,473</b>	<b>5,489</b>	<b>5,539</b>
<b>Closing balance per dwelling</b>	<b>£1,832.14</b>	<b>£1,654.97</b>	<b>£1,644.45</b>	<b>£1,611.54</b>	<b>£1,465.31</b>

## THIRTY YEAR INVESTMENT FORECAST 2021/22 - 2050/51

## Appendix 2

	Years 1-10 (£000)	Years 11-20 (£000)	Years 21-30 (£000)	Total Spend (£000)
Adaptations / Lifts	2,000	2,000	2,000	6,000
Communal Works	1,000	1,000	1,000	3,000
Decoration following IPM	208	454	430	1,092
External works (footpaths, fencing, etc.)	2,100	2,000	2,000	6,100
Garage Improvements	525	500	500	1,525
Heating Replacements	11,417	12,866	12,189	36,472
Internal Planned Maintenance	18,857	22,682	21,488	63,027
Repairs before painting	600	600	600	1,800
Roof work	6,000	5,000	5,000	16,000
Structural Repairs	4,100	4,000	4,000	12,100
Lifeline & Sheltered Housing	500	500	500	1,500
Energy Efficiency	12,650	12,000	12,000	36,650
Professional Fees	2,670	2,670	2,670	8,010
Smoke / Fire Alarms	250	250	250	750
Pavement Crossing	320	320	320	960
New build and regeneration capital investment	74,046	0	0	74,046
<b>Total expenditure</b>	<b>137,243</b>	<b>66,842</b>	<b>64,947</b>	<b>269,032</b>

<b>HRA Business Plan – Draft 5 Year Investment Plan</b>						<b>Appendix 3</b>
	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	
	£000's	£000's	£000's	£000's	£000's	
<b><u>Scheme / Project</u></b>						
Adaptations / Lifts	200	200	200	200	200	
Heating replacement programme	1,015	1,015	1,015	1,015	1,015	
Structural works	400	400	500	400	400	
Lifeline Services*	50	50	50	50	50	
Repairs before painting	60	60	60	60	60	
Roofing	1,000	1,000	500	500	500	
Garages	75	50	50	50	50	
External Works (footpaths, fencing, fabric etc.)	200	200	200	200	200	
Smoke detection	25	25	25	25	25	
Pavement Crossing	32	32	32	32	32	
Replacement Door Programme	450	450	450	450	450	
Window Replacement	500	500	500	500	500	
IPM works	1,690	1,690	1,690	1,690	1,690	
Energy Efficiency	1,000	250	250	250	250	
Communal Works	100	100	100	100	100	
New build (net of HE grant)/regeneration	13,385	15,415	15,082	15,082	15,082	
Fees	267	267	267	267	267	
<b>Total spend</b>	<b>20,449</b>	<b>21,704</b>	<b>20,971</b>	<b>20,871</b>	<b>20,871</b>	
<b><u>Resourced by:</u></b>						
Capital Receipts	303	303	303	303	303	
RCCO	6,761	5,986	5,586	5,486	5,486	
Additional Borrowing	8,403	10,433	10,100	10,100	10,100	
Investment Fund	4,982	4,982	4,982	4,982	4,982	

## Examples of Weekly Rent Changes for 2021/22

## Appendix 4

Area		Property Type	Approved Rent 2019/20	Proposed Rent 2020/21	Increase between 19/20 & 20/21	Increase between 19/20 & 20/21
					£	%
<u>Middleton St George</u>						
	Mount Pleasant Close	1 Bedroom Bungalow	81.57	82.96	1.39	1.7% *
	Pounteys Close	2 Bedroom House	76.68	77.98	1.30	1.7%
	Thorntree Gardens	3 Bedroom House	87.47	88.96	1.49	1.7%
<u>Cockerton</u>						
Edge & Houghton	Newton Court	1 Bedroom Flat	63.33	64.41	1.08	1.7%
	Elvet Place	2 Bedroom House	74.16	75.42	1.26	1.7%
	Minors Crescent	3 Bedroom House	79.90	81.26	1.36	1.7%
<u>Houghton</u>						
	Ted Fletcher Court	1 Bedroom Flat	63.86	64.95	1.09	1.7%
	Lyonette Road	2 Bedroom Flat	72.33	73.56	1.23	1.7%
	Nightingale Avenue	1 Bedroom Bungalow	76.85	78.16	1.31	1.7% *
	Rockwell Avenue	2 Bedroom House	76.10	77.39	1.29	1.7%
	Dunelm Walk	3 Bedroom House	85.08	86.52	1.45	1.7%
<u>Branksome</u>						
	Branksome Hall	1 Bedroom Flat	63.42	64.50	1.08	1.7%
	Whitby Way	1 Bedroom Bungalow	70.15	71.34	1.19	1.7%
	Malvern Crescent	2 Bedroom House	72.75	73.98	1.24	1.7%
	Rosedale Crescent	3 Bedroom House	82.70	84.11	1.41	1.7%
	Sherborne Clsoe	2 Bedroom Flat	87.64	89.13	1.49	1.7% *
<u>Lascelles</u>						
	Coxwold House	1 Bedroom Flat	62.69	63.75	1.07	1.7%
	Gilling Crescent	2 Bedroom Flat	69.91	71.10	1.19	1.7%
	Aldbrough Walk	2 Bedroom House	82.30	83.70	1.40	1.7% *
	Caldwell Green	3 Bedroom House	79.43	80.78	1.35	1.7%
	Fenby Avenue	3 Bedroom House	99.08	100.77	1.68	1.7% *

<u>Bank Top</u>						
	Graham Court	1 Bedroom Flat	63.83	64.91	1.09	1.7%
	Graham Court	3 Bedroom House	90.88	92.42	1.54	1.7% *
<u>Redhall</u>						
	Bramall House	1 Bedroom Flat	76.23	77.53	1.30	1.7% *
	Aviemore Court	2 Bedroom Flat	67.34	68.49	1.14	1.7%
	Murrayfield Way	1 Bedroom Bungalow	64.93	66.03	1.10	1.7%
	Aintree Court	2 Bedroom House	68.83	70.00	1.17	1.7%
	Aintree Court	3 Bedroom House	90.43	91.96	1.54	1.7% *
<u>Eastbourne</u>						
	West Moor Road	1 Bedroom Flat	60.15	61.17	1.02	1.7%
	Tansley Gardens	2 Bedroom Flat	66.99	68.13	1.14	1.7%
	Firthmoor Crescent	2 Bedroom House	69.77	70.95	1.19	1.7%
	Brignall Moor Crescent	3 Bedroom House	75.52	76.80	1.28	1.7%
<u>Stygne Park</u>						
	Trent Place	2 Bed House	70.55	71.75	1.20	1.7%
	Humber Place	3 Bed House	76.23	77.53	1.30	1.7%
<u>Poppside</u>						
	Wordsworth Road	1 Bedroom Flat	63.91	65.00	1.09	1.7%
	Shakespeare Road	2 Bedroom House	79.95195	81.31	1.36	1.7% *
	Ruskin Road	3 Bedroom House	83.49	84.91	1.42	1.7%

\* Affordable rent properties - these rents include applicable service charges.

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# COVID -19 in Darlington

Health and Housing Scrutiny

16<sup>th</sup> December 2020



**Play  
Your  
Part**



**Help control the virus**  
To protect yourself and others,  
when you leave home you must:



**Wash  
Hands**

Keep washing  
your hands  
regularly.



**Cover  
Face**

Wear a face  
covering over  
your nose  
and mouth in  
enclosed spaces.



**Make  
Space**

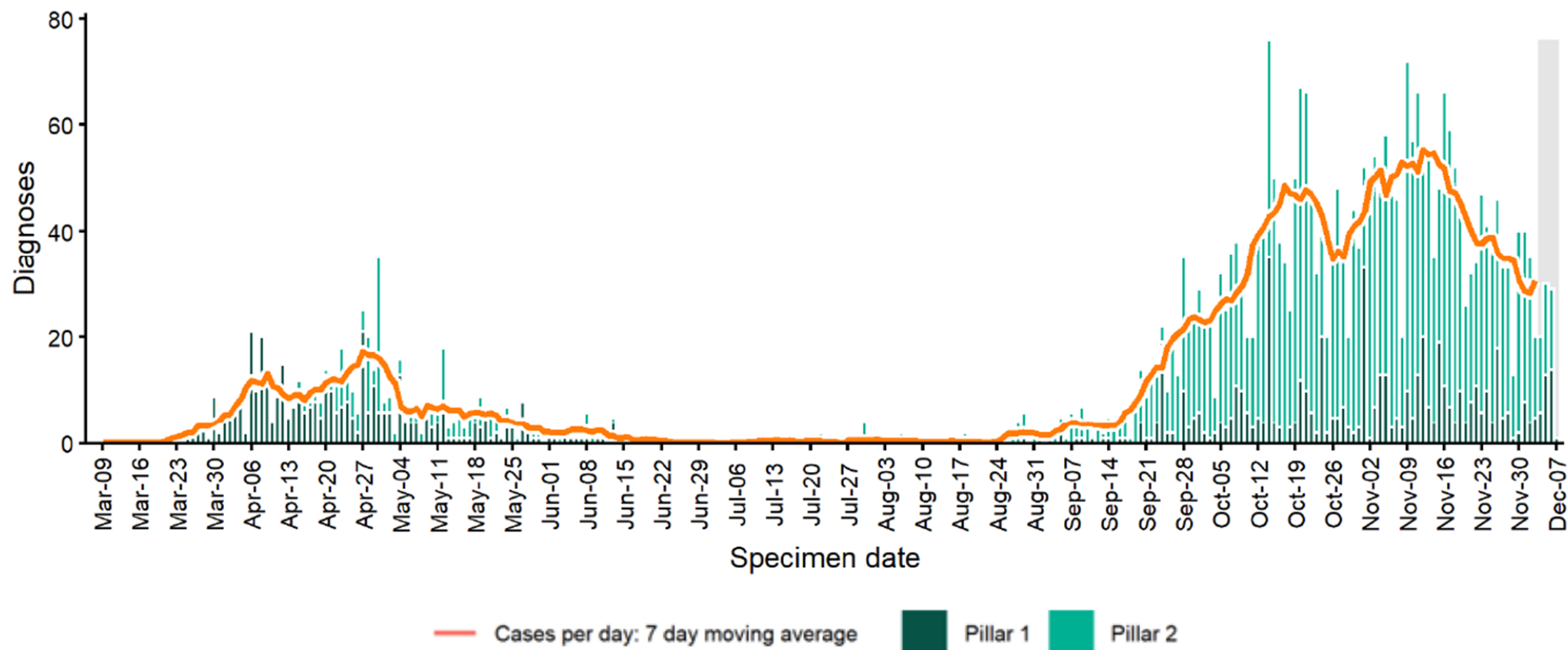
Stay at least  
one metre away  
from people  
not in your  
household.

If you are feeling unwell, get a test  
and do not leave home for at least 10 days.

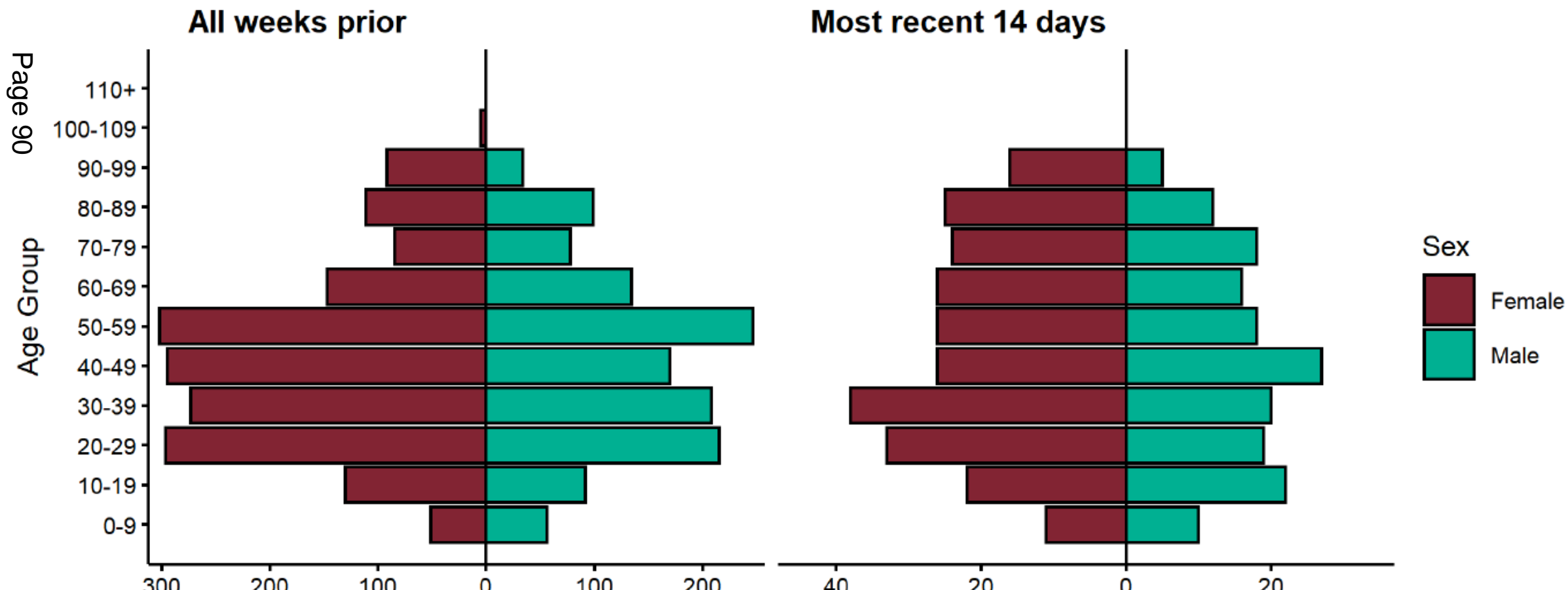
# 1. Case detection Rate all age groups

Epidemic curve of daily confirmed COVID-19 cases over time in Darlington, by specimen date

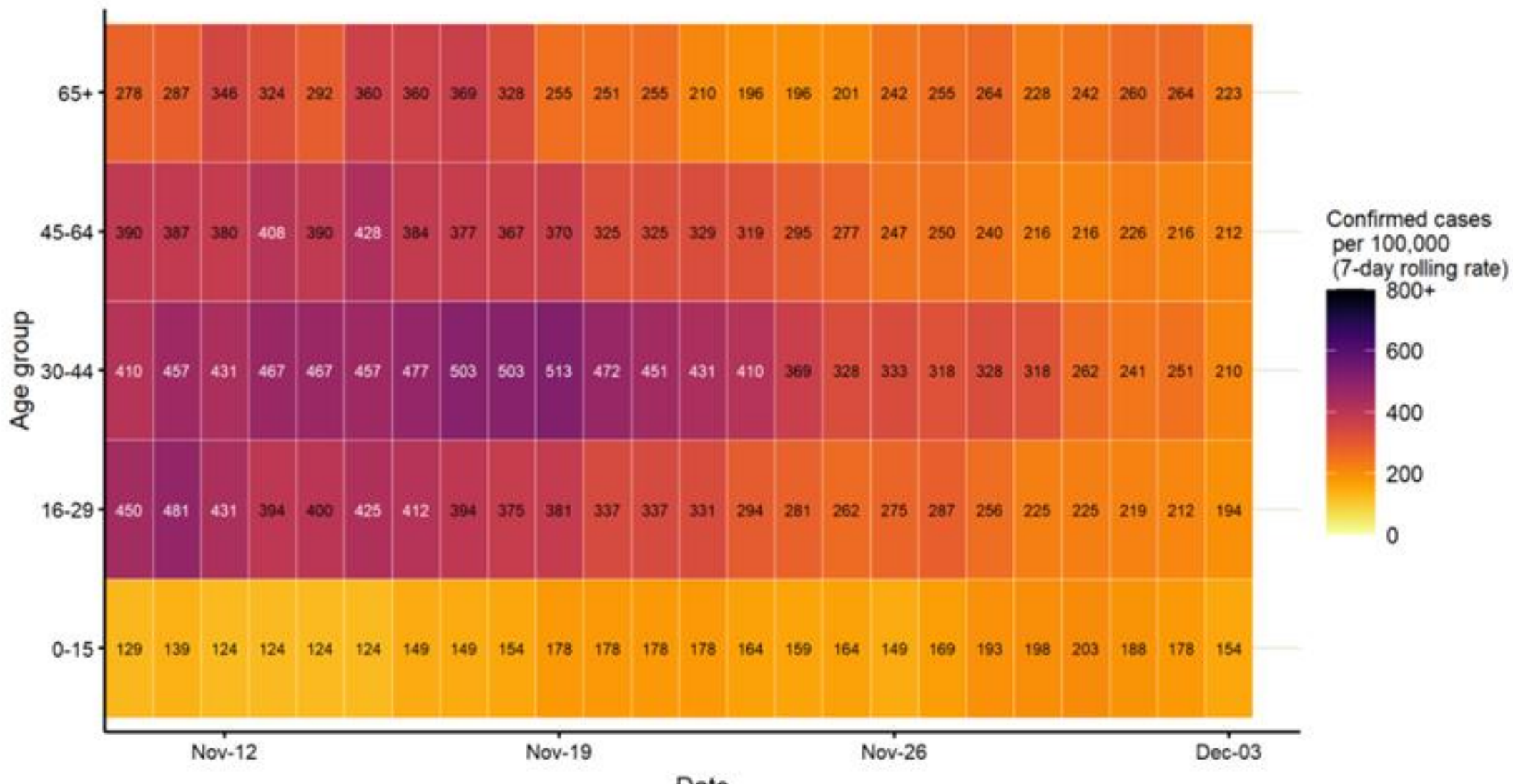
Page 89



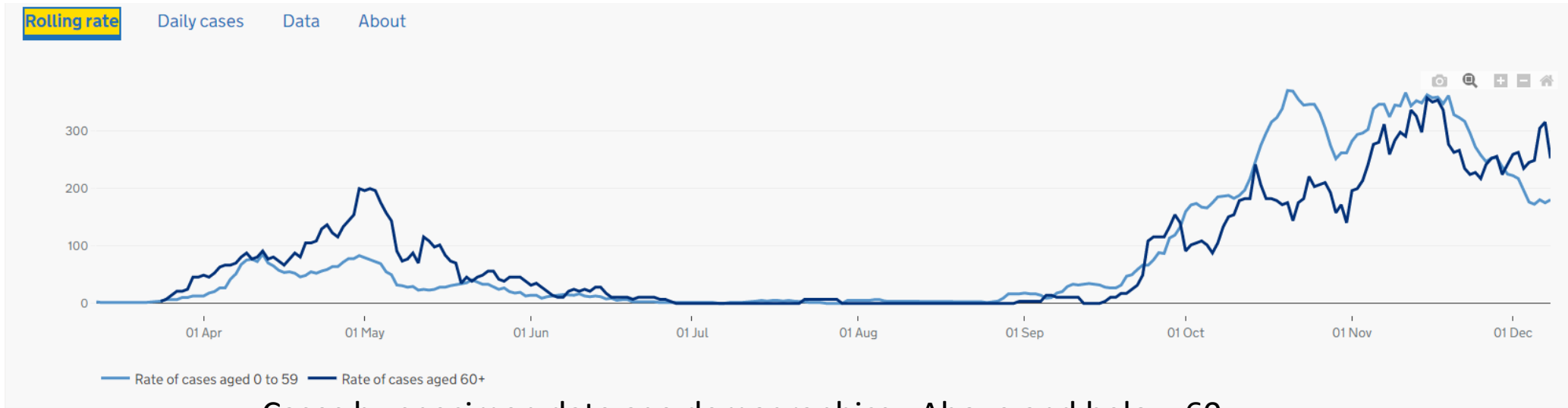
Age-sex pyramid for confirmed cases in past 14 days (November 24, 2020 to December 7, 2020) and prior (March 6, 2020 to November 23, 2020)



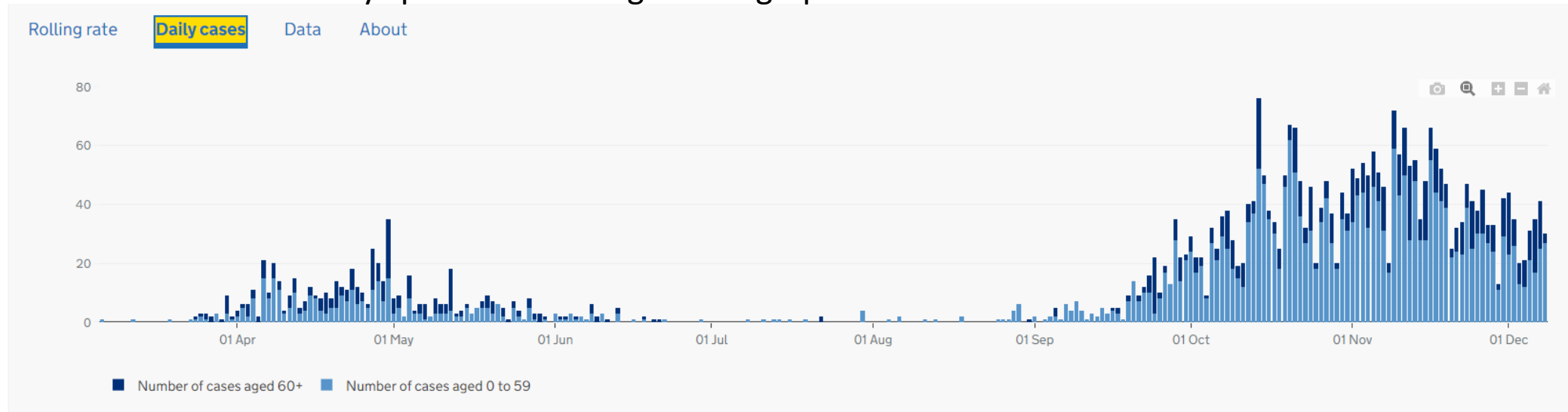
# Heat maps of age specific incidence per 100,000 people



## 2. Case detection rates in over 60s

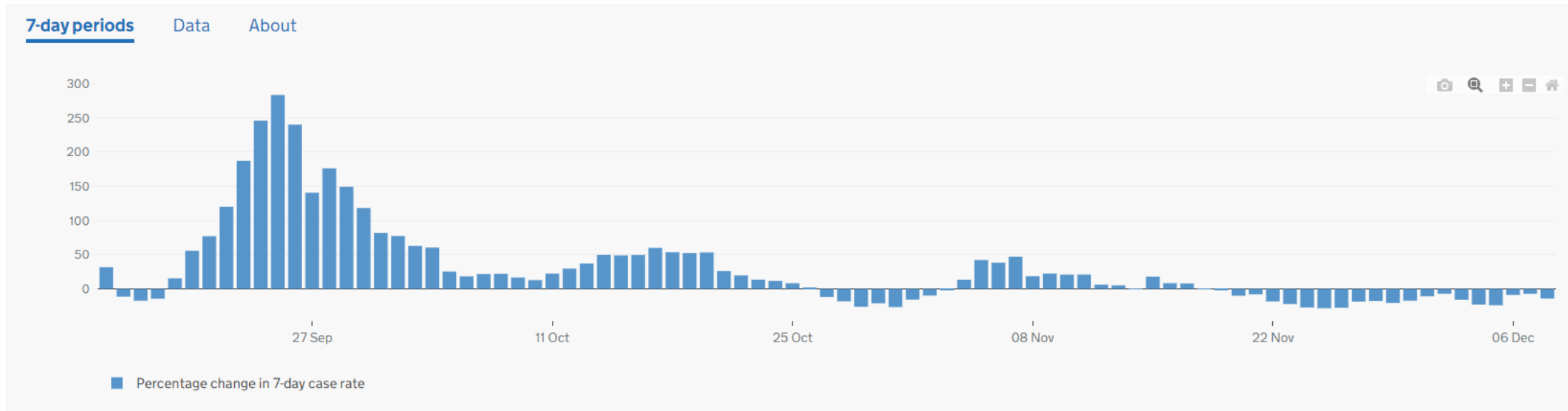


Cases by specimen date age demographics - Above and below 60



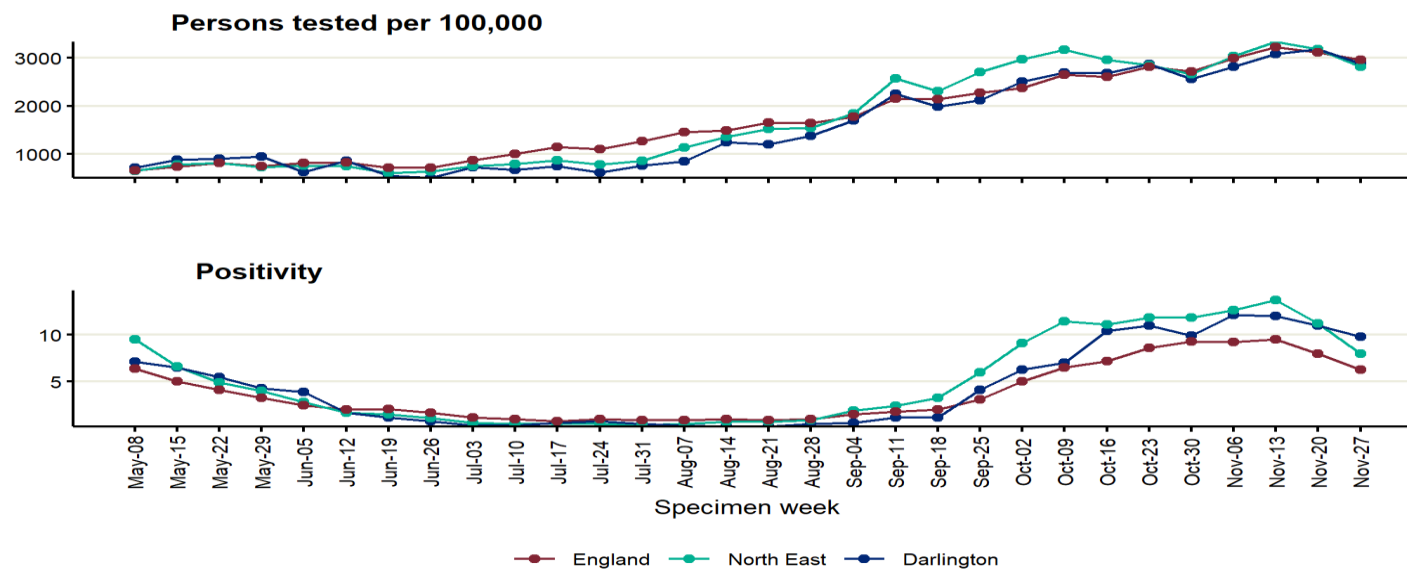
# 3. The rate cases are rising or falling

7-day case rates by specimen date - Percentage change



# 4. Positivity Rate

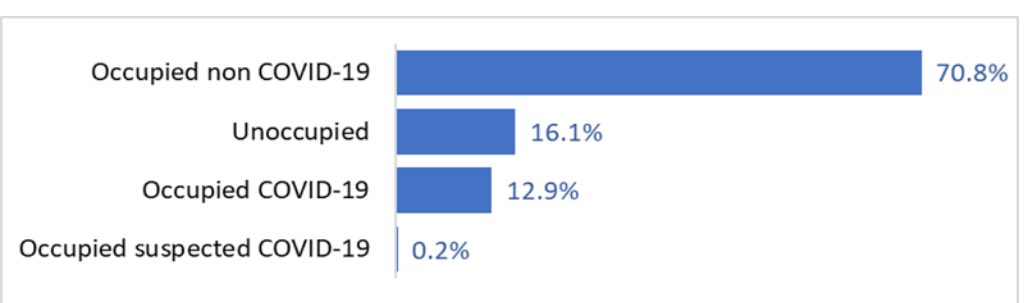
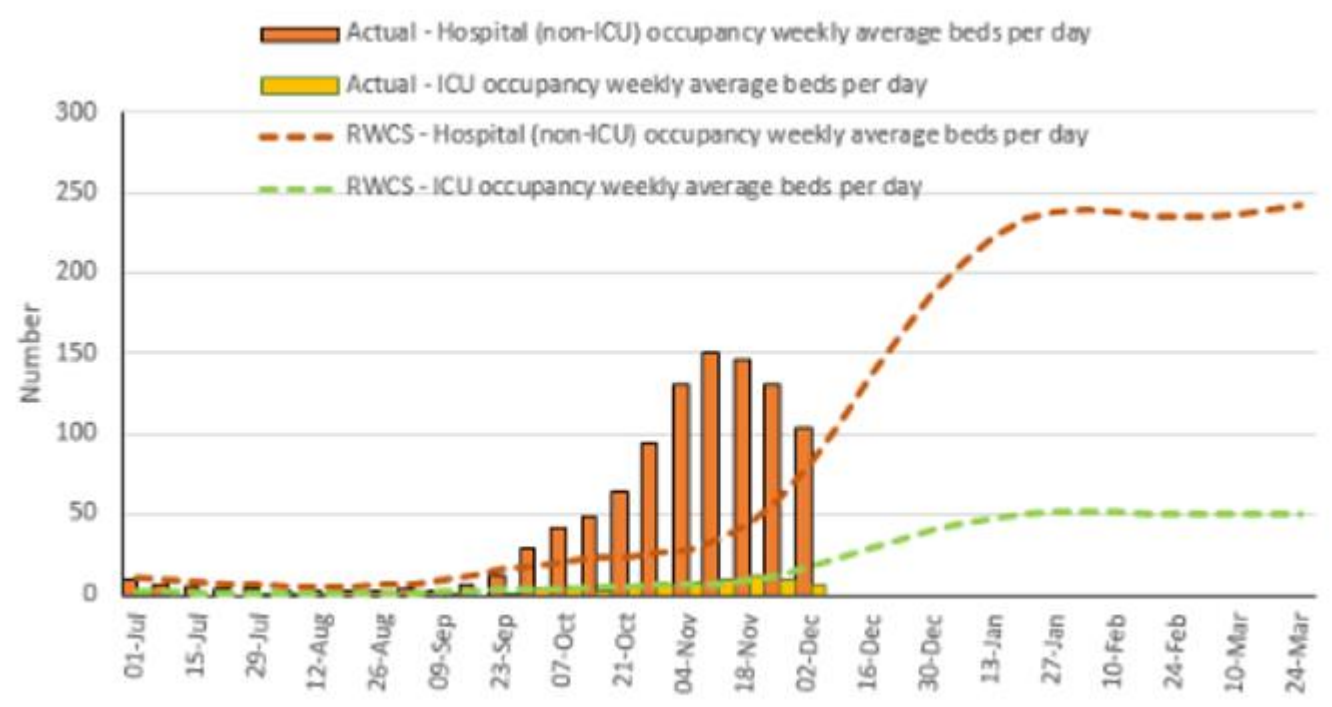
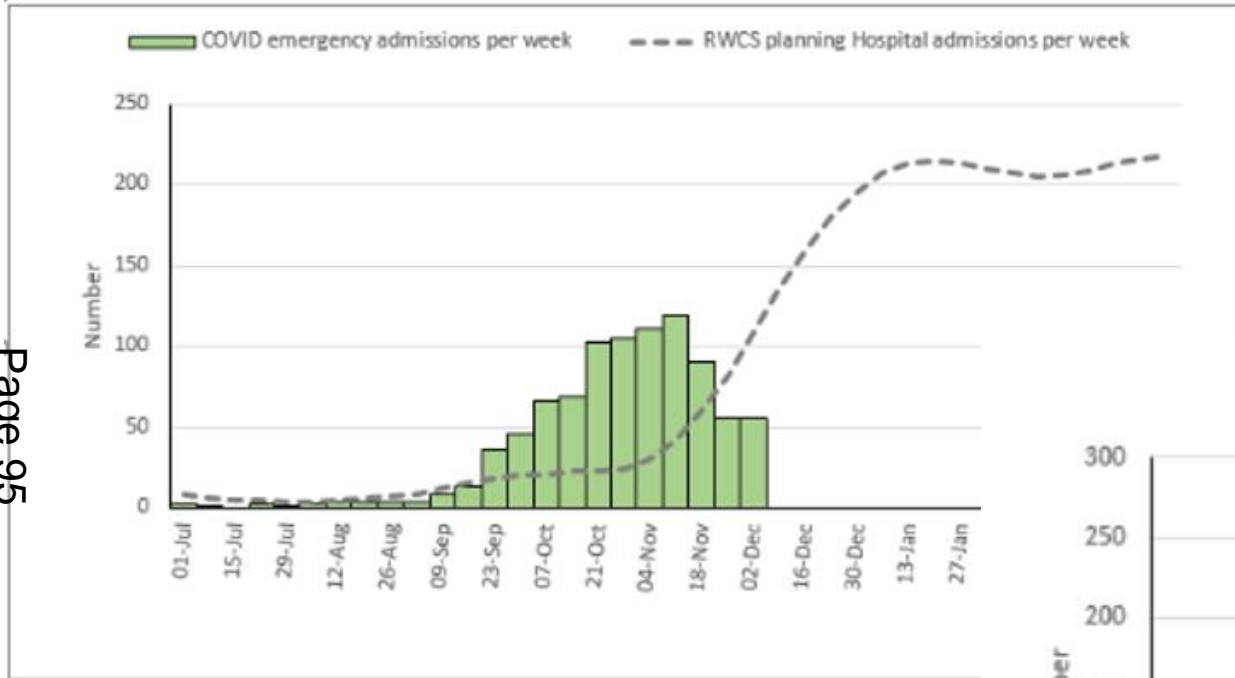
Period	Area	Pillar	Cases	Tests	Cases per 100,000	Persons tested per 100,000	Positivity
Most recent 14 days*	Darlington	Pillar 1	97	1380	90.8	1292.1	7.8
		Pillar 2	322	3965	301.5	3712.4	9.4
		Total	419	5345	392.3	5004.5	9.0
	North East	Pillar 1	1275	29616	48.0	1114.3	5.9
		Pillar 2	6653	102073	250.3	3840.3	7.2
		Total	7928	131689	298.3	4954.6	6.9
	England	Pillar 1	23194	818992	41.4	1463.1	4.3
		Pillar 2	133424	2252426	238.4	4023.8	6.4
		Total	156618	3071418	279.8	5486.9	5.9



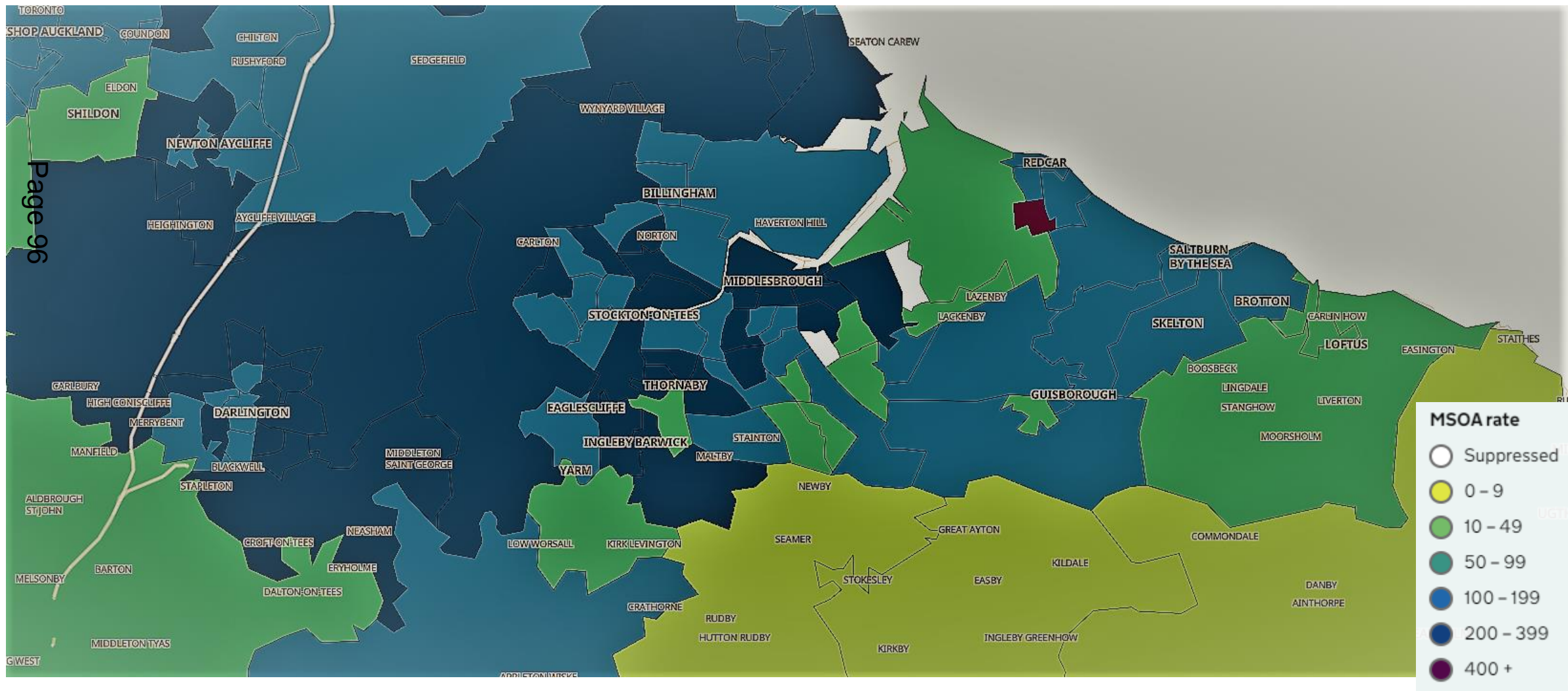


# 5. Pressure on the NHS

Page 95



# Rates by MSOA 1<sup>st</sup> December 2020 (Darlington and Tees Valley)



# Rates by MSOA 8<sup>th</sup> December 2020 (Darlington and Tees Valley)



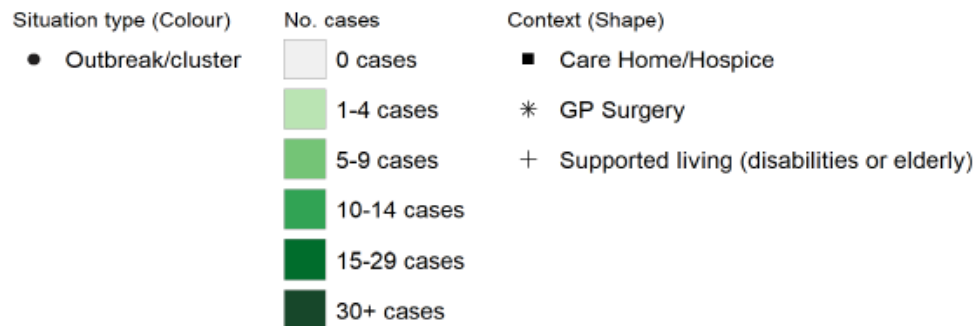
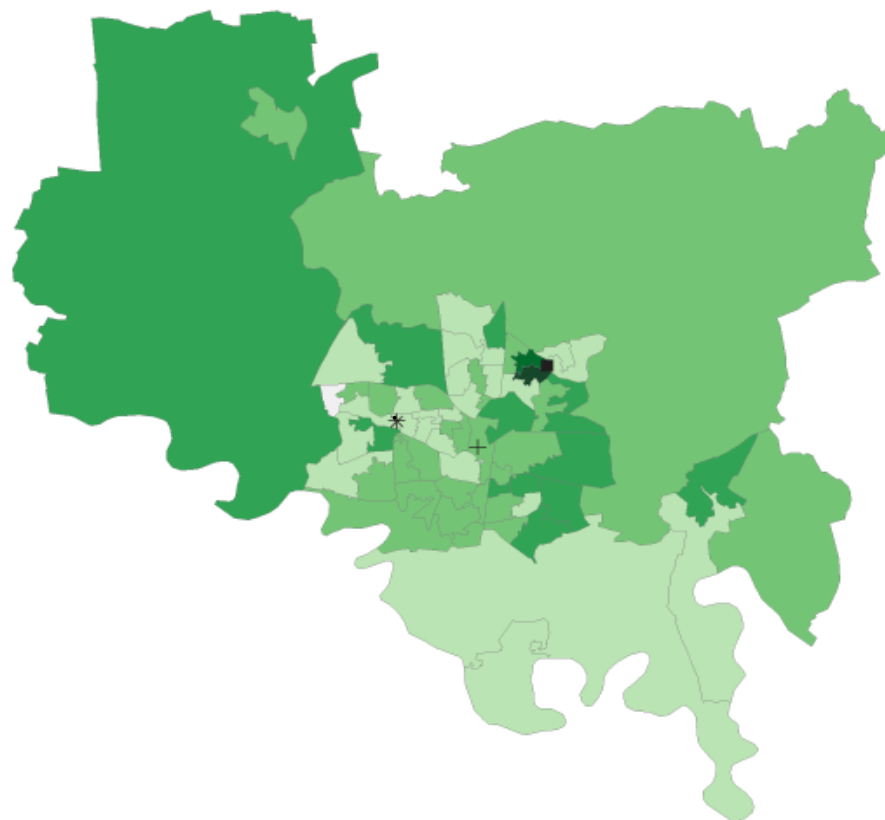
Page 97

# Outbreaks

Map of new COVID-19 cases by LSOA (Lower Layer Super Output Area) overlaid with new outbreaks/clusters in Darlington Past 14 days

(November 24, 2020 to December 7, 2020)

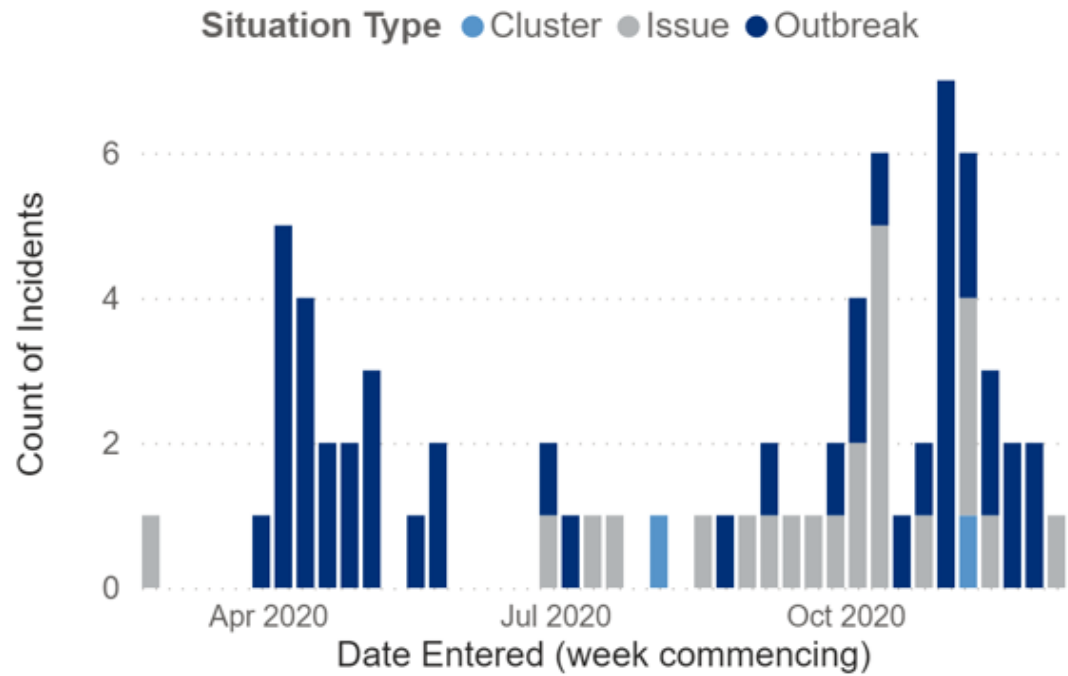
Page 98



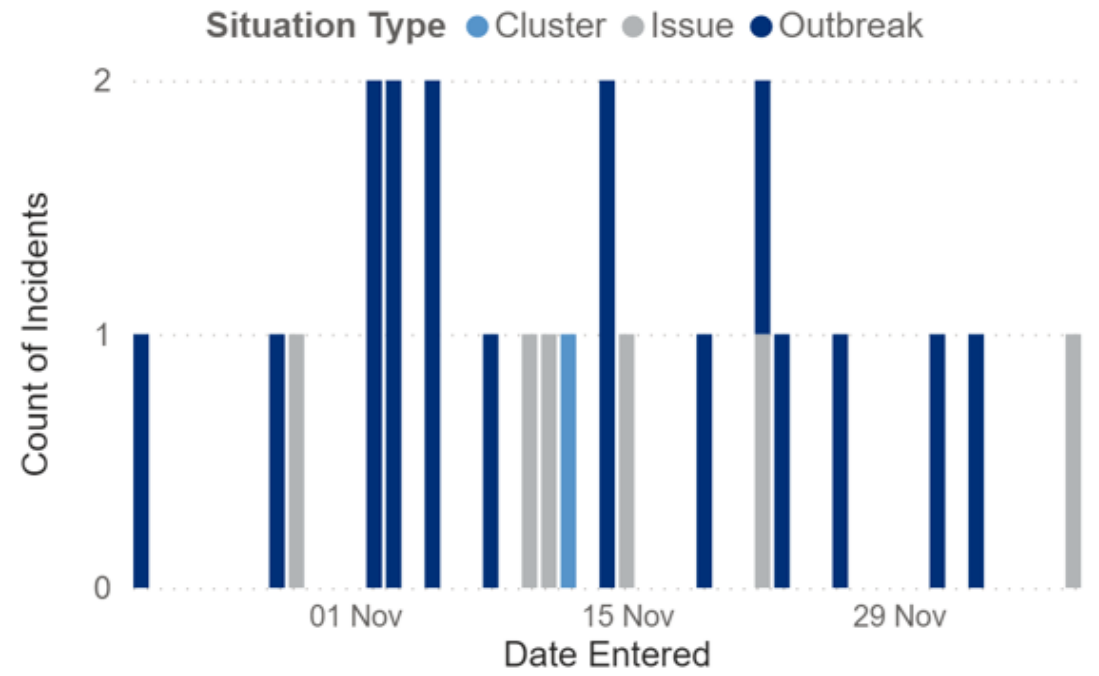
# Epidemic Curves and Table by Type and Setting

## OFFICIAL SENSITIVE

Weekly Count of Incidents (HPZone Situations)



Daily Count of Incidents (HPZone Situations)

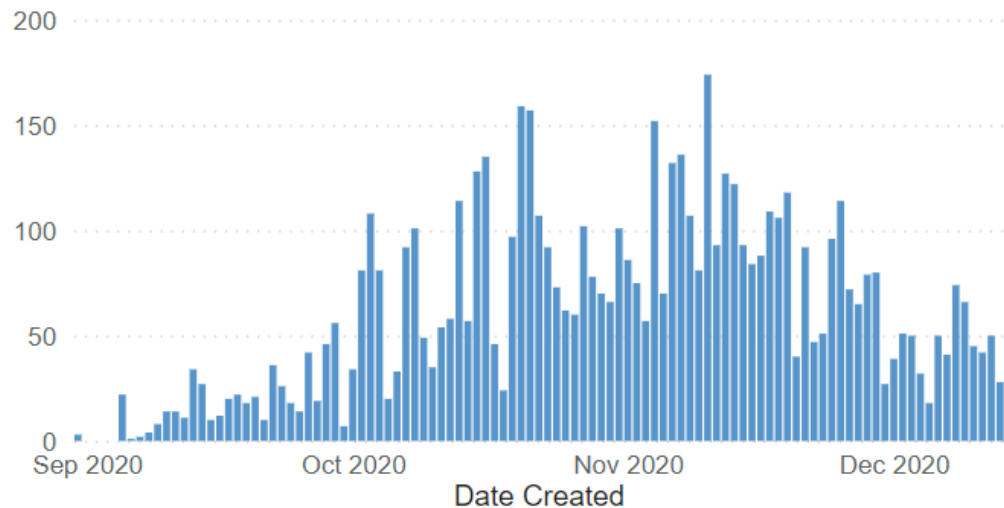


Setting	Cluster	Issue	Outbreak	Total
Care home			36	36
Community	1			1
Primary health care			1	1
School			1	1
Secondary health care			1	1
Supported living/hospice			2	2
Unknown/Other		23	2	25
Workplace	1		2	3
<b>Total</b>	<b>2</b>	<b>23</b>	<b>45</b>	<b>70</b>

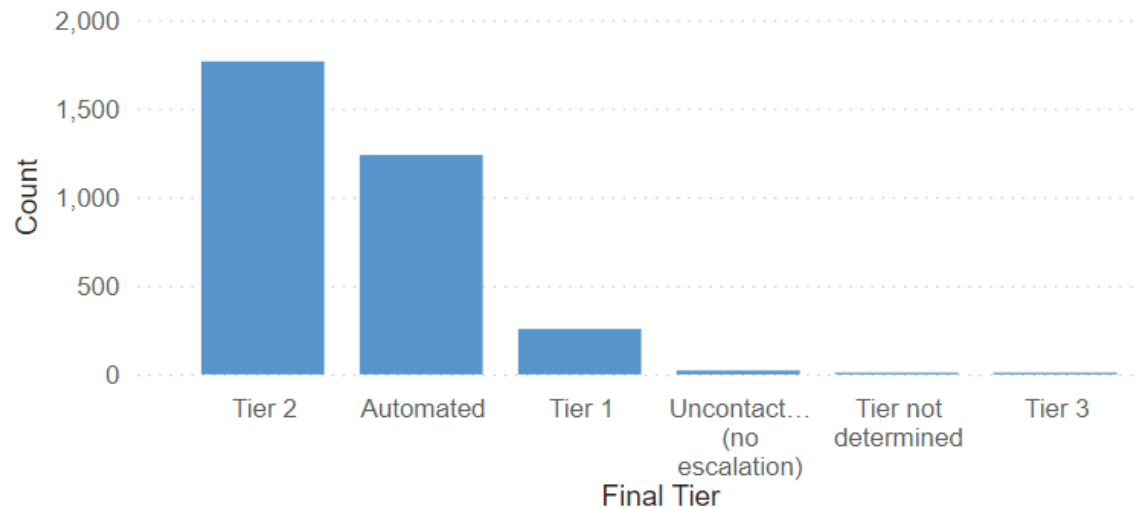
# Contact Tracing

Page 100

Number of Contacts by Date Created

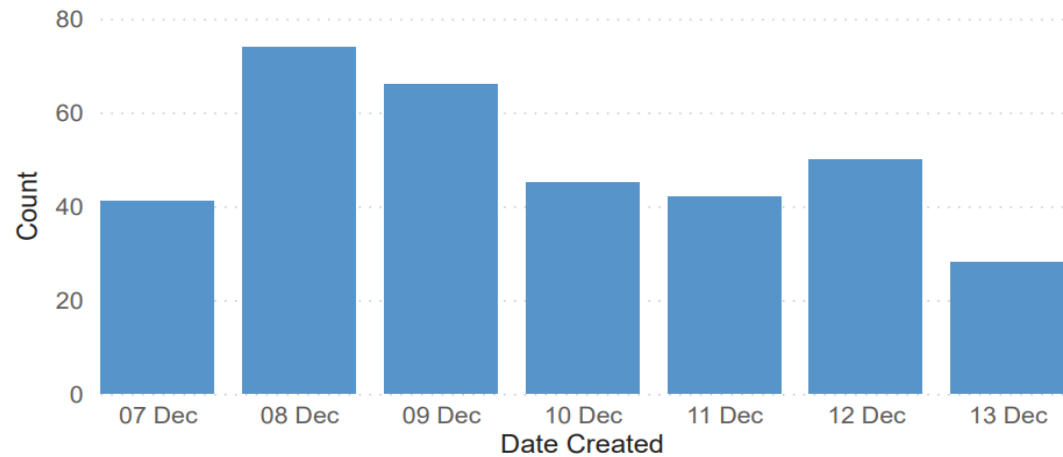


Cases By Final Tier

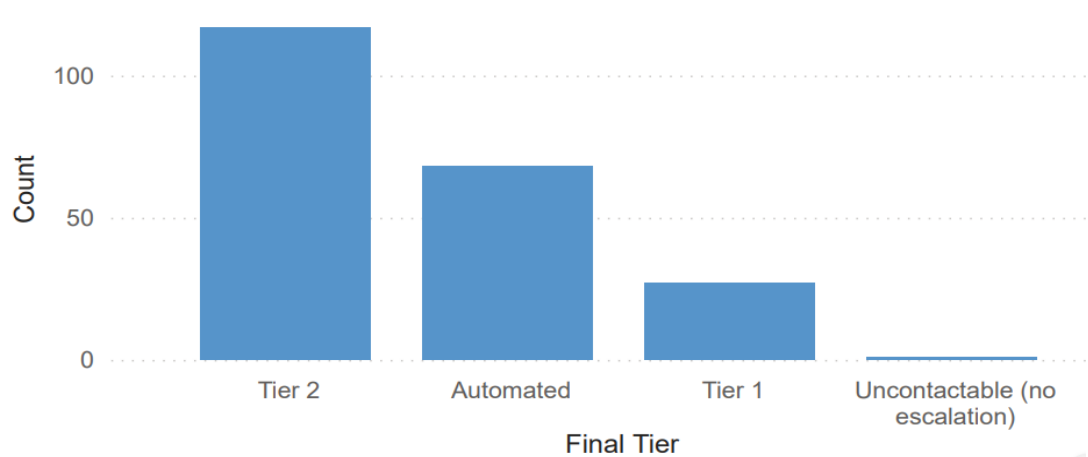


1/09/20 -13/12/20

Number of Contacts by Date Created

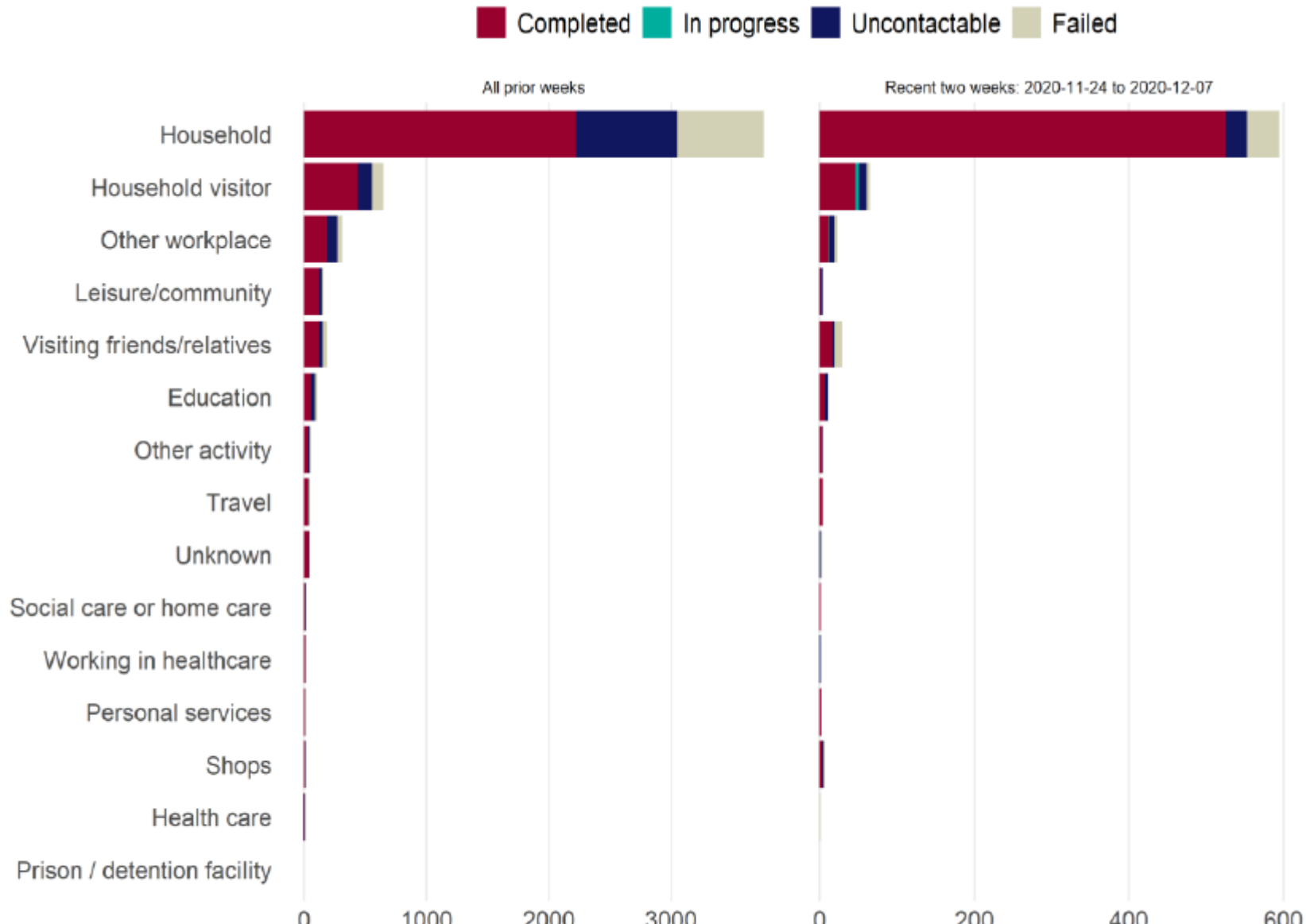


Cases By Final Tier



Last 7 days

# Contacts by exposure/activity setting and current contact tracing outcome in Darlington (May 28, 2020 to December 7, 2020)




# Schools

- Numbers of children and young people isolating, as reported by educational establishments in Darlington, peaked on 1st December at over 2600. Numbers have fallen steadily since then with just over 1300 reported to be isolating yesterday.
- All secondary schools and colleges had some students isolating yesterday. Numbers between settings at any one time can vary considerably.
- There was only one primary school with no isolating pupils. 2 primary schools had between 25 and 50 pupils isolating and 2 primary schools had over 50 pupils isolating. The remainder had less than 25.
- Staff absence as a result of covid-19 peaked during the last week in November and has fallen steadily since then.



# Tiers







- Tier 1: medium Alert
  - Remember - 'Hands. Face. Space
  - You can meet with friends and family you do not live with in a group of up to 6, indoors or outdoors. This is the 'rule of 6'
- Tier 2
  - Remember - 'Hands. Face. Space
  - You can only meet socially with friends and family indoors who you either live with or have formed a support bubble with
  - You can see friends and family you do not live with outdoors, in a group of no more than 6. This limit of 6 includes children of any age.
  - You can sit in a restaurant or pub for a meal- you can only consume alcohol with a 'substantial meal'
- Tier 3 Very High Alert
  - Remember, 'Hands. Face. Space
  - You must not meet socially indoors with anybody you do not live with or have a support bubble with
  - You must not meet socially in a private garden or at most outdoor public venues, with anybody you do not live with have a support bubble with
  - However, you can see friends and family you do not live with in some outdoor public places such as parks , in a group of up to 6.
  - Only takeaway meals allowed. You cannot sit on seats outside a venue and consume a meal.

HM Government 




# CORONAVIRUS TIER 1 MEDIUM ALERT


[gov.uk/coronavirus](https://gov.uk/coronavirus)

Around 1 in 3 people with Covid-19 have no symptoms so will be spreading the virus without realising. We must all take action to protect each other and our hospital capacity.

<b>MEETING FRIENDS AND FAMILY</b> 	<b>BARs, PUBS AND RESTAURANTS</b> 	<b>RETAIL</b> 	<b>WORK AND BUSINESS</b> 
Maximum of six indoors or outdoors, apart from with members of a single household or support bubble.	Venues must be table service only. They must stop taking orders at 10pm and must close by 11pm.	Open.	Everyone who can work from home should do so.
<b>EDUCATION</b> 	<b>INDOOR LEISURE</b> 	<b>ACCOMMODATION</b> 	<b>PERSONAL CARE</b> 
Early years settings, schools, colleges and universities open. Childcare, other supervised activities for children, and childcare bubbles permitted.	Open.	Open.	Open.
<b>OVERNIGHT STAYS</b> 	<b>WEDDINGS AND FUNERALS</b> 	<b>ENTERTAINMENT</b> 	<b>PLACES OF WORSHIP</b> 
Permitted with household, support bubble, or up to 6 people.	15 guests for weddings, civil partnerships, wedding receptions and wakes; 30 for funerals.	Open.	Open, but cannot interact with more than six people.
<b>TRAVELLING</b> 	<b>EXERCISE</b> 	<b>RESIDENTIAL CARE</b> 	<b>LARGE EVENTS</b> 
Walk or cycle if possible, plan ahead and avoid busy times and routes on public transport. Avoid car sharing with those outside of your household or support bubble. Avoid travelling into a Tier 3 area, other than where necessary such as for work or education. Further exemptions apply.	Classes and organised adult sport can take place outdoors, but must follow the rule of six indoors. Organised activities for elite athletes, under-18s and disabled people can continue.	COVID-secure arrangements such as substantial screens, visiting pods, and window visits. As an interim measure, indoor visits in the absence of testing will be limited to two people from a Tier 1 area with with social distancing, no physical contact, PPE use and good hand hygiene observed at all times. Where testing is available, it should be used.	Sport, live performances and business meetings limited to 50% capacity or 4000 people outdoors (whichever is lower) and 50% capacity or 1000 people indoors (whichever is lower)

For support and more information visit: [gov.uk/coronavirus](https://gov.uk/coronavirus)

HM Government 




# CORONAVIRUS TIER 2 HIGH ALERT


[gov.uk/coronavirus](https://gov.uk/coronavirus)

Around 1 in 3 people with Covid-19 have no symptoms so will be spreading the virus without realising. We must all take action to protect each other and our hospital capacity.

<b>MEETING FRIENDS AND FAMILY</b> 	<b>BARs, PUBS AND RESTAURANTS</b> 	<b>RETAIL</b> 	<b>WORK AND BUSINESS</b> 
No mixing of households indoors, apart from support bubbles. Maximum of six outdoors.	Pubs and bars must close, unless operating as restaurants. Hospitality venues can only serve alcohol with substantial meals. Venues must stop taking orders at 10pm and must close by 11pm.	Open.	Everyone who can work from home should do so.
<b>EDUCATION</b> 	<b>INDOOR LEISURE</b> 	<b>ACCOMMODATION</b> 	<b>PERSONAL CARE</b> 
Early years settings, schools, colleges and universities open. Childcare, other supervised activities for children, and childcare bubbles permitted.	Open.	Open.	Open.
<b>OVERNIGHT STAYS</b> 	<b>WEDDINGS AND FUNERALS</b> 	<b>ENTERTAINMENT</b> 	<b>PLACES OF WORSHIP</b> 
Permitted with household or support bubble.	15 guests for weddings, civil partnerships, wedding receptions and wakes; 30 for funerals.	Open.	Open, but cannot interact with anyone outside household or support bubble.
<b>TRAVELLING</b> 	<b>EXERCISE</b> 	<b>RESIDENTIAL CARE</b> 	<b>LARGE EVENTS</b> 
Reduce the number of journeys you make and walk or cycle if possible. Avoid busy times and routes on public transport. Avoid car sharing with those outside of your household or support bubble. Avoid entering a Tier 3 area, other than where necessary such as for work or education. Further exemptions apply.	Classes and organised adult sport can take place outdoors, but cannot take place indoors if there is any interaction between people from different households. Organised activities for elite athletes, under-18s and disabled people can continue.	COVID-secure arrangements such as substantial screens, visiting pods, and window visits. Outdoor/airtight visits only (rollout of rapid testing will enable indoor visits including contact).	Sport, live performances and business meetings limited to 50% capacity or 2000 people outdoors (whichever is lower) and 50% capacity or 1000 people indoors (whichever is lower)

For support and more information visit: [gov.uk/coronavirus](https://gov.uk/coronavirus)

HM Government 




# CORONAVIRUS TIER 3 VERY HIGH ALERT

[gov.uk/coronavirus](https://gov.uk/coronavirus)

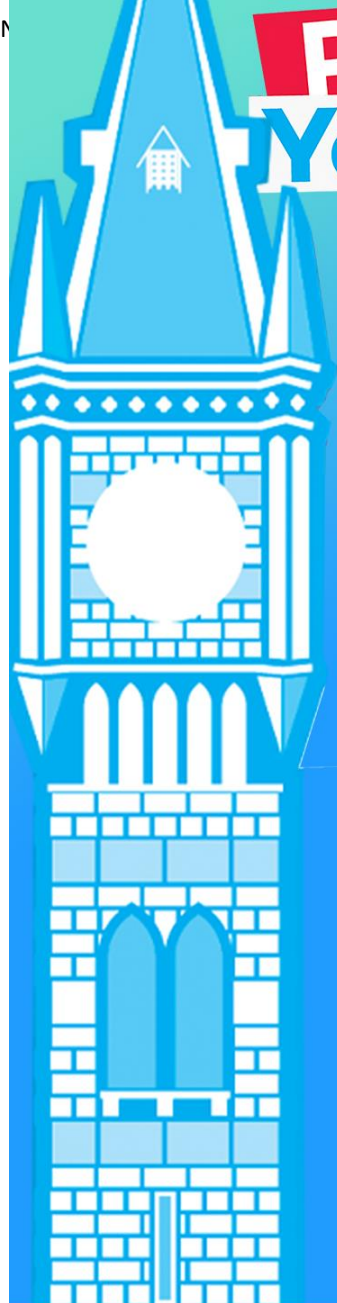
Around 1 in 3 people with Covid-19 have no symptoms so will be spreading the virus without realising. We must all take action to protect each other and our hospital capacity.

<b>MEETING FRIENDS AND FAMILY</b> 	<b>BARs, PUBS AND RESTAURANTS</b> 	<b>RETAIL</b> 	<b>WORK AND BUSINESS</b> 
No mixing of households indoors, or most outdoor places, apart from support bubbles. Maximum of six in some outdoor public spaces (e.g. parks, public gardens).	Hospitality is closed, with the exception of sales by takeaway, drive-through or delivery.	Open.	Everyone who can work from home should do so.
<b>EDUCATION</b> 	<b>INDOOR LEISURE</b> 	<b>ACCOMMODATION</b> 	<b>PERSONAL CARE</b> 
Early years settings, schools, colleges and universities open. Childcare, other supervised activities for children, and childcare bubbles permitted.	Open. Group activities and classes should not take place.	Closed (with limited exceptions)	Open.
<b>OVERNIGHT STAYS</b> 	<b>WEDDINGS AND FUNERALS</b> 	<b>ENTERTAINMENT</b> 	<b>PLACES OF WORSHIP</b> 
We advise against overnight stays other than with household or support bubble.	15 guests for weddings, civil partnerships and wakes; 30 for funerals. Wedding receptions not permitted.	Indoor venues closed.	Open, but cannot interact with anyone outside household or support bubble.
<b>TRAVELLING</b> 	<b>EXERCISE</b> 	<b>RESIDENTIAL CARE</b> 	<b>LARGE EVENTS</b> 
Avoid travelling outside your area, other than where necessary such as for work or education. Further exemptions apply. Reduce the number of journeys where possible. Plan ahead and avoid busy times and routes on public transport. Avoid car sharing with those outside of your household or support bubble.	Classes and organised adult sport can take place outdoors, but people should avoid higher-risk contact activity. Group exercise activities and sports indoors should not take place, unless with your household or bubble. Organised activities for elite athletes, under-18s and disabled people can continue.	COVID-secure arrangements such as substantial screens, visiting pods, and window visits. Outdoor/airtight visits only (rollout of rapid testing will enable indoor visits including contact).	Events should not take place. Drive-in events permitted.

For support and more information visit: [gov.uk/coronavirus](https://gov.uk/coronavirus)

Page 104



**Play  
Your  
Part**



**DARLINGTON  
BOROUGH COUNCIL**

**Tier 3 restrictions (very high risk)  
announced for Darlington**



**Hands**



**Face**



**Space**

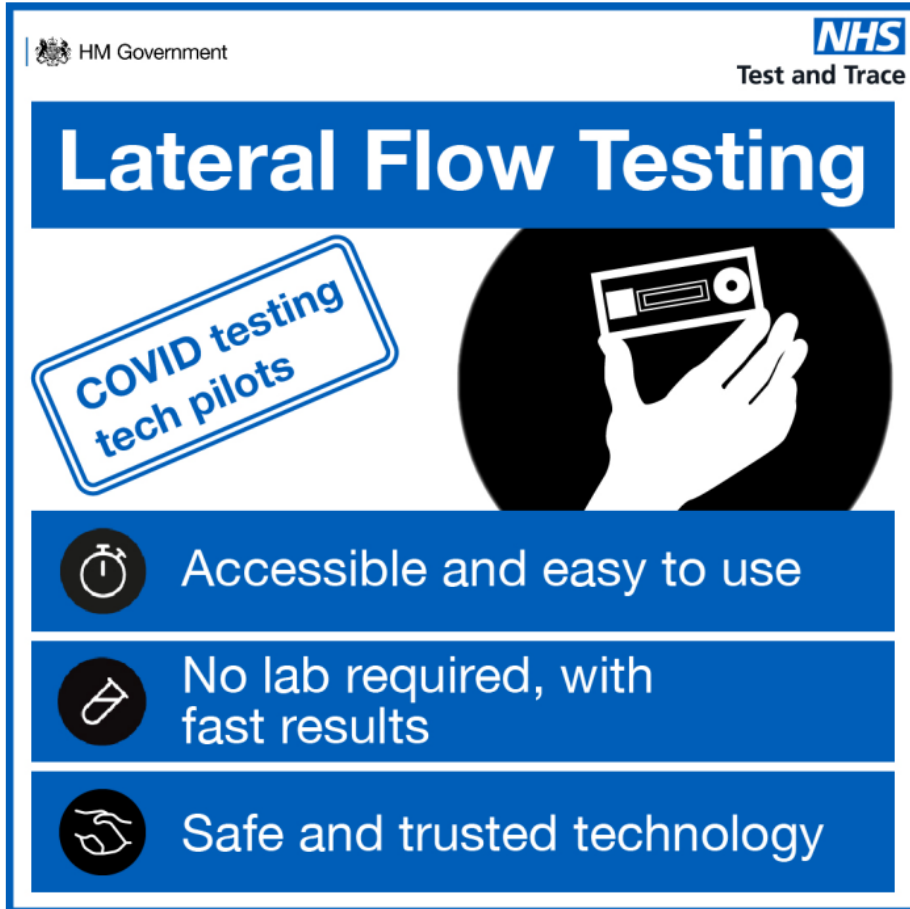
**For more information, visit:  
[www.darlington.gov.uk/coronavirus](http://www.darlington.gov.uk/coronavirus)**

# New Guidance

- Self isolation – this has now reduced **for contacts** from 14 days to 10 days
- Between 23 and 27 December -you can form an exclusive '**Christmas bubble**' composed of people from no more than **three** households
  - you can travel between tiers and UK nations for the purposes of meeting your Christmas bubble
  - if you form a Christmas bubble, you should not meet socially with friends and family that you do not live with unless they are part of your Christmas bubble
  - In all other settings, people should follow local restrictions in the tier in which they are meeting.
  - If you do not form a Christmas bubble, you should continue to follow the guidance for the tier you are in.
- From 28 December, you must follow the guidance for the tier in your area. Christmas bubbles will no longer apply.

# Community Testing – lateral flow testing

Page 107



The poster features the HM Government logo and the NHS Test and Trace logo at the top. The main title 'Lateral Flow Testing' is in a large blue box. Below it, a tilted box says 'COVID testing tech pilots'. A central image shows a hand holding a test device. At the bottom, three blue boxes list key features: 'Accessible and easy to use' (with a clock icon), 'No lab required, with fast results' (with a test tube icon), and 'Safe and trusted technology' (with a hand icon).

- Testing those without symptoms
- Part of NHS Test and Trace
- Capacity to provide over 20,000 Lateral Flow Tests
- Simple swab to throat and nostril
- Fixed site 1 Based in Dolphin Centre
  - Launched on 14<sup>th</sup> December



# CDDLRF COVID-19 Vaccination Programme 2020-21

NHS England/Improvement

National Vaccine Deployment Steering Group (LRF, NHSE, DHSC, MHCLG, LGA )

North East & North Cumbria (NENC) System Flu & COVID-19 Vaccination Board

Darlington HPAB

Darlington Vaccination Planning Group

National Vaccination Operations Centre (NVOC)

NHS COVID-19 Vaccination Centre  
(DHSC – Whitehall, Victoria)

DCC HPAB

Immunisations (Flu and COVID-19) Board

Page 108

CDDFT  
Hospital Hub (Darlington Memorial)

System Vaccination Operations Centre (SVOC)  
Regional Vaccination Operations Centre (RVOC)  
(Nightingale - Washington)

CDDFT  
Hospital Hub (UHND)

Primary Healthcare Darlington (Federation)

Primary Healthcare Durham

Vaccination Centre (Feethams House)

Primary Care Network (11 GP practices)

CDDFT Community Services

Primary Care Network (13 GP practices)

**Vaccination Sites**

GPs GPs GPs GPs GPs GPs

**Vaccination Sites**

Care homes/housebound

**Vaccination Sites**

GPs GPs GPs GPs GPs GPs

# Compliance

- Reported incidents 7<sup>th</sup> December to 10<sup>th</sup> December
  - Police – 10 COVID 19 related incidents
    - Breakdown of incidents: Gatherings / mixing of households (6), business not following guidelines (2) and not self-isolating after testing positive (2).
  - DBC Environmental Health-
    - 9 referrals made to DBC Environmental Health (majority requests for advice).
    - 8 premises issued advice regarding current restrictions.
    - 1 premise visited and found compliant.
    - 1 report received that a business was not following guidelines. Business spoken to and advice given.
  - DBC Licensing – no complaints
- Proactive Patrols
  - Community Ambassadors commenced high visibility patrols of high footfall areas in Darlington on Monday 26<sup>th</sup> October 2020
    - Issued advice to 86 subjects regarding the wearing of masks, 149 subjects regarding social distancing and referred 2 cases to Civic Enforcement for further investigation
    - Continue to provide support regarding pedestrian movement, traffic and pedestrian safety and valuable assistance to local businesses and visitors to the town.
  - Civic Enforcement continue to patrol high footfall areas focusing on town centre and Stanhope Park areas.



**Play  
Your  
Part**



**Help control the virus**  
To protect yourself and others,  
when you leave home you must:



**Wash  
Hands**

Keep washing  
your hands  
regularly.



**Cover  
Face**

Wear a face  
covering over  
your nose  
and mouth in  
enclosed spaces.



**Make  
Space**

Stay at least  
one metre away  
from people  
not in your  
household.

If you are feeling unwell, get a test  
and do not leave home for at least 10 days.



**HEALTH AND HOUSING SCRUTINY COMMITTEE  
16 DECEMBER 2020**

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**PERFORMANCE INDICATORS QTR 2 2020/21**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To provide Members with performance data against key performance indicators for 2020/21 at Quarter 2.

**Summary**

2. This report provides performance information in line with an indicator set and Scrutiny Committee distribution agreed by Monitoring and Coordination Group on 4 June 2018, and subsequently by Scrutiny Committee Chairs. Following agreement at Council on 5 December 2019 to align Scrutiny Committees to the updated Cabinet Portfolios, the indicator set has been re-aligned accordingly.
3. The indicators included in this report are aligned with key priorities. Other indicators may be referenced when appropriate in narrative provided by the relevant Assistant Directors, when providing the Committee with performance updates.
4. Thirty-six indicators are reported to the Committee, nine of them on a six-monthly basis and twenty-seven annually.
5. Six indicators are reported by both services Housing or Culture and 24 by Public Health.
6. 17 indicators are reported in this quarter.

**Housing and Culture**

7. Nine indicators have Quarter 2 data.
  - a) Of the nine indicators reported one has a target to be compared against which is showing performance better than target.

HBS 013	Rent arrears of current tenants in the financial year as a % of rent debit (GNPI 34)
---------	--

- b) All of the nine indicators reported can be compared against their data at Qtr 2 2019/20.
- c) One indicator is showing performance better than at the same quarter last year.

HBS 013	Rent arrears of current tenants in the financial year as a % of rent debit (GNPI 34)
---------	--

- d) Eight indicators are showing performance not as good as the same quarter last year.

CUL 030	Total number of visits to the Dolphin Centre (all areas)
CUL 063	Number of school pupils participating in the sports development programme
CUL 064	Number of individuals participating in the community sports development programme
HBS 016	Rent collected as a proportion of rents owed on HRA dwellings *including arrears b/fwd
HBS 025	Number of days spent in Bed and Breakfast
HBS 027i	Number of positive outcomes where homelessness has been prevented
HBS 072	% of dwellings not with a gas service within 12 months of last service date
HBS 034	Average number of days to re-let dwellings

- e) Of the nine indicators reported two can be compared against their previous quarter data.
- f) Both of the indicators are showing performance better than at Qtr 1.

HBS 016	Rent collected as a proportion of rents owed on HRA dwellings *including arrears b/fwd
HBS 034	Average number of days to re-let dwellings

8. A detailed performance scorecard is attached at **Appendix 1**.

### Public Health

9. Indicators are mostly reported annually with the data being released in different months throughout the year.
10. Eight of the 24 indicators have had new data released since last reported.

PBH 009	(PHOF C04) Low birth weight of term babies
PBH 016	(PHOF C02a) Under 18s conception rate /1,000
PBH 033	(PHOF C18) Smoking Prevalence in adults (18+) – current smokers (APS)
PBH 044	(PHOF C21) Admission episodes for alcohol-related conditions (Narrow)

PBH 046	(PHOF C26b) Cumulative percentage of the eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check
PBH 048	(PHOF D02a) Chlamydia detection rate /100,000 aged 15 to 24
PBH 052	(PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS
PBH 058	(PHOF E05a) Age-standardised rate of mortality from all cancers in persons less than 75 years of age per 100,000 population

11. A Public Health Performance Highlight report and scorecard is attached as **Appendix 2 and 2a** providing more detailed information about the Public Health indicators (ref PBH).

### **Recommendation**

12. It is recommended that :-

- (a) Performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Directors.

**IAN WILLIAMS**  
**DIRECTOR OF ECONOMIC GROWTH & NEIGHBOURHOOD SERVICES**

**JAMES STROYAN**  
**DIRECTOR OF CHILDREN & ADULT SERVICES**

### **Background Papers**

No background papers were used in the preparation of this report.

S17 Crime and Disorder	This report supports the Council's Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents
Carbon Impact and Climate Change	The is no impact on carbon and climate change as a result of this report
Diversity	This report supports the promotion of diversity
Wards Affected	This report supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	This report contributes to the Sustainable Community Strategy (SCS) by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

13. HBS 013 – The target for rent arrears was set at 3.40%. This has been achieved and arrears remain at a lower rate than this time last year despite the impact of COVID-19 and the increase in households in receipt of Universal Credit. We are performing better than the sector average, which was 3.49% in September compared to our performance of 3.28%. The team continue to promote the help, guidance and support offered, and making repayment plans with customers.
14. HBS016 – Since April 2020 the Income Team have collected £12.7M in rent payments. The average rent collected in the year March 2019 to March 2020 was 97.99% and although this currently stands at 96.60% this is within projected levels. During COVID-19 the number of Universal Credit applicants increased significantly following financial changes to households such as furlough and loss of regular income. Over a quarter of all Council tenants are now in receipt of some form of Universal Credit and have the 5 week wait prior to first payments being received.
15. HBS025 – The number of days spent in bed and breakfast has increased considerably on this time last year. This can primarily be attributed to COVID-19 and the challenges created by the Government's "Everybody In" agreement whereby anyone who presented to the Council as homeless, regardless of their need, was placed in emergency temporary accommodation. During the second quarter of 2020/21 there were 2633 nights in emergency accommodation recorded, compared to 883 for the same period in 2019-20 (a 198% increase).

16. HBS027i – The number of positive outcomes where homelessness has been prevented has remained consistent to last year's figure. This is very positive, as due to the COVID-19 pandemic it is taking longer to find and secure properties and ensure the provision is available to support individuals with complex needs. Having a dedicated homeless commissioned service has heavily supported the pathways available to clients to achieve these outcomes.
17. HBS034 – The number of days for re-let has significantly improved since Q1 2020/21. COVID-19 restrictions meant we had to stop our lettings service for several months, except for those in urgent need. Our re-let figures for this year are therefore lower than last year but we expect this to continue to decrease in the next quarter.
18. HBS072 – The percentage of dwellings without a gas service within 12 months of last service date is 0.66% in Quarter 2 compared to the national average of 1.2%. Most social housing organisations paused their gas services for a few weeks until clearer government advice was issued so a small backlog built up. We worked through this very quickly to get back to the high compliance level seen in Quarter 2.
19. CUL030 – The Dolphin Centre closed on 17 March 2020 as part of the lockdown and reopened on 27 July 2020 with a limited programme therefore the number of visits to the Dolphin Centre are significantly down on the previous year.
20. CUL063 – Whilst the schools were closed during the majority of Quarter 1 and Quarter 2, staff did work with the schools in Quarter 1 and delivered a programme of activity virtually to pupils.
21. CUL064 – Again, the community-based sports development programme attendances are well below last year as limited activity could take place and had to be delivered in a COVID safe way.

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This document was classified as: OFFICIAL

## SCRUTINY - HEALTH & HOUSING 2020/21 QUARTER 2

Indicator	Title	Reported	What is best	2017 / 2018	2018 / 2019	2019 / 2020	2020/21 Q1	2020/21 Q2	Qtr 2 compared to Qtr 1	2019/20 Qtr 2	2020/21 compared to 2019/20	
CUL 008a	% of the adult population physically inactive, doing less than 30 minutes moderate activity per week	Annually	Lower	27%	33%							
CUL 009a	% of the adult population physically active, doing 150 minutes moderate activity per week	Annually	Higher	59%	58%							
CUL 010a	% of the adult population taking part in sport and physical activity at least twice in the last month	Annually	Higher	75%	78%							
CUL 030	Total number of visits to the Dolphin Centre (all areas)	Monthly	Higher	937,894	905,076	789,100	3,000	36,978		417,235	↓	
CUL 063	Number of school pupils participating in the sports development programme	Monthly	Higher	20,052	23,459	19,665	3,412	4,279		7,873	↓	
CUL 064	Number of individuals participating in the community sports development programme	Monthly	Higher	7,900	6,842	4,964	253	1,516		2,901	↓	
HBS 013	Rent arrears of current tenants in the financial year as a % of rent debit (GNPI 34)	Quarterly	Lower	2.5%	3.1%	2.9%	3.3%	3.3%		3.5%	↑	
HBS 016	Rent collected as a proportion of rents owed on HRA dwellings *including arrears b/fwd	Quarterly	Higher	97.5%	96.9%	97.5%	96.1%	96.6%	↑	96.8%	↓	
HBS 025	Number of days spent in Bed and Breakfast	Monthly	Lower	2,138	3,137	1,486	1,451	2,633		883	↓	
HBS 027i	Number of positive outcomes where homelessness has been prevented	Monthly	Higher		722	656	137	327		331	↓	
HBS 034	Average number of days to re-let dwellings	Monthly	Lower	19.31	20.66	17.62	82.32	44.12	↑	21.65	↓	
HBS 072	% of dwellings not with a gas service within 12 months of last service date	Monthly	Lower	0.4%	0.2%	1.0%	3.5%	0.7%		0.1%	↓	
									<b>Better than =</b>	↑	<b>Not as good as =</b>	↓

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**Darlington Borough Council**  
**Public Health**  
**April – September (Quarter 1&2)**  
**Performance Highlight Report**  
**2020 - 21**

## Public Health Performance Introduction

The attached report describes the performance of a number of Contract Indicators and a number of Key or Wider Indicators

**Key Indicators** are reported in different timeframes. Many are only reported annually and the period they are reporting can be more than a year in arrears or related to aggregated periods. The data for these indicators are produced and reported by external agencies such as ONS or PHE. The lag of reporting is due to the complexities of collecting, analysing and reporting of such large data sets. The following schedule (page 3) outlines when the data will be available for the Key indicators and when they will be reported.

Those higher-level population indicators, which are influenced largely by external factors, continue to demonstrate the widening of inequalities, with some key measures of population health showing a continuing trend of a widening gap between Darlington and England. For many of these indicators the Darlington position is mirrored in the widening gap between the North East Region and England.

**Contract Indicators** feed into the Key indicators, are collected by our providers and monitored as part of the contract monitoring and performance meetings held regularly. The Contract indicators within the Public Health performance framework form a selection from the vast number of indicators we have across all of our Public Health contracts. The contract monitoring meetings are scheduled to meet deadlines and inform the performance reports.

**Impact of Covid-19** With the impact of COVID-19 and the implementation of government guidance some key performance indicators in contracts have been affected. This resulted in changes to the ways of working by providers to enable services to be delivered safely.

### Timetable for "Key" Public Health Indicators

Please note the following is based on National reporting schedules and as such is a provisional schedule

#### Q1 Indicators

Indicator Num	Indicator description
PBH 009	(PHOF C04) Low birth weight of term babies
PBH 016	(PHOF C02a) Under 18's conception rate/1,000
PBH 033	(PHOF C18) Smoking prevalence in adults (18+) - current smokers (APS)
PBH 048	(PHOF D02a) Chlamydia detection rate/ 100,000 aged 15 to 24
PBH 058	(PHOF E05a) Under 75 mortality rate from cancer

#### Q3 Indicators

Indicator Num	Indicator description
PBH 013c	(PHOF C05b) % of all infants due a 6-8 week check that are totally or partially breastfed
PBH 014	(PHOF C06) Smoking status at time of delivery
PBH 018	(PHOF 2.05ii) Child development -Proportion of children aged 2-2.5 years offered ASQ-3 as part of the Healthy Child programme or integrated review
PBH035i	(PHOF C19a) Successful completion of drug treatment-opiate users
PBH 035ii	(PHOF C19b) Successful completion of drug treatment-non opiate users
PBH 035iii	(PHOF C19c) Successful completion of alcohol treatment
PBH 050*	(PHOF D07) HIV late diagnosis (%)
PBH 056	(PHOF E04b) Under 75 mortality rate from cardiovascular disease considered preventable
PBH 060	(PHOF E07a) Under 75 mortality rate from respiratory disease

#### Q2 Indicators

Indicator Num	Indicator description
PBH 044	(PHOF C21) Admission episodes for alcohol -related conditions (narrow)
PBH 046	(PHOF C26b) Cumulative percentage of the eligible population aged 40-74 offered an NHS Health Check who received an NHS health Check
PBH 052	(PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS)

#### Q4 Indicators

Indicator Num	Indicator description
PBH 020	(PHOF C09a) Reception: Prevalence of overweight (including obesity)
PBH 021	(PHOF C09b) Year 6: Prevalence of overweight (including obesity)
PBH 024	(PHOF C11a) Hospital admissions caused by unintentional and deliberate injuries to children (0-4 years)
PBH 026	(PHOF C11a) Hospital admissions caused by unintentional and deliberate injuries to children (0-14 years)
PBH 027	(PHOF C11b) Hospital admissions caused by unintentional and deliberate injuries to children (15-24 years)

For the indicators below update schedules are still pending (see detailed list tab for explanation)

PBH 029	(PHOF 2.09) Smoking Prevalence-15-year-old
PBH 031	(PHOF C14b) Emergency Hospital admissions for intentional Self-Harm)
PBH 054	(PHOF E02) % of 5 year old's with experience of visible obvious dental decay

\* Please note the figures in this indicator may be suppressed when reported

<b>INDEX</b>			
<b>Indicator Number</b>	<b>Indicator description</b>	<b>Indicator type</b>	<b>Pages</b>
PBH 009	(PHOF C04) Low birth weight of term babies	Key	6
PBH 016	(PHOF C02a) Under 18s conception rate /1,000	Key	8
PBH 033	(PHOF C18) Smoking Prevalence in adults (18+) – current smokers (APS)	Key	11
PBH 044	(PHOF C21) Admission episodes for alcohol-related conditions (Narrow)	Key	13
PBH 046	(PHOF C26b) Cumulative percentage of the eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check	Key	16
PBH 048	(PHOF D02a) Chlamydia detection rate /100,000 aged 15 to 24	Key	20
PBH 052	(PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS	Key	23
PBH 058	(PHOF E05a) Under 75 mortality rate from cancer	Key	25
<i>PBH 037a</i>	Number of young people (<19yrs) seen by contraception and sexual health (CASH) service	Contract	10
<i>PBH 045</i>	Number of adults in alcohol treatment	Contract	15
<i>PBH 047</i>	Total number of NHS Health Checks	Contract	18
<i>PBH 057</i>	Number of NHS Health Checks offered	Contract	19
<i>PBH 037b</i>	Number of young people (<19yrs) seen by genitourinary medicine (GUM) service	Contract	22

## Quarter 1&2 Performance Summary

### Key Indicators

The Key indicators reported in Q1 & Q2 are:

- PBH 009 (PHOF C04) Low birth weight of term babies – this is showing a slight increase compared to the last data and remains similar to both England and the North East.
- PBH 016 (PHOF C02a) Rate of under 18 conceptions – this continues to decrease and is similar to England.
- PBH 033 (PHOF C18) Prevalence of smoking among persons aged 18 years and over – this is showing a decrease compared to the last data and is 6<sup>th</sup> lowest compared to statistical neighbours.
- PBH 044 (PHOF C21) Admission episodes for alcohol-related conditions - Persons (narrow definition) In previous year Darlington has had a greater rate of admissions compared to England, however in 2018/19 this is similar to England's average ranked 4<sup>th</sup>.
- PBH 046 PHOF C26b) Cumulative percentage of the eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check. Darlington ranks 7<sup>th</sup> out of 16 CIPFA neighbour authorities.
- PBH 048 (PHOF D02a) Rate of chlamydia detection per 100,000 young people aged 15 to 24 – this rate has slightly increased but is lower than the England average. The rate of reduction is similar to other neighbouring authorities.
- PBH 052 (PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS. Darlington is ranked 2<sup>nd</sup> highest compared to CIPFA neighbour authorities.
- PBH 058 (PHOF E05a) Age-standardised rate of mortality from all cancers in persons less than 75 years of age per 100,000 population – this continues to reduce and is similar to the England average

### Contract Indicators

The contract indicators highlighted in this report in Q1 & Q2 are:

- PBH 037a: Number of young people (<19yrs) seen by contraception and sexual health (CASH) service
- PBH 045: Number of adults in alcohol treatment
- PBH 047: Total number of NHS Health Checks completed
- PBH 057: Number of NHS Health Checks offered
- PBH 037b: Number of young people (<19yrs) seen by genitourinary medicine (GUM) service

## KEY INDICATORS

### KEY PBH 009- (PHOF C04) Low birth weight of term babies

Definition: Live births with a recorded birth weight under 2500g and a gestational age of at least 37 complete weeks as a percentage of all live births with recorded birth weight and a gestational age of at least 37 complete weeks.

Numerator- Number of live births at term ( $\geq 37$  gestation weeks) with low birth weight (<2500g)

Denominator- Number of live births at term ( $\geq 37$  weeks) with recorded birth weight

**Latest data available:** 2.85% (2018)

#### CIPFA Nearest neighbours comparison

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼		95% Lower CI	95% Upper CI
England	→	-	16,224	2.86	H	2.82	2.91
Neighbours average	→	-	1,209	3.25*	H	3.08	3.44
Bolton	→	6	139	4.30	H	3.66	5.06
Stockton-on-Tees	→	1	74	3.87	H	3.09	4.83
Dudley	→	3	124	3.78	H	3.18	4.49
Tameside	→	11	89	3.71	H	3.02	4.54
Bury	→	10	65	3.30	H	2.60	4.19
Doncaster	→	13	97	3.30	H	2.71	4.01
Derby	→	4	94	3.26	H	2.67	3.97
Calderdale	→	7	66	3.14	H	2.47	3.97
Telford and Wrekin	→	8	59	3.13	H	2.43	4.01
Plymouth	→	9	76	3.00	H	2.41	3.74
Rotherham	→	12	79	2.98	H	2.40	3.70
Darlington	→	-	29	2.85	H	1.99	4.06
St. Helens	→	5	50	2.78	H	2.12	3.65
Wigan	→	15	83	2.69	H	2.17	3.32
Warrington	→	14	50	2.48	H	1.89	3.26
North East Lincolnshire	→	2	35	2.41	H	1.74	3.33

Source: Office for National Statistics

Compared with benchmark    ■ Better    ■ Similar    ■ Worse    ■ Not compared

#### What is the data telling us?

There has been an increase in the proportion of low birthweight babies in 2018 compared to 2017 (2.03% to 2.85%). Darlington remains similar to both England and the North East. The table above ranks Darlington's position in comparison to CIPFA nearest neighbours. Darlington has the 5th lowest percentage of low birth weight babies compared to CIPFA nearest neighbours.

#### Why is this important to inequalities?

Low birth weight increases the risk of childhood mortality and of developmental problems for the child and is associated with poorer health outcomes throughout life. At a population level there are inequalities in the distribution of low birth weight babies with a correlation with deprivation. A high proportion of low birth weight births is indicative of external factors that

affect the development of the child. This can include maternal smoking, excessive alcohol consumption, substance misuse or poor diet.

**What are we doing about it?**

The 0-19 year's contract includes a specific action for Health Visitors to visit an expectant mother by 24 weeks of their pregnancy. This visit provides an opportunity to provide the mother with information, advice and support to maximise the mother's health and provide the optimum conditions for a healthy pregnancy. This includes screening for alcohol consumption and smoking as well as access to Healthy Start vitamins including folic acid. Other services in Darlington that are commissioned by the Authority, including stop smoking support and substance misuse, prioritise support for pregnant women. Partner agencies such as local GPs and maternity services also support healthy pregnancies through providing access to high quality maternity care and support for pregnant women. Health professionals also provide pre-conception advice and support for women who are trying for a baby. This includes access to lifestyle advice and support including alcohol consumption, smoking and diet.

## KEY PBH 016 – PHOF C02a) Under 18s conception rate /1,000

Definition: Conceptions in women aged under 18 per 1,000 females aged 15-17

Numerator: Number of pregnancies that occur in women aged under 18 and result in either one or more live or still births or a legal abortion under the Abortion Act 1967.

Denominator: Number of women aged 15-17 living in the area

**Latest data available: 19.5 per 1,000 (2018)**

### CIPFA Nearest neighbours comparison

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼	95% Lower CI	95% Upper CI
England	↓	-	14,736	16.7	16.4	17.0
Neighbours average	-	-	-	-	-	-
St. Helens	→	5	101	37.3	30.3	45.3
Tameside	→	11	102	28.0	22.8	34.0
Stockton-on-Tees	→	1	84	26.8	21.3	33.1
North East Lincolnshire	→	2	70	26.7	20.8	33.7
Plymouth	→	9	89	24.0	19.3	29.6
Bury	→	10	72	22.7	17.7	28.6
Doncaster	↓	13	110	22.6	18.6	27.3
Rotherham	→	12	90	20.8	16.7	25.5
Derby	→	4	82	19.5	15.5	24.2
Darlington	→	-	33	19.5	13.4	27.3
Warrington	→	14	66	19.5	15.0	24.7
Bolton	→	6	93	19.4	15.7	23.8
Dudley	↓	3	103	19.3	15.8	23.4
Wigan	↓	15	97	18.7	15.2	22.8
Telford and Wrekin	↓	8	53	17.2	12.9	22.5
Calderdale	→	7	58	16.7	12.7	21.6

Source: Office for National Statistics (ONS)

Compared with benchmark    ■ Better    ■ Similar    ■ Worse    ■ Lower    ■ Similar    ■ Higher    ■ Not compared

### What is the data telling us?

Under 18 years teenage conception rates continue to decrease, following both the national and regional trend. Statistically, Darlington’s rate has decreased in recent years and is now 7<sup>th</sup> lowest compared to the CIPFA nearest neighbours

### Why is this important to inequalities?

Having a child when young can represent a positive turning point in the lives of some young women. However, bringing up a child is extremely difficult and can result in poor outcomes for both the teenage parent and the child. Teenage mothers are less likely to finish their education, are more likely to bring up their child alone and in poverty and have a higher risk of poor mental health than older mothers.

### What are we doing about it?

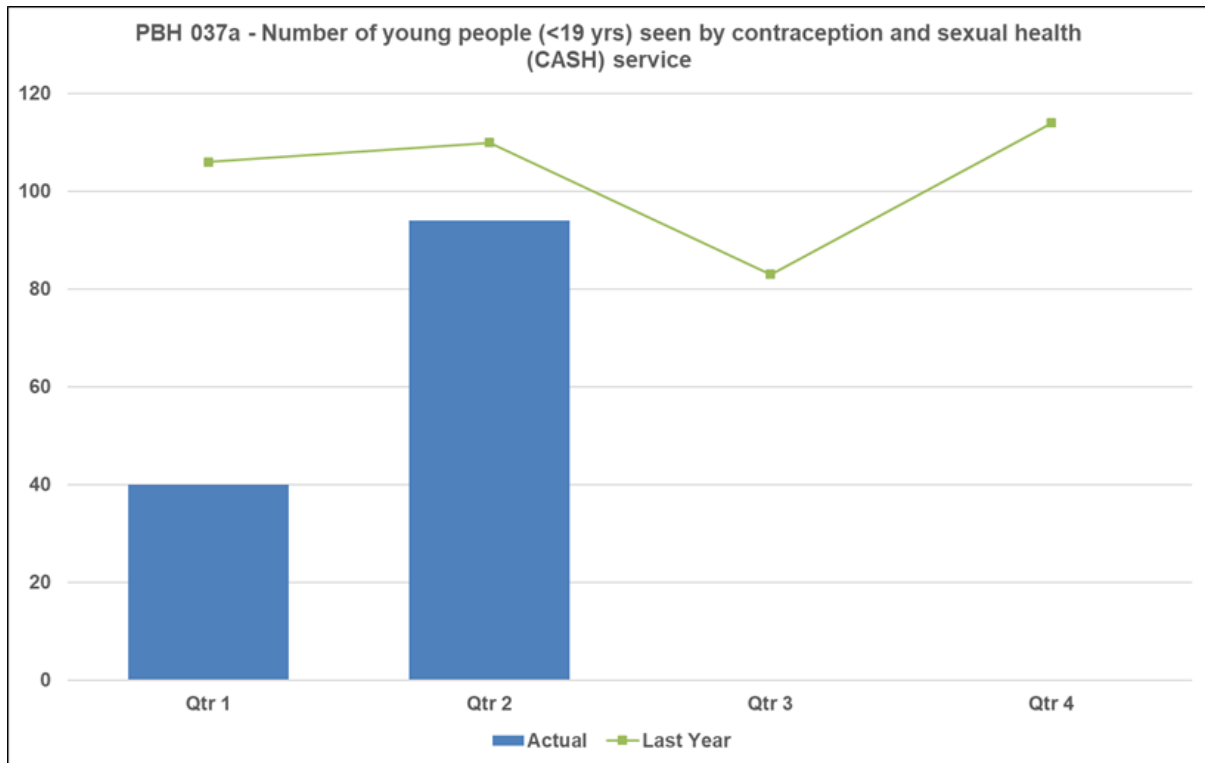
The Authority commissions a range of different services which contribute to the continued decrease in teenage conceptions. These include increasing access to and improving uptake



of contraception, including Long Acting Reversible Contraception (LARCs), emergency contraception and the provision of condoms.

The Authority also works with schools and academies through the Relationships, Education and Sexual Health (RESH) Co-ordinator to coordinate and support the development and provision of high quality Sex and Relationships Education in Darlington and ensure that all schools are ready to meet the new national mandate in the provision of Relationships and Sex Education (RSE) curriculum in the new academic year. The RESH Coordinator has also reviewed and implemented a refreshed Teenage Pregnancy and Sexual Health Strategy and action plan.

**Contract - PBH 037a: Number of young people (<19yrs) seen by contraception and sexual health (CASH) service**



**Service Provider: County Durham and Darlington NHS Foundation Trust (CDDFT)**

**What is the data is telling us?**

The data shows that in Q2 there are 94 young people have accessed the service, this has shown an increase from Q1, and a slight decrease from last year.

**What more needs to happen?**

The Service are offering virtual appointments and young people only need to go into the service collect any medication. Advice and support can be provided over the telephone.

For young people over 16years condoms are available online after registering for C-card via Darlington Sexual Heath Service and condoms will be sent out in the post.

## KEY PBH 033- (PHOF C18) Smoking Prevalence in adults (18+) – current smokers (APS)

Definition: Prevalence of smoking among persons 18 years and over

Numerator: The number of persons aged 18 + who are self-reported smokers in the Annual Population Survey. The number of respondents has been weighted in order to improve representativeness of the sample. The weights take into account survey design and non-response.

Denominator: Total number of respondents (with valid recorded smoking status) aged 18+ from the Annual Population Survey. The number of respondents has been weighted in order to improve representativeness of the sample. The weights take into account survey design and non-response.

**Latest data available:** 13.7% (2019)

### Comparison to CIPFA nearest neighbours

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼		95% Lower CI	95% Upper CI
England	–	–	6,111,270	13.9	H	13.6	14.1
Neighbours average	–	–	–	–		–	–
North East Lincolnshire	–	2	27,823	22.2		19.2	25.2
Doncaster	–	13	46,612	19.1		16.1	22.1
Plymouth	–	9	38,987	18.5		15.8	21.2
Tameside	–	11	31,758	18.2		15.5	20.8
Rotherham	–	12	37,026	17.8		14.9	20.8
Wigan	–	15	43,825	17.0		14.2	19.8
Derby	–	4	33,020	16.7		13.9	19.6
Calderdale	–	7	26,392	16.1		13.6	18.6
Bolton	–	6	34,542	15.9		13.4	18.3
Telford and Wrekin	–	8	21,104	15.4		12.8	18.0
Darlington	–	–	11,529	13.7		11.4	16.0
Dudley	–	3	33,945	13.5		10.8	16.2
Stockton-on-Tees	–	1	20,319	13.2		10.9	15.6
St. Helens	–	5	18,689	13.0		10.5	15.6
Bury	–	10	18,765	12.8		10.5	15.0
Warrington	–	14	18,571	11.3		8.9	13.6

Source: Annual Population Survey (APS)

Compared with benchmark   ■ Better   ■ Similar   ■ Worse   ■ Lower   ■ Similar   ■ Higher   ■ Not compared

### What is the data telling us?

Smoking prevalence in over 18s is showing a decrease which is positive. The proportion of adults smoking in Darlington in most recent data (2019) is 13.7%. Compared to the CIPFA nearest neighbours Darlington is ranked 6th lowest.

### **Why is this important to inequalities?**

Smoking is a modifiable lifestyle risk factor and is the single greatest cause of preventable ill health and premature mortality in Darlington and the UK. Smoking is a major risk factor for many diseases, such as lung cancer, chronic obstructive pulmonary disease (COPD) and heart disease. It is also associated with cancers in other organs, including lip, mouth, throat, bladder, kidney, stomach, liver and cervix.

Smoking prevalence is higher in the most deprived communities with males being more likely to smoke than females. The highest prevalence of smoking in all groups is found in those aged 25-39 years.

### **What are we doing about it?**

The Authority commissions a specialist Stop Smoking Service that offers intensive, evidence based targeted support to those who have been identified as accruing the greatest benefit from quitting. This includes pregnant women, and individuals with high risk of developing diseases such as heart disease, due to their smoking. The Service is also targeting those deprived communities in Darlington with the highest smoking prevalence. The School Nursing service that the Authority commissions supports schools to provide effective preventative messages for young people, using the PHSE curriculum, to provide them with the knowledge and information about the harms and risks of smoking to prevent new smokers.

The Healthy Lifestyle Survey (HLS) also includes questions about the attitudes and behaviours of young people about smoking. The results of the HLS help schools target support and interventions and are used to de-normalise smoking behaviours in young people and understand the sources of exposure. Trading Standards work with other agencies including the police and customs to remove the supplies of illicit tobacco in local communities. Illicit tobacco sales and unregulated and remove significant barriers to accessing tobacco particularly for young people and children.

## **PBH 044 – (PHOF C21) Admission episodes for alcohol-related conditions** **(Narrow)**

Definition: Admissions to hospital where the primary diagnosis is an alcohol-attributable code, or a secondary diagnosis is an alcohol-attributable external cause code. Directly age standardised rate per 100,000 population (standardised to the European standard population).

Numerator- Admissions to hospital where the primary diagnosis is an alcohol-related condition, or a secondary diagnosis is an alcohol-related external cause.

Denominator- ONS mid-year population estimates.

**Latest data available: 639 per 100,000 (2018/19)**

### Comparison to CIPFA nearest neighbours

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼		95% Lower CI	95% Upper CI
England	→	-	357,659	664		662	666
Neighbours average	-	-	-	-		-	-
Stockton-on-Tees	↑	1	1,792	940		897	985
St. Helens	→	5	1,566	883		839	928
Derby	→	4	2,064	878		840	917
Doncaster	↑	13	2,518	829		797	862
Telford and Wrekin	→	8	1,315	789		747	833
Rotherham	→	12	1,990	768		735	803
Wigan	→	15	2,436	761		731	792
Warrington	→	14	1,504	733		696	771
Tameside	↓	11	1,543	713		678	750
Bolton	→	6	1,895	703		672	736
Calderdale	↑	7	1,402	682		647	719
North East Lincolnshire	→	2	1,031	654		614	695
Darlington	→	-	676	639		592	690
Plymouth	→	9	1,598	636		605	669
Bury	→	10	1,143	626		590	663
Dudley	↓	3	1,965	622		595	650

Source: Calculated by Public Health England: Population Health Analysis (PHA) team using data from NHS Digital - Hospital Episode Statistics (HES) and Office for National Statistics (ONS) - Mid Year Population Estimates.

Compared with benchmark   ■ Better   ■ Similar   ■ Worse   ■ Lower   ■ Similar   ■ Higher   ■ Not compared

### What is the data is telling us?

In previous years Darlington has had a greater rate of admissions to hospital due to diseases caused by alcohol consumption compared to England average, but in 2018/19 this is similar to the England average. Compared to our geographical neighbours in the North East, Darlington has a lower rate of admissions to hospital due to diseases caused by alcohol consumption.

When compared to our CIPFA neighbours, a wider range of local authorities that are statistically most similar, Darlington's rate is ranked 4th for admissions.

### **Why is this important to inequalities?**

Alcohol consumption is a contributing factor to hospital admissions and deaths from a diverse range of conditions. Alcohol misuse is estimated to cost the NHS about £3.5 billion per year and £2 billion annually to wider society through lost working days, costs for social care, housing, police and the criminal justice services.

Alcohol-related admissions can be reduced through local interventions but requires action across partners. Reducing alcohol-related harm is one of Public Health England's seven priorities for the next five years (Reference: "Evidence into Action" report 2014).

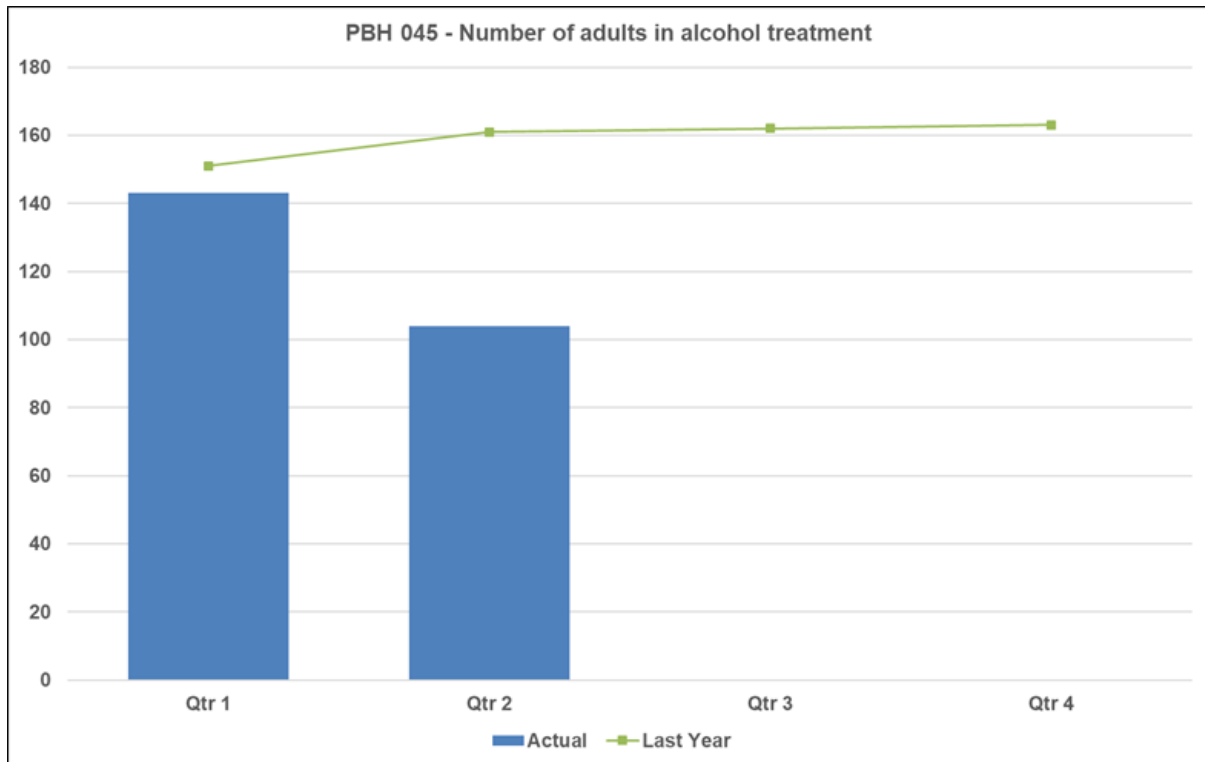
### **What are we doing about it?**

The Authority commissions NHS Health Checks via a Management Company who subcontract to GP Practices. An "Audit C" alcohol screening tool is conducted as part of every NHS Health Check within Darlington which can help identify persons who are hazardous drinkers or have active alcohol related disorders. GP's can then provide individualised advice and guidance on risk.

The Council also supports national campaigns aimed at raising awareness and reducing alcohol consumption in the population. Examples include Dry January which was widely promoted by partners and via Council media channels. Wider partnership work with the CCG and other organisations support this wider awareness work.

For those with hazardous or harmful drinking that require support, the Council commissions a Recovery and Wellbeing Service which provides evidence-based interventions to stabilise and support individuals to make the changes in their behaviours that may reduce their harmful drinking and the associated risks.

### **Contract - PBH 045: Number of adults in alcohol treatment**



#### **Service Provider: NECA/ We Are With You**

#### **What is the data is telling us?**

The data shows that in Q2 there are 104 adults in treatment for alcohol, this has shown a decrease from Q1 as well as showing a decrease for last year.

#### **What more needs to happen?**

The new provider We Are With You took over the Service from 17<sup>th</sup> August 2020 from the previous provider NECA.

The new service STRIDE (Support, Treatment and Recovery in Darlington through Empowerment) are in the process of reviewing every service user in structured treatment and as a result the numbers have reduced. This is mainly due to the impact of Covid, some are unable to attend appointments, have no means of accessing virtual offers or have disengaged from the Service.

Work has begun to develop and communicate effective referral pathways with all partners and with health and social care professionals. The Service had a difficult start and is beginning to engage with communities, ensuring that Covid guidelines are always adhered to.

The Provider does work with voluntary sector partners in engaging with 'mutual aid' organisations such as Alcohol Anonymous and the 12 Steps programme, to provide a broad range of treatment and recovery options for those with alcohol dependence.

## **PBH 046 - (PHOF C26b) Cumulative percentage of the eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check**

Definition: The 5 year cumulative percent of the eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check.

Numerator: Number of people aged 40-74 eligible for an NHS Health Check who have received an NHS Health Check in the five year period.

Denominator: Number of people aged 40-74 eligible for an NHS Health Check who were offered an NHS Health Check in the five year period.

**Latest data available: 50.7% crude rate (2015/16 to 2019/20)**

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼	95% Lower CI	95% Upper CI
England	-	-	6,466,090	47.1	47.0	47.1
Neighbours average	-	-	497,052	44.4*	44.3	44.5
Bury	-	10	42,741	74.1	73.4	74.8
St. Helens	-	5	19,409	60.6	59.8	61.5
Stockton-on-Tees	-	1	26,001	56.1	55.4	56.8
Dudley	-	3	60,607	53.1	52.7	53.5
Calderdale	-	7	32,693	52.1	51.5	52.7
Tameside	-	11	21,756	50.7	50.1	51.4
Darlington	-	-	16,626	50.7	49.9	51.4
Telford and Wrekin	-	8	11,638	48.8	47.9	49.7
Rotherham	-	12	26,830	47.9	47.4	48.5
Derby	-	4	28,297	46.4	45.8	46.9
Doncaster	-	13	47,402	44.2	43.8	44.6
Plymouth	-	9	26,428	39.5	39.0	39.9
Warrington	-	14	28,904	38.2	37.8	38.7
Bolton	-	6	60,439	32.2	32.0	32.5
Wigan	-	15	38,846	31.6	31.2	31.9
North East Lincolnshire	-	2	8,435	29.3	28.7	29.9

Source: Public Health England

Compared with benchmark ■ Better ■ Similar ■ Worse ■ Lower ■ Similar ■ Higher ■ Not compared

### **What is the data telling us?**

The data above shows that compared to our statistical CIPFA neighbours, Darlington ranks 7<sup>th</sup> out of 16 authorities.

For this indicator Darlington is performing statistically better to the England average, better than our CIPFA statistical neighbours and better than the NE Regional averages.

### **Why is this important to inequalities?**

A high take up of NHS Health Checks is important to identify early signs of poor health leading to opportunities for early interventions.

The NHS Health Check programme is a mandated service. It aims to help prevent heart disease, stroke, and diabetes and kidney disease. All those aged between 40 and 74, who have not been diagnosed with one of these conditions are invited to have an NHS Health Check every five years.



The burden of heart disease is not equally shared in the population with a greater morbidity and mortality from heart disease in the more deprived communities.

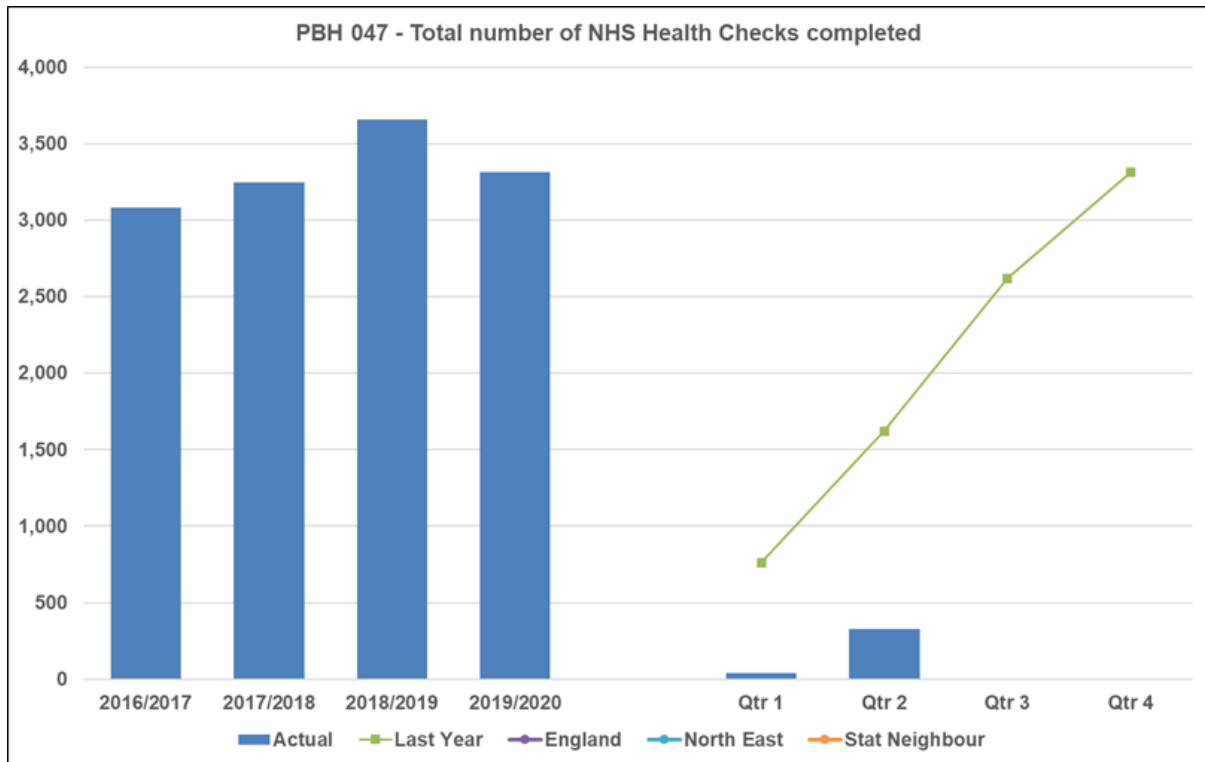
A regular NHS Health Check enables an individual risk assessment of cardiovascular disease to be undertaken and provides an opportunity for early intervention and prevention strategies with individuals. Improvements in those who receive an NHS Health Check will eventually contribute to reducing the worst effects of cardiovascular disease in the population.

Providing NHS Health Checks for those communities who would benefit the most would help reduce health inequalities in the most deprived areas.

### **What are we doing about it?**

Performance is monitored quarterly, with an annual target for each GP Practice to offer a health check to 20% of the eligible population (40-74 year olds) annually. This is incentivised to encourage the GP Practices to offer a health check to the maximum number eligible. Other data shows that the underlying quarterly rate of those taking up the NHS Health Check invite has been increasing faster compared to both England and regional neighbours, closing the gap between England and Darlington.

**Contract - PBH 047: Total number of NHS Health Checks completed**



**Service Provider: Primary Healthcare Darlington**

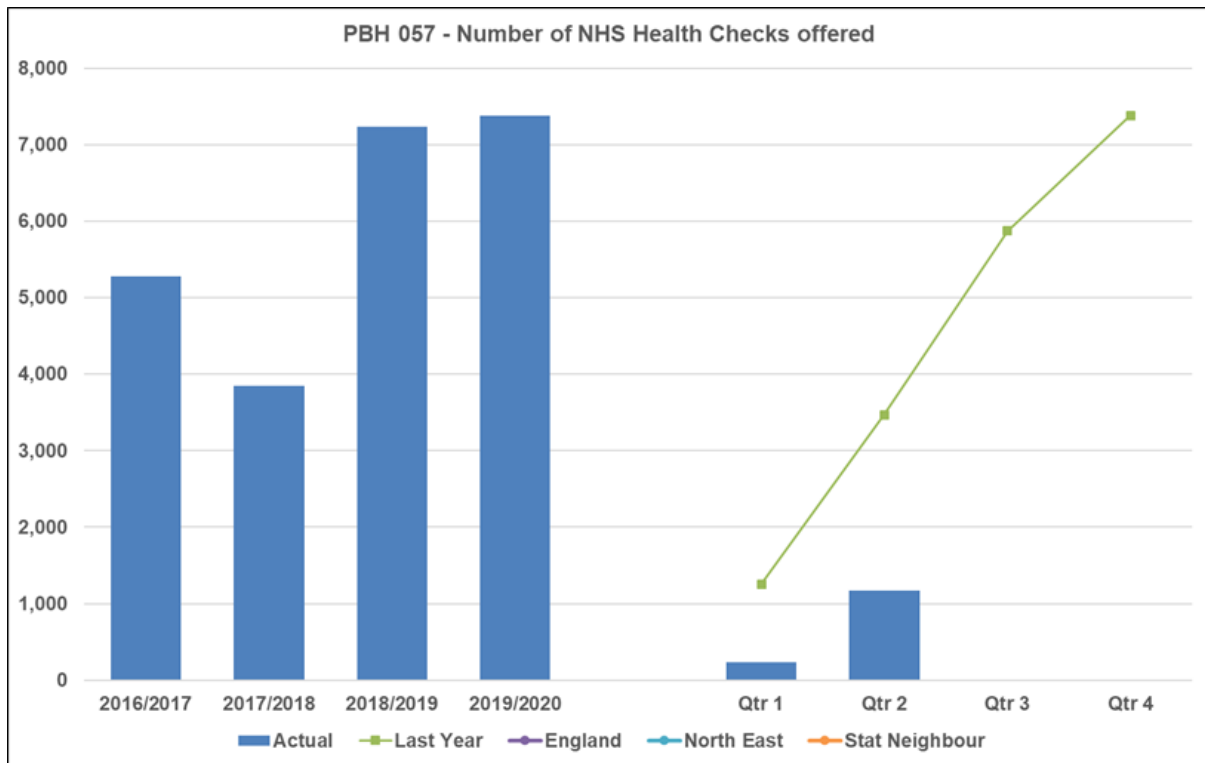
**What is the story the data is telling us?**

The data shows that to date a total of 369 (combined total) of eligible individuals have received a NHS Health Check in Darlington since April 2020. This is a lower number compared to the same period last year. This is due to the impact of Covid 19 as the NHS Health Checks programmes was suspended during Q1.

**What more needs to happen?**

The Provider are working with all 11 GP Practices who offer NHS Health Checks to improve the number completed. Some GP practices are offered virtual appointments, which only require the service user to attend a GP Practice for blood to be taken all of the other information gathered can be done virtually. This should increase uptake for those who have access to technology and are eligible for an NHS Health Check.

**Contract - PBH 057: Number of NHS Health Checks offered**



**Service Provider: Primary Healthcare Darlington**

**What is the data is telling us?**

The data shows that to date a total of 1,406 (combined total) of eligible individuals have been offered an NHS Health Check in Darlington since April 2020. This is a lower number compared to the same period last year. This is due to the impact of Covid 19 as the NHS Health Checks programmes was suspended during Q1.

**What more needs to happen?**

The Provider are working with all 11 GP Practices who offer NHS Health Checks to improve the number offered. Some GP practices are offered virtual appointments, which only require the service user to attend a GP Practice for blood to be taken and all of the other information gathered can be done virtually. This should increase update for those who have access to technology and are eligible for an NHS Health Check.

## **KEY PBH 048 – (PHOF D02a) Chlamydia detection rate /100,000 aged 15 to 24**

Definition: Chlamydia detection rate in 15-24 year olds

Numerator: The number of diagnoses of chlamydia among 15-24 year olds in England.

Denominator: Resident population aged 15-24.

**Latest data available:** 2,108 per 100,000 crude rate (2019)

Area	Recent Trend	Neighbour Rank	Count	Value	95% Lower CI	95% Upper CI
England	↑	-	134,418	2,043	2,033	2,054
Neighbours average	↓	-	8,061	1,953*	1,910	1,996
North East Lincolnshire	→	2	506	3,112	2,847	3,396
Calderdale	→	7	532	2,364	2,167	2,574
Derby	↑	4	807	2,350	2,191	2,518
Plymouth	→	9	867	2,294	2,144	2,452
Telford and Wrekin	→	8	460	2,166	1,972	2,373
Darlington	→	-	232	2,108	1,845	2,397
St. Helens	→	5	392	2,095	1,893	2,313
Wigan	→	15	711	2,056	1,908	2,213
Rotherham	→	12	561	1,967	1,807	2,137
Bury	→	10	403	1,965	1,778	2,167
Tameside	↓	11	457	1,878	1,710	2,058
Doncaster	↓	13	572	1,758	1,617	1,908
Warrington	→	14	381	1,736	1,566	1,919
Stockton-on-Tees	↑	1	350	1,711	1,537	1,901
Bolton	↓	6	434	1,308	1,188	1,437
Dudley	↓	3	396	1,136	1,027	1,253

Source: Public Health England

Compared with benchmark Better Similar Worse Lower Similar Higher Not compared

### What is the data telling us?

The latest reported data for 2019 shows that the detection rate is similar than England and our nearest neighbours.

### Why is this important to inequalities?

Chlamydia is the most commonly diagnosed bacterial sexually transmitted infection in England, with rates substantially higher in young adults than any other age group. The rates of diagnosis are also different between males and females with females having a much greater detection rate, indicating that they are accessing testing services to a greater degree than males. This means that males are less likely to be tested and diagnosed and much more likely to experience poor sexual health.

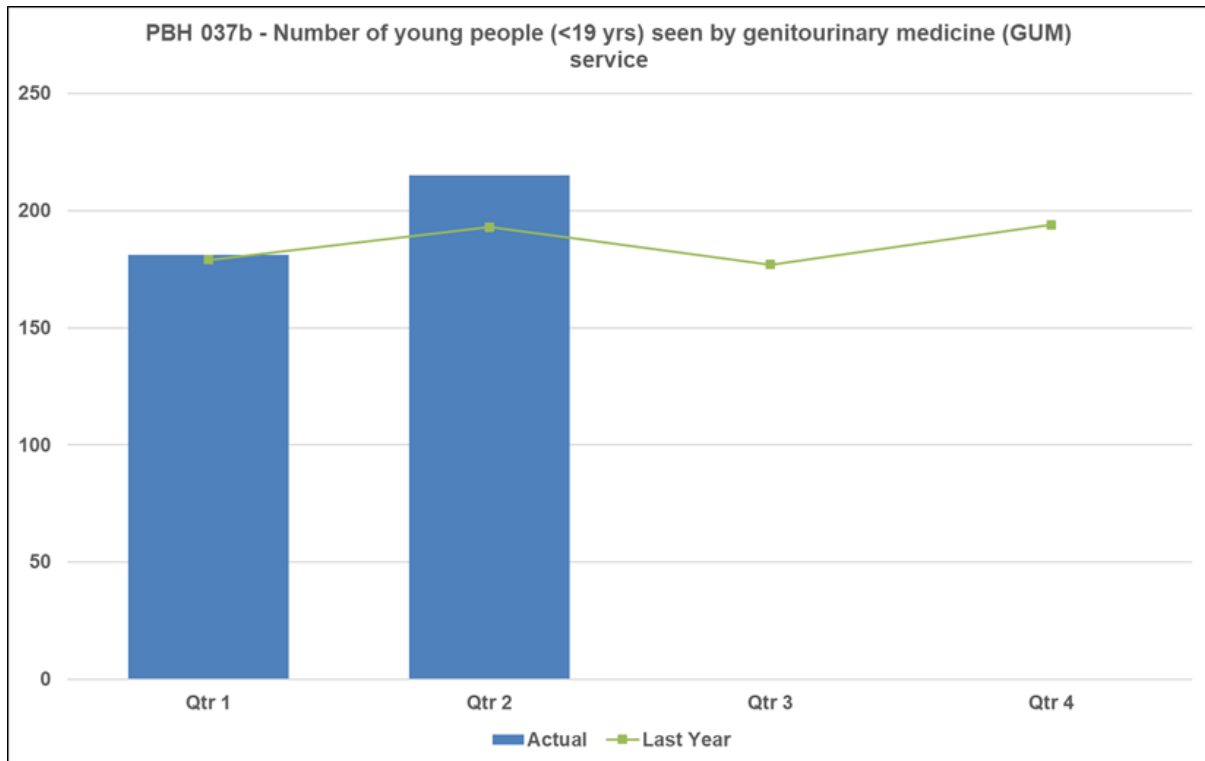
### What are we doing about it?

Darlington does not provide a high volume community Chlamydia screening and diagnoses service but rather a specialist Sexual Health Service is commissioned. The Service has been working to improve access and screening by targeting younger people under 25 yrs. The

most recent performance data from the Sexual Health Service has shown an increase in the numbers of young people under the age of 19 accessing the Service.

The School Nursing Service works with schools and PHSE leads to ensure that Chlamydia screening is promoted within the PHSE curriculum to young people in schools and colleges in Darlington. The RESH coordinator works with the schools, colleges, voluntary agencies and young people themselves to improve their knowledge and awareness of sexual health and how to access testing and treatment.

**Contract - PBH 037b: Number of young people (<19yrs) seen by genitourinary medicine (GUM) service**



**Service Provider: County Durham and Darlington NHS Foundation Trust (CDDFT)**

**What is the data is telling us?**

The data shows that in Q2 there are 215 young people have accessed the service, this has shown an increase from Q1 and from last year.

**What more needs to happen?**

The Service are offering virtual appointments and young people only need to go into the service collect any medication. Advice and support can be provided over the telephone.

For young people over 16years condoms are available online after registering for C-card via Darlington Sexual Health Service and condoms will be sent out in the post.

The Service also offer online testing and young people are able to register and request testing kits and results can be sent via post or text.

## PBH 052 – (PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS

Definition: Annual total number of prescribed antibiotic items per STAR-PU (Specific Therapeutic group Age-sex weightings Related Prescribing Unit)

Numerator: Total number of antibiotic items prescribed in practices located within the area. An item is an antibiotic (from British National Formulary Section 5.1) that is prescribed in a primary care setting.

Denominator: Total of STAR-PU\* units for practices located within the area.

\*STAR-PU are weighted units to allow comparisons adjusting for the age and sex of patient's distribution of each practice. These variables vary significantly and it is important to make necessary adjustments.

**Latest data available: 1.21 per STAR-PU (2019)**

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼	95% Lower CI	95% Upper CI
England	–	–	31,703,994	0.95	0.95	0.95
Neighbours average	–	–	2,323,938	1.06*	1.06	1.06
St. Helens	–	5	139,494	1.23	1.22	1.23
Darlington	–	–	75,355	1.21	1.20	1.22
Wigan	–	15	213,032	1.16	1.16	1.17
Tameside	–	11	141,803	1.11	1.11	1.12
Bury	–	10	127,471	1.11	1.10	1.12
Calderdale	–	7	134,520	1.08	1.08	1.09
Dudley	–	3	202,476	1.06	1.05	1.06
Doncaster	–	13	195,396	1.06	1.05	1.06
Bolton	–	6	180,724	1.05	1.04	1.05
Rotherham	–	12	156,376	1.04	1.04	1.05
North East Lincolnshire	–	2	100,900	1.04	1.03	1.04
Warrington	–	14	127,559	1.04	1.03	1.04
Derby	–	4	161,370	1.01	1.00	1.01
Stockton-on-Tees	–	1	113,743	1.00	1.00	1.01
Plymouth	–	9	162,285	0.98	0.98	0.99
Telford and Wrekin	–	8	91,434	0.87	0.86	0.87

Source: Data is sourced from ePACT2 from NHS Digital

Compared with benchmark    ■ Better    ■ Similar    ■ Worse    ■ Lower    ■ Similar    ■ Higher    ■ Not compared

### What is the data telling us?

The rate of reduction of antibiotic prescribing within the local NHS is worse than both England and the North East average and the rate of reduction is slower. In terms of performance against nearest neighbours, Darlington is 2<sup>nd</sup> highest in the ranking.

This indicator is part of a larger group of indicators and measures for the NHS which is part of the Antimicrobial Resistance (AMR) five year strategy to slow the growth of antimicrobial resistance in the population. This is only one indicator from a larger group of indicators that cover a complex topic area.

### **Why is this important to inequalities?**

Antimicrobial resistance (AMR) is the ability of bacteria to become immune to antibiotics. Without effective antibiotics the success of routine treatments such as surgery and cancer chemotherapy will be reduced significantly.

Those with already compromised immune systems are more susceptible to infections. Very young children, older adults, those living with HIV or other chronic diseases or living with cancer would be most affected by increasing AMR. It is an increasingly serious threat to global public health that requires action across all government sectors and society.

Focusing on preventing infections, an essential component of public health, reduces the need for antimicrobials and therefore lowers the opportunity for antimicrobial resistance to develop.

### **What are we doing about it?**

The Clinical Commissioning Group in Darlington (DCCG) has an action plan to help reduce antibiotic prescribing and is working with individual GP Practices to support them to reduce their prescribing of antibiotics. The CCG is also working with NHS England and other CCGs and hospitals in supporting information campaigns to reduce the demand and expectations for antibiotics from patients for relatively minor and self-limiting illnesses. This includes the regular winter pressures campaigns and plans.

The public health team in Darlington continues to support the local CCG, NHS England, Public Health England in promoting the different awareness campaigns such as World Antibiotic Awareness Week and the seasonal influenza vaccination campaigns over the winter period. The Authority's role in providing animal health inspections also supports efforts to reduce AMR through ensuring animal welfare standards are applied locally.

The Pharmaceutical Needs Assessment for Darlington stresses that pharmacies have a key role in providing advice and guidance to the public on medicine use including antibiotics and can influence reduction in use.

The County Durham and Darlington Healthcare Associated Infections Steering Group is a multiagency group that includes membership from Public Health England, CCGs and NHS Trusts that reviews risks, actions and policy in relation to health protection across County Durham and Darlington, including AMR.



## **KEY PBH 058 - (PHOF E05a) Under 75 mortality rate from cancer**

Definition: Under 75 mortality rate from cancer (persons)

Numerator: Number of deaths from all cancers (classified by underlying cause of death recorded as ICD codes C00-C97) registered in the respective calendar years, in people aged under 75, aggregated into quinary age bands

Denominator: Population-years (aggregated populations for the three years) for people of all ages, aggregated into quinary age bands

**Latest data available:** 134 per 100,000 (2016-18)

Figure 5-comparison to CIPFA nearest neighbours

Area ▲▼	Recent Trend	Neighbour Rank ▲▼	Count ▲▼	Value ▲▼		95% Lower CI	95% Upper CI
England	-	-	188,722	132.3		131.7	132.9
Neighbours average	-	-	-	-		-	-
North East Lincolnshire	-	2	717	162.6		150.9	174.9
Doncaster	-	13	1,317	157.4		149.0	166.1
Stockton-on-Tees	-	1	813	157.3		146.7	168.6
Telford and Wrekin	-	8	693	154.5		143.2	166.4
Tameside	-	11	905	153.5		143.7	163.9
Rotherham	-	12	1,115	152.6		143.7	161.8
Dudley	-	3	1,310	150.3		142.2	158.7
Wigan	-	15	1,326	145.9		138.1	153.9
Plymouth	-	9	958	144.3		135.3	153.8
St. Helens	-	5	737	143.1		133.0	153.9
Derby	-	4	835	143.1		133.5	153.2
Bolton	-	6	1,021	142.6		134.0	151.7
Calderdale	-	7	815	142.0		132.4	152.1
Bury	-	10	683	137.0		126.9	147.7
Darlington	-	-	396	134.0		121.1	147.9
Warrington	-	14	733	130.7		121.4	140.5

Source: Public Health England (based on ONS source data)

Compared with benchmark Better Similar Worse Lower Similar Higher Not compared

### **What is the data telling us?**

The rate of premature mortality from cancer has been reducing in Darlington steadily since 2001 but at a slower rate than England meaning that Darlington, but in 2016-18 similar to England. Darlington is statistically similar to the average for NE Region with a similar rate of reduction. Compare to CIPFA neighbours Darlington is ranked 15<sup>th</sup> for this indicator.

### **Why is this important to inequalities?**

Cancer is the greatest cause of premature death in England. The burden of this mortality is greatest in the most deprived communities with statistically worse premature mortality rates in the most deprived communities when compared to the least deprived communities. There are also significant inequalities between males and females with males having a statistically worse premature mortality rates due to cancer than females. This inequality in premature mortality also contributes to the inequalities in life expectancy between males and females more generally.

### **What are we doing about it?**

The public health team supports a range of partners in their work to contribute to reducing early deaths from cancer in Darlington. Some specific activities include:

- The provision of Brief Advice and Very Brief Advice training to community partners to maximise the numbers of individuals who are encouraged to quit smoking.
- The development of an online behaviour change coaching app. This will provide even more people who are quitting smoking with the support and advice they need to maximise their chance of a successful quit.
- The provision of information advice and support to the Authority's workforce by HR and Occupational Health, including campaigns to promote cancer awareness, healthy lifestyles and smoking cessation.
- Regulatory Services are working with partners in providing campaigns and action to stop illegal sales of tobacco in local communities.
- The implementation of the Cancer Plan by the CCG in Darlington to provide better uptake of screening, early detection, quick access to diagnosis and treatment to maximise those who survive a diagnosis of cancer.

2020/21 SCRUTINY - HEALTH & HOUSING QTR 2 - PUBLIC HEALTH												
Indicator	Title	Reported	What is best	2017 / 2018	2018 / 2019	2019 / 2020	2020/21 - Q1	2020/21 - Q2	Qtr 2 compared to Qtr 1	2019/20 Qtr 2	2020/21 compared to 2019/20	
PBH 009	(PHOF C04) Low birth weight of term babies	Annually	Lower	2.03%	2.85%							
PBH 016	(PHOF C02a) Rate of under-18 conceptions	Annually	Lower	23.3	19.5							
PBH 033	(PHOF C18) Prevalence of smoking among persons aged 18 years and over	Annually	Lower	14.4%	13.8%	13.7%						
PBH 037a	Number of young people (<19 yrs) seen by contraception and sexual health (CASH) service	Quarterly	Higher	80	116	114	40	94	↑	110	↓	
PBH 037b	Number of young people (<19 yrs) seen by genitourinary medicine (GUM) service	Quarterly	Higher	1,048	825	194	181	215		193	↑	
PBH 044	(PHOF C21) Alcohol related admissions to hospital	Annually	Lower	737.00	639.00							
PBH 045	Number of adults in alcohol treatment	Quarterly	Higher	125	150	163	143	104	↓	161	↓	
PBH 046	(PHOF C26b) Cumulative % of eligible population aged 40-74 offered an NHS Health Check who received an NHS Health Check in the five year period	Annually	Higher	48.4%	49.9%	50.7%						
PBH 047	Total number of NHS Health Checks completed	Quarterly	Higher	3,247	3,658	3,312	42	369		1,622	↓	
PBH 048	(PHOF D02a) Rate of chlamydia detection per 100,000 young people aged 15 to 24	Annually	Higher	1,991.75	1,723.00	2,108.00						
PBH 052	(PHOF D10) Adjusted antibiotic prescribing in primary care by the NHS	Annually	Lower	1.27	1.24	1.21						
PBH 057	Number of NHS Health Checks offered	Quarterly	Higher	3,847	7,232	7,380	235	1,406		3,470	↓	
PBH 058	(PHOF E05a) Age-standardised rate of mortality from all cancers in persons less than 75 years of age per 100,000 population	Annually	Lower	151.2	134.0	137.4						
									Better than =	↑	Not as good as =	↓

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<b>Project Title</b>
Non-elective specialist urology provision
<b>Project Team</b>
Mr Andrew Mitchell – Clinical Director, General Surgery, CDDFT Miss Jo Cresswell – Clinical Director, Urology, South Tees Felicity White – General Manager, General Surgery, CDDFT Rob Goddard – Senior Service Manager, South Tees
<b>Overview &amp; Rationale for Change</b>
<p>To support patient access to specialist urology services, patients from Darlington, Bishop Auckland and surrounding areas who require non-elective urology care will be admitted to The James Cook University Hospital from 1 December.</p> <p>On average, this will affect three patients each week. Many of these patients will come from Darlington Memorial Hospital A&amp;E and some will be identified by general surgery colleagues at Darlington Memorial Hospital and then referred to South Tees Hospitals NHS Foundation Trust.</p> <p>It is expected that there will be very few patients who will be identified in a primary care setting.</p> <p>Referral pathways will include:</p> <ul style="list-style-type: none"> <li>• Renal colic with obstructing stone - with CTKUB (computerised tomography scan of the kidneys, ureters and bladder) at Darlington</li> <li>• Clot retention</li> <li>• Urinary retention with renal failure</li> <li>• Acute retention with diuresis</li> <li>• Post-op complication from urological surgery</li> </ul> <p>Torsion will continue to be treated at Darlington Memorial Hospital.</p>
<b>How do Patients receive treatment without this change?</b>
Prior to any changes Darlington patients would present to their GP or to DMH, receive an assessment and (if required) be admitted under the care of the General Surgery team. Their care would be overseen by this team with input from Urology Associate Specialist staff..
<b>How will Patients receive treatment following this change?</b>
Patients will present in the same way i.e. to their GP or to DMH. They will have initial review at this point and diagnostics will be provided.

Patients who may require inpatient admission for urological intervention will then be discussed with urology teams at JCUH in the first instance. Those who can be managed in an ambulatory setting will be directed to either hot clinics on the DMH site or Surgical Ambulatory Care at JCUH.

Patients requiring specialist inpatient urological care will be admitted from A&E or GP referral direct to JCUH, thereby avoiding the need for admission to a general surgical ward at DMH.

Patients who require admission to DMH and have a urological problem which is not the primary reason for that admission will be reviewed by either a middle grade doctor or a urology nurse practitioner, with supervision by a consultant urologist, on site. Where this is not available there will be discussion with the middle grade on call doctor at JCUH.

#### How many Patients will this affect?

Activity data for each of the hospital sites is detailed below. The activity change proposed is that the 175 admissions to DMH are moved to JCUH with an approximate effect of 2.2 – 2.4 daily bed occupancy increase at JCUH and reduction at DMH.

		JCUH	FHN	NTGH	DMH	
<b>Option Two</b>	Overnight Admission per annum	1,746	-71	-523	-175	
	Average Midnight Bed Occupancy (Beds)	92% Occupancy	21.2	-0.6	-7	-2.2
		90% Occupancy	21.6	-0.6	-7.2	-2.2
		87% Occupancy	22.5	-0.7	-7.5	-2.3
		85% Occupancy	23	-0.7	-7.6	-2.4
	Ambulatory Care attendance per annum	477	27	238	100	
NEL Theatre Usage per day	3	-0.1	-0.8	-0.2		

The activity data is modelled on the last 24 months however accuracy will need validation with the actual changes. It is accepted that CDDFT code Urology admissions as General Surgery at weekends and this data set will therefore not include these patients. South Tees will monitor the activity changes following the implementation of the changes to validate the actual changes in activity.

## HEALTH AND HOUSING SCRUTINY COMMITTEE 16 DECEMBER 2020

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### WORK PROGRAMME

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#### SUMMARY REPORT

#### Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2020/21 Municipal Year and to consider any additional areas which Members would like to suggest should be added to the previously approved work programme.

#### Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the 2020/21 Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. Any additional areas of work which Members wish to add to the agreed work programme will require the completion of a quad of aims in accordance with the previously approved procedure (**Appendix 2**).

#### Recommendations

4. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.
5. Members' views are requested.

**Paul Wildsmith**  
**Managing Director**

#### Background Papers

No background papers were used in the preparation of this report.

Author: Hannah Fay

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers



## MAIN REPORT

### Information and Analysis

6. The format of the proposed work programme, attached at **Appendix 1** has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed:-

SCS Outcomes:

- a) Children with the best start in life
- b) More businesses more jobs
- c) A safe and caring community
- d) More people caring for our environment
- e) More people active and involved
- f) Enough support for people when needed
- g) More people healthy and independent
- h) A place designed to thrive

Three Conditions:

- a) Build strong communities
- b) Grow the economy
- c) Spend every pound wisely

8. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.

### Forward Plan and Additional Items

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims, attached at **Appendix 2**.
10. A copy of the Forward Plan has been attached at **Appendix 3** for information.

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**HEALTH AND HOUSING SCRUTINY COMMITTEE WORK PROGRAMME**

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Local Outbreak Control Plan</b>	16 December 2020	Public Health	A safe and caring community  More people healthy and independent  Enough support for people when needed	Build strong communities		To receive regular updates and undertake any further detailed work if necessary.
<b>Performance Management and Regulation/ Management of Change</b>  Regular Performance Reports to be Programmed	Quarter 2 16 December 2020	Relevant AD	A safe and caring community  Children with the best start in life  More people healthy and independent	Build strong communities.  Spend every pound wisely	Full PMF suite of indicators	To receive biannual monitoring reports and undertake any further detailed work into particular outcomes if necessary

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Medium Term Financial Plan</b>	16 December 2020	Elizabeth Davison	A place designed to thrive  A safe and caring community  More people healthy and independent  Enough support for people when needed	Build strong communities  Spend every pound wisely.  Grow the Economy		To enable the Committee to give consideration to those areas of the MTFP within the Committee's remit
<b>Housing Revenue Account</b>	16 December 2020	Pauline Mitchell	A place designed to thrive	Build strong communities  Spend every pound wisely.  Grow the Economy		To consider Cabinet's proposals in relation to the revenue budget, rent level and service charges for the Council's Housing Revenue Account.
<b>Non Elective Urology Briefing</b>	16 December 2020	CCG	Enough support for people when needed			To receive a briefing and undertake any further detailed work if necessary.
<b>Director of Public Health Annual Report and Health Profile (for</b>	3 March 2021	Penny Spring	More people healthy and independent			Annual report

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Customer Engagement in Housing Services</b>	3 March 2021	Pauline Mitchell	More people active and involved	Build strong communities		To look at work being done within communities and how the Customer Panel engage with new communities.
<b>Integrated Care System (ICS) (Formerly Sustainability and Transformation Plan (STP) including the Better Health Programme (BHP))</b>	Engagement and Communication Strategy  3 March 2021	Simon Clayton, NECS	More people healthy and independent	Spend every pound wisely  Build Strong Communities		To scrutinise and challenge progress of the principles underpinning the ICS and BHP and timelines for progress
<b>Drug and Alcohol Service Contract (Joint with Communities and Local Services Scrutiny Committee)</b>	3 March 2021	TBC	A safe and caring community  More people healthy and independent	Build Strong Communities  Spend every pound wisely		To update Scrutiny Members undertake any further work if necessary.
<b>NHS Clinical Commissioning Group Financial Challenges and Impact on Services</b>	14 April 2021	Mark Pickering, NHS Darlington CCG	More people healthy and independent	Build Strong Communities  Spend Every Pound Wisely		To scrutinise and monitor the CCG to ensure delivery of the necessary QIPP required in order to achieve its financial duties and service delivery

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<b>CCG Stroke Services/Review of Stroke Rehabilitation Services</b>	14 April 2021	Katie McLeod CCG	More people healthy and independent	Spend Every Pound Wisely	To be determined	To scrutinise and challenge the CCG's and review of Stroke Rehabilitation Services in the community following discharge from Bishop Auckland Hospital
<b>Review of the Housing Allocations Plan</b>	To be agreed	Pauline Mitchell/ Janette McMain	Enough support for people when needed	Spend every pound wisely  Build strong communities		To update Members on the implementation of the Housing Allocation Policy
<b>Monitoring Outcomes from the Medium Term Financial Plan 2016-20</b>  Impact of ceasing/reducing the following and has there been any cost shunting to other areas within the Council as a result of:-  Voluntary Sector Funding	       Joint briefings 14 October 2020 and 10 March 2021	       Christine Shields	A safe and caring community  Children with the best start in life  More people healthy and independent	Build strong communities.  Spend every pound wisely	Full PMF suite of indicators	       To update Members following the monitoring and evaluation of this funded projects

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><b>Primary Care (to include GP Access to appointments)</b></p> <p><b>To include:-</b></p> <p><b>Digital Health (formerly Telehealth)</b></p>	<p>Last considered 31 October 2019</p> <p>Last considered 19 December 2018 ; and by Review Group 16 Nov 2016</p>	<p>Rebecca Thomas CCG/ Amanda Riley PCN</p> <p>Ian Dove CDDFT</p>	<p>More people healthy and independent</p> <p>More people active and involved</p>	<p>Build Strong Communities</p> <p>Spend Every Pound Wisely</p>		<p>To scrutinise development around Primary Care Network and GP work, including digital health and its application, including signposting to services.</p>

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><b>Monitoring Outcomes from the Medium Term Financial Plan 2016-20</b></p> <p>Impact of ceasing/ reducing the following and has there been any cost shunting to other areas within the Council as a result of:-</p> <p>Healthwatch Darlington - Streamlined Service offered by HWD since April 2017 - The Annual Report of Healthwatch Darlington</p>	<p>Last received 2 September 2020</p>	<p>Michelle Thompson, HWD</p>	<p>A safe and caring community</p> <p>Children with the best start in life</p> <p>More people healthy and independent</p>	<p>Build strong communities.</p> <p>Spend every pound wisely</p>		<p>To scrutinise and monitor the service provided by Healthwatch – Annual</p>
<p><b>Better Care Fund</b></p>	<p>Last received 2 September 2020</p>	<p>Paul Neil</p>				<p>To receive an update on the position of the Better Care Fund for Darlington</p>
<p><b>Homelessness Strategy and the Homelessness Reduction Act</b></p>	<p>Last received 21 October 2020</p>	<p>Pauline Mitchell</p>	<p>A safe and caring community</p> <p>Enough support for people when needed</p>	<p>Build strong communities</p>		<p>To look at the impact following the introduction of the Act. Update on current position within Darlington</p>



<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Crisis Service Changes</b>	Last received 21 October 2020	Jennifer Illingworth, TEWV	Enough support for people when needed	Spend every pound wisely		To receive a briefing and undertake any further detailed work if necessary.
<b>Right Care, Right Place</b>	Last received 21 October 2020	Jennifer Illingworth, TEWV	Enough support for people when needed	Build strong communities.  Spend every pound wisely		To receive a briefing and undertake any further detailed work if necessary.
<b>Tenancy Policy</b>	Last received 21 October 2020	Pauline Mitchell	Enough support for people when needed	Build strong communities		To consider the updated Tenancy Policy.

**JOINT COMMITTEE WORKING – ADULTS SCRUTINY COMMITTEE**

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<b>Loneliness and Connected Communities</b>  <b>Adults and Housing to Lead</b>	Scoping meeting 28 January 2020  Meeting on 5 October 2020					
<b>CQC Ratings in the Borough of Darlington</b>  <b>Health and Housing to Lead</b>	Scoping Meeting held 18 November 2019  Briefing note circulated 21 October 2020					To monitor and evaluate CQC scoring across the Borough for health and care settings.

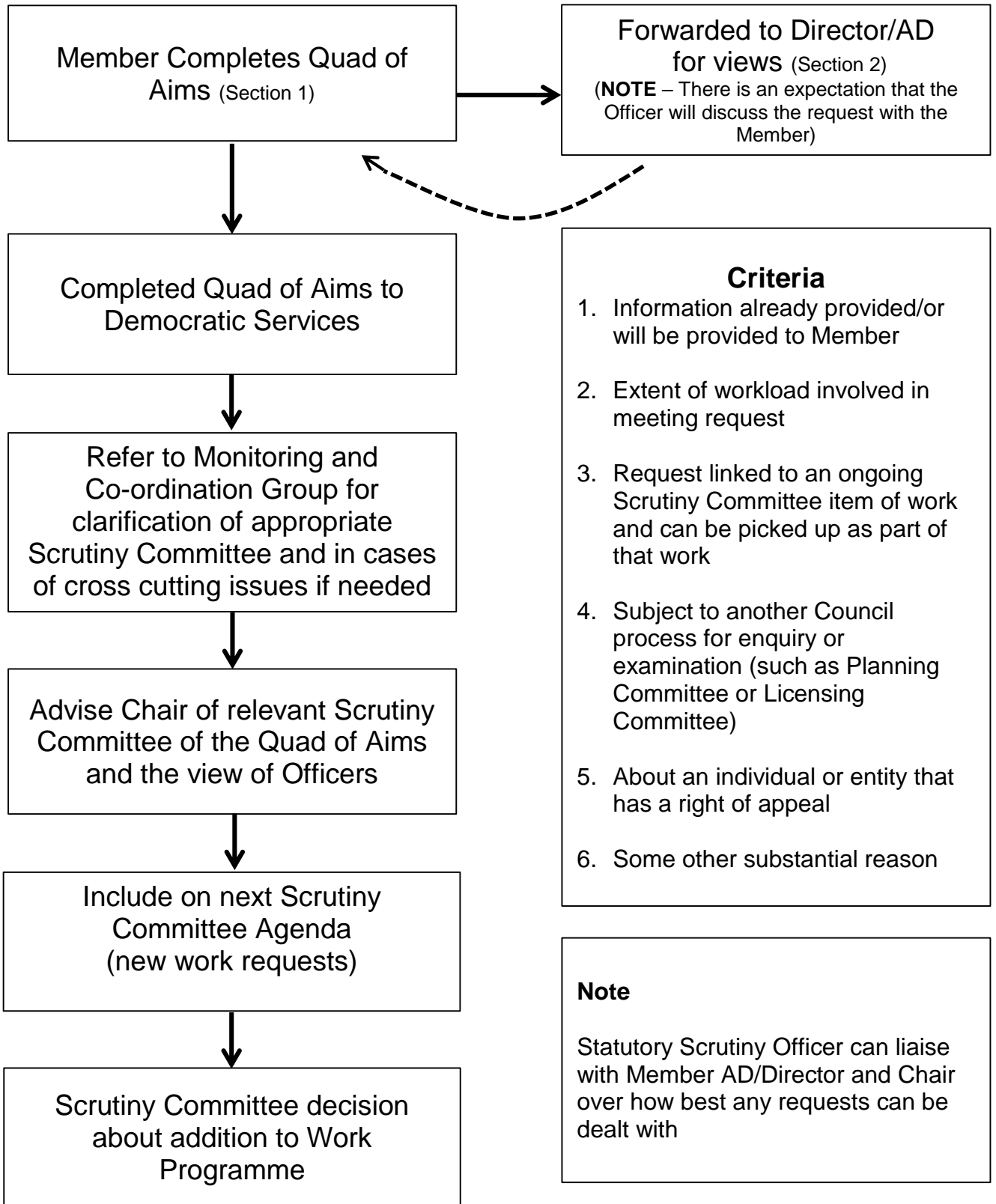
**JOINT COMMITTEE WORKING – CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE**

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny's Role
<p><b>Childhood Healthy Weight Plan (Childhood Obesity Strategy)</b></p> <p><b>Children and Young People to lead</b></p>	<p>Last considered 30 January 2020</p> <p>27 November 2017. Interim report to Cabinet 11 September 2018.</p> <p>Review suspended –to examine childhood obesity and mental health links by monitoring the effectiveness of the Childhood Healthy Weight Plan.</p>	<p>Ken Ross</p>	<p>Children with the best start in life</p>	<p>Spending Every Pound Wisely</p> <p>Build Strong Communities</p>	<p>To be determined</p>	<p>To review the effectiveness of the Childhood Healthy Weight Plan on childhood obesity and mental health links in children and young people.</p>

**JOINT COMMITTEE WORKING – CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE AND ADULTS SCRUTINY COMMITTEE**

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
<b>Autism Provision Review Group</b>	Scoping meeting held 2 March 2020  Review on hold		Enough support for people when needed			To review the provisions and services and contractual arrangements between this Council and our providers who provide the Autism provisions, diagnoses and support services for Darlington.

**PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME**



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# QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

## SECTION 1 TO BE COMPLETED BY MEMBERS

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Page 164

Signed Councillor .....

Date .....

## SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS

**(NOTE – There is an expectation that Officers will discuss the request with the Member)**

	<b>Criteria</b>
1. (a) Is the information available elsewhere? Yes ..... No ..... If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services) .....	1. Information already provided/or will be provided to Member
(b) Have you already provided the information to the Member or will you shortly be doing so? .....	2. Extent of workload involved in meeting request
2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff? .....	3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that? .....	4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
4. Is there another Council process for enquiry or examination about the matter currently underway? .....	5. About an individual or entity that has a right of appeal
5. Has the individual or entity some other right of appeal? .....	6. Some other substantial reason
6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme? .....	

Page 165

Signed ..... Position ..... Date .....

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**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Appendix 3

**FORWARD PLAN  
FOR THE PERIOD: 2 DECEMBER 2020 - 28 APRIL 2021**



<b>Title</b>	<b>Decision Maker and Date</b>
School Term Dates 2022/2023	Cabinet 8 Dec 2020
Mid-Year Prudential Indicators and Treasury Management 2020/21	Cabinet 8 Dec 2020
Tree & Woodland Strategy 2021-31	Cabinet 8 Dec 2020
Medium Term Financial Plan	Cabinet 8 Dec 2020
Complaints Made to Local Government Ombudsman	Cabinet 8 Dec 2020
Housing Revenue Account	Cabinet 8 Dec 2020
Darlington Town Fund	Cabinet 8 Dec 2020
Town Centre Car Parking	Cabinet 8 Dec 2020
Schedule of Transactions	Cabinet 8 Dec 2020
Central Park – Hybrid Business Innovation Centre and Landscaping Works	Cabinet 12 Jan 2021
Climate Change - Update	Cabinet 12 Jan 2021
Annual Audit Letter	Cabinet 12 Jan 2021
Greater Faverdale (Burtree Garden Village) - Design Code	Cabinet 12 Jan 2021
Tenancy Policy 2020-2025	Cabinet 12 Jan 2021
Public Space Protection Orders for Dog Control in Darlington	Cabinet 12 Jan 2021
Maintained Schools Capital Programme - Summer 2021	Cabinet 12 Jan 2021
Proposed Darlington Borough Council Compulsory Purchase Order - Darlington Station Improvements & Growth Zone	Cabinet 12 Jan 2021
Deed of Dedication - Springfield Park, Darlington	Cabinet 12 Jan 2021
Skerningham – Traffic Modelling	Cabinet 12 Jan 2021
Schools Admissions 2021/22	Cabinet 9 Feb 2021
Revenue Budget Monitoring - Quarter 3	Cabinet 9 Feb 2021
Project Position Statement and Capital Programme	Cabinet 9 Feb 2021

**DARLINGTON BOROUGH COUNCIL  
FORWARD PLAN**

Monitoring - Quarter 3	
Calendar of Council and Committee Meetings 2021/22	Cabinet 9 Feb 2021
Treasury Management Strategy and Prudential Indicators	Council 18 Feb 2021 Cabinet 9 Feb 2021
Medium Term Financial Plan	Council 18 Feb 2021 Cabinet 9 Feb 2021
Housing Revenue Account	Council 18 Feb 2021 Cabinet 9 Feb 2021
Climate Change - Update	Cabinet 9 Mar 2021
Special Educational Needs and Disabilities (SEND) Capital Projects	Cabinet 13 Apr 2021
Regulatory Investigatory Powers Act (RIPA)	Cabinet 13 Apr 2021
Annual Procurement Plan 2021/22	Cabinet 13 Apr 2021